



TENDER FOR
INTERIOR FURNISHING OF FIRE CONTROL ROOM
AT ACADEMIC BLOCK JAWAHARLAL INSTITUTE
OF POSTGRADUATE MEDICAL EDUCATION AND
RESEARCH (JIPMER), TERTIARY EDUCATIONAL INSTITUTION IN
PONDICHERRY, INDIA

HLL INFRA TECH SERVICES LIMITED (HITES)

(Subsidiary of HLL Lifecare Limited
A Government of India Enterprise)

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HLL INFRA TECH SERVICES LIMITED (HITES)

(Subsidiary of HLL Lifecare Limited
A Government of India Enterprise)

Tender Notice No. : HITES/FM/JIP/Civil/2017-18/007 Dated: 13.10.2017

M/s.

Sub: Interior Furnishing of Fire Control Room at Academic Block, Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Dhanvantri Nagar, Gorimedu, Puducherry, 605006

Sir,

Tender document in respect of the above mentioned works containing 19 pages are published herewith. Tender shall be delivered in **HITES Facility Management Office, Super Specialty Block, JIPMER, Dhanvantri Nagar, Gorimedu, Puducherry, 605006 on 24.10.2017 up to 3.30 P.M.**

Tender shall be signed on each page, dated and witnessed in all places provided for in the documents; all other papers shall be initialed.

The person signing the tender on behalf of company/firm or on behalf of another person shall attach with tender a certified copy of proper authority/power of attorney on a non-judicial stamp paper of requisite value duly executed in his favour by such person, company/firm and must state specifically that he has the authority to sign such tenders for and on behalf of such person or company/firm as the case may be, and in all matters pertaining to the contract including arbitration clause.

This letter shall form part of the "CONTRACT" and must be signed and returned along with the tender documents.

Yours faithfully

S/d
Chief Engineer (FMD)
HITES

Signature of the bidder

HLL INFRA TECH SERVICES LIMITED (HITES)

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NOTICE INVITING TENDER

Tender Notice No.: HITES/FM/JIP/Civil/2017-18/007 Dated: 13.10.2017

HLL Infra Tech Services Limited invites sealed tenders in prescribed format from experienced vendors for **“Interior Furnishing of Fire Control Room at Academic Block, Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Pondicherry”**.

SALIENT FEATURES OF THE BID:

Sl. No.	Particulars	Detailed of Tender
1	Tender Notice No.	HITES/FM/JIP/Civil/2017-18/007 Dated: 13.10.2017
2	Name of the Work	Interior Furnishing of Fire Control Room at Academic Block, Jawaharlal Institute of Postgraduate Medical Education And Research (JIPMER), Pondicherry
3	Tender Fee [Non refundable]	Rs. 590/- DD (Including GST) DD shall be of nationalized Bank or HDFC/IDBI/ICICI/AXIS Bank only in favour of 'HITES', payable at Trivandrum.
4	Availability of tender	Tender documents can be obtained from HITES Facility Management Office, Super Specialty Block, JIPMER, Dhanvantri Nagar, Gorimedu, Puducherry, 605006 between 11.00 AM & 4.00 PM on all days except Sundays and Public holidays.
5	Approximate Cost of work	Rs.14,50,000/-
6	Earnest Money deposit	Rs. 29,000/- By DD of a nationalized or HDFC/IDBI/ICICI/AXIS bank only, in favour of HITES, payable at Trivandrum and to be enclosed along with technical bid, failing which tender will not be considered as a valid tender.

7	Security Deposit	5% of contract value in the form of DD of a nationalized bank or HDFC/ IDBI/ ICICI/ AXIS bank in favour of HITES, payable at Trivandrum, to be submitted on issue of LOI
8	Retention Money	Retention money deposit will be deducted from RA bills @ 5 % of the value of the contract amount, which will be released after one month from completion of the work.
9	Completion period of the Work	45 (Forty Five) days from the date of issue of letter of acceptance.
10	Date of Issue of Bid Documents	From 13.10.2017 to 24.10.2017 during office hours
11	Date of Submission of Bid Documents	Up to 24.10.2017, Time: 3.30 pm
12	Date of Opening of Price Bid	On 24.10.2017, Time: 4.00 pm

HITES reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

Canvassing, whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort to canvassing are liable to be summarily rejected.

S/d

Chief Engineer (FMD)

PART - I

SCOPE OF WORK, Terms & Conditions

1. SCOPE OF WORK:

1. Dismantling aluminium windows.
2. Dismantling tile work in floors.
3. Demolishing R.C.C. work manually/ by mechanical means.
4. Demolishing brick work manually/ by mechanical means.
5. Lifting and removing wash basin with all fittings.
6. Providing and laying 60mm thick factory made cement concrete interlocking paver block of M-30 grade.
7. Providing R.C.C. racks with steel doors.
8. Painting steel work with synthetic enamel paint.
9. Providing and fixing aluminium work for doors and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285.
10. Providing and fixing anodized aluminium grill.
11. Providing and laying Ist quality Vitrified tiles.
12. Providing and fixing Ist quality ceramic glazed wall tiles above wash basin.
13. Providing and fixing White Vitreous China Flat back wash basin with all fittings.
14. Providing and fixing 600x450 mm beveled edge mirror of superior glass.
15. Wall painting with acrylic emulsion paint.
16. Providing and fixing 12.5 mm thick tapered edge gypsum plain board false ceiling.
17. Providing and fixing 100mm vertical blinds made from 100% polyester yarn coated with fade resistant polymer.

18. Providing & supplying 8 seater Conference Table of size 4870mm x 1200mm x 740mm.
19. Proving & supplying 18 numbers Medium back chair of size 475 mm (W) x 580 mm (H).
20. Proving & supplying two numbers L shaped Office table of size 1800 X 900 X 740 mm.
21. Proving & supplying two numbers Steel Almirah (Godrej Make) of outer size 2000 (H) X 900 (W) X 450 (D).
22. Wiring for Power points, Light fixtures and switches, Air conditioner, Ceiling fan, telephone, and Internet and Audio Visual Equipment.
23. Supply, Installation, testing and commissioning of 1 TR split high wall mounted cordless remote Air conditioners of 3 star rating.
24. Supply, Installation, Testing & Commissioning of eight numbers of 1200 mm sweep High Speed Ceiling fan.
25. Supply, Installation, Testing & Commissioning of four numbers of recess mounted LED 2ft x 2ft luminaire.
26. Supply & installation of Full HD resolution, single chip DLP projector of approved make with around 4500 ANSI lumens, 16:9 aspect ratio and HDMI input.
27. Supply & installation of Ceiling Mount kit of approved make for Multi Media Projectors.
28. Supply & installation of 4 x 6 Ft Projection Screen of approved make, wide format supported, with remote.
29. Supply, Installation, Testing & Commissioning of 12 numbers of 4 feet hanging / wall mounted type 2 x 20 watt LED Tube light fixture.
30. Supply and fixing trilingual signage (Tamil, Hindi & English) or only English of size 850mm x 250mm with all necessary texts and symbols.

The above works has to be carried out as per the detailed B.O.Q. enclosed herewith.

2. AREA OF OPERATION:

The area of operation / work site is located at JIPMER, Dhanvantri Nagar, Gorimedu, Puducherry. The bidders are advised to visit the site to acquaint themselves with the working conditions before submitting the tender document.

3. SPECIFICATIONS:

Work shall be carried out as per various codes of practices provided by BIS, CPWD Norms and technical specification mentioned in the tender schedule.

4. ELIGIBILITY CRETERIA:

- a) The Bidder shall have Successfully completed one similar works costing not less than Rs.12 Lakhs for State Govt., Central Govt., corporate or any reputed institutional in the last seven years. (Certificate issued by Principal Employer shall be submitted).

OR

Shall have completed two similar works costing not less Rs. 9 lakhs each, for State Govt., Central Govt., corporate or any reputed institutional in the last three years.(Certificate issued by Principal Employer shall be submitted).

OR

Shall have completed three similar works costing not less Rs. 6 lakhs each, for State Govt., Central Govt., corporate or any reputed institutional in the last three years.(Certificate issued by Principal Employer shall be submitted).

- b) Average Turnover for the last three years, which shall be more than Rs. 25 lakhs on similar works in each year. (Documents as a proof of Turnover, certified copies of Income Tax returns, Audited balance sheet (head wise) and profit and loss account is required to be submitted for last three years).
- c) The Bidder shall be registered under GST.

5. CONTRACT PERIOD:

The entire work shall have to be completed within 45 (Forty Five) days from the date of acceptance of work order.

6. DATE OF COMMENCEMENT OF WORK:

The contractor shall commence the above work within 7 (seven) days from the date of issue of work order.

7. TENDER SUBMISSION:

The bidder shall submit the Tender in envelope duly sealed and super scribed with the Tender Notice Number.

Tenders can be submitted either by post, courier service or deposited in the Tender box in this office.

Tenders not received in prescribed form will be liable to be summarily rejected.

Conditional Bids not adhering to the Tendered terms and conditions are liable to be rejected.

Tenders will be received up to 3.30 P.M. on 24.10.2017 and will be opened on the same day at 4.00 P.M. in the presence of bidders or their authorized representatives.

HITES reserves the right to accept or reject any or all tenders or distributes the work amongst different bidders without assigning any reason thereof.

The tender document shall have to be signed by the bidder in each page and the terms & conditions must not be altered; failing which, the tender will be rejected.

8. TENDER OPENING DATE & TIME: On 24.10.2017, Time: 4.00 pm

9. PERIOD OF VALIDITY:

The Price quoted by the bidder shall remain valid for a minimum period of 180 days from the date of submission of the Tender.

10. PRICE BID:

The bidders are required to quote their unit rate in figures as per the **“Price Bid” & “B.O.Q.”** format enclosed in Annexure-I & II of the Tender Schedule. In case of change in the taxes by the Government during the contract period, the same shall be considered to be paid extra.

The L-1 bidder will be evaluated on the basis of lowest quoted rate in the price bid. The rate quoted in the price bid shall be the same as per the total value quoted in the B.O.Q. However, in case of discrepancy between these two amounts, the derived amount of B.O.Q. shall be considered for evaluation.

Non-mentioning of any price component by the bidder in any item of the BOQ will be taken as ‘Nil’ and the evaluation will be done accordingly. The concerned price element will be assumed to be included in the total price quoted by the bidder.

Tenders containing overwriting, corrections without authentication with full signature on the pages of **“Price Bid & B.O.Q.”** will be liable for rejection. In case there is any discrepancy between figures and words, then the amount quoted in words will be considered for evaluation.

In case the quoted rate is abnormally lower than the estimate, the company reserves the right to call justification from the L-1 bidder. Further the bidder may have to submit a performance guarantee in form of Bank Guarantee towards the differential amount.

11. PAYMENT METHOD

The contractor shall submit the bill within one month of the date of the final certificate of completion furnished by HITES. No further claims shall be made by the contractor after submission of the bill. Payments will be made within one month; the period being reckoned from the date of receipt of the bill.

12. EARNEST MONEY DEPOSIT (EMD) / SECURITY DEPOSIT (SD) / RETENTION MONEY

- a) The tender must accompany Earnest money deposit of Rs. 29,000/-/- only by Demand Draft of Nationalized Bank or HDFC/ICICI/AXIS/IDBI Bank in favour of HITES, payable at Trivandrum. Cheque or Bank Guarantee will not be accepted.
- b) Earnest money deposit paid as above will be refunded to unsuccessful tenderer only after finalizing of tender.
- c) Successful tenderer has to pay full amount of Security Deposit @ 5% of the contract value including EMD by Demand draft of Nationalized Bank/ IDBI/ HDFC/ AXIS/ ICICI within 7 days from the date of issue of LOI. Payment against the work as well as detail work order will be issued only after submission of Security Deposit. If you fail to pay security deposit within 7 days from the date of LOI, necessary action may be taken and EMD paid by you shall be forfeited.
- d) Earnest Money Security deposit and Retention Money will not bear any interest.
- e) If successful tenderer does not pay security deposit and does not commence work as per tender / LOI/ Work Order E.M.D. paid will be liable to be forfeited by the HITES.
- f) Security deposit paid by the successful tenderer shall be liable to be forfeited by the HITES, if he does not able to carry out the work in accordance with the terms and condition of the tender / LOI/Purchase Order/ Work Order. This will not also prejudice that HITES will complete the work at your risk and cost.
- g) Tender received without E.M.D. will be outright rejected.
- h) No relaxation on EMD/SD for any small-scale industry shall be considered.
- i) Security deposit will be refunded within three months after the completion of defect liability period of Twelve Months from the date of completion of work, on demand by Contractor.
- j) Retention money deposit will be deducted from RA bills @ 5 % of the value of the contract amount, which will be released after one month from completion of work.

13. PENALTY / FOREFEITURE, ETC.:

In case the successful bidder fails to take up the work after issuance of LOI/Work Order/Agreement, HITES may at its discretion, impose upon any or all of the following penalties

- (a) 2% of the total contracted value for the extended period up to 7 days and up to 10% contracted value for the extended period of more than 7 days.
- (b) Cancellation of LOI/Work Order/Agreement in part or full.
- (c) Recovery of extra cost incurred by the company for getting the work done through other sources which may be without notice.
- (d) Blacklisting of the Contractor.
- (e) Recovery from any of the other present/future pending bills of the contractor.

14. DEFECT LIABILITY PERIOD:

If any defect in the work is detected by the concerned engineer, the agency shall make necessary rectification of such defects during the defect liability period of 12 (twelve) months from the date of completion of work. All such work shall be carried out by the agency at his own expenses.

PART- II**PRICE BID**

Sub.: "Interior Furnishing of Fire Control Room at Academic Block, Jawaharlal Institute of Postgraduate Medical Education And Research (JIPMER), Pondicherry".

Ref: HITES/FM/JIP/Civil/2017-18/007 Dated: 13.10.2017

Sl. No.	DESCRIPTION OF WORK	All Inclusive Price (Rs)
1	"Interior Furnishing of Fire Control Room at Academic Block, Jawaharlal Institute of Postgraduate Medical Education And Research (JIPMER), Pondicherry".	
TOTAL		

(Rupees) only

N.B: The Bidder shall quote his price which shall include all Taxes, Duties and all other levies applicable i.e. Freight, Sales Tax, Income Tax, Custom duty, Contract Tax, Entry Tax, and Service Tax, etc.

In case of discrepancy in the rates quoted in words and figures, the rates in words will be considered for evaluation.

**SIGNATURE OF THE BIDDER
WITH SEAL & DATE**