

HLL LIFECARE LIMITED
(A Government of India Enterprise)
Regd Office: HLL Bhavan, Poojappura
THIRUVANANTHAPURAM - 695 012
KERALA, INDIA

NOTICE INVITING EXPRESSION OF INTEREST

FOR

SALE OF MALE CONDOM MANUFACTURING FACILITY

TO

HLL LIFECARE LIMITED,
Regd Office: HLL Bhavan, Poojappura
THIRUVANANTHAPURAM - 695012,
KERALA STATE, INDIA

NOTICE INVITING EXPRESSION OF INTEREST
FOR
SALE OF MALE CONDOM MANUFACTURING FACILITY

Enquiry No: HLL/CHO-SP/EOI-CONDOM/1/2013-14

Preamble:

HLL Lifecare Limited (HLL) is a public sector undertaking under the administrative control of the Ministry of Health & Family Welfare, Government of India. HLL's purpose of business is to provide quality healthcare products and services at affordable rates. In its quest to become a comprehensive healthcare solutions provider, HLL had diversified into hospital products and healthcare services, while nurturing its core business of providing quality contraceptives.

HLL has set an ambitious target of growing tenfold by 2020 extending its reach in the global market and introducing new products and services. In order to achieve the stated objective, HLL has prioritised the areas where it could focus in the short, medium and long term.

Invitation of Expression of Interest:

HLL invites expression of interest from interested parties **within India** for sale of their Male Condom Manufacturing facility having a minimum annual capacity of **120 MPcs and above of Natural Rubber Latex male Condoms (considering 300 days x 24 hrs continuous production in 3 shift operations) outside the State of Kerala**, further details/requirements of which are provided in the technical Information sheet annexed elsewhere in this document.

General

1. The deadline for submission of the EOI bid is **15:00 Hrs. (IST) on 30th September 2013**. Expression of Interest shall be submitted as one copy in sealed envelope clearly super scribing on top of envelope "EXPRESSION OF INTEREST (EOI) FOR SALE OF MALE CONDOM MANUFACTURING FACILITY." **and one CD Copy**.
2. Commercial Bids are not sought with this EOI. While the EOI responses may contain indicative commercially relevant information, it will not be construed to be a commercial bid. Organizations are advised to carefully review and submit all relevant information with their EOI bids.
3. While the Expression of Interest has been prepared in good faith, HLL does not make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statement or omission herein, or the accuracy, completeness or reliability of information contained herein, and shall incur no liability under any law, statute, rules or regulations as to the

accuracy, reliability or completeness of this request, even if any loss or damage is caused by any act or omission on its part.

4. Organizations are requested to keep the information and details strictly confidential. We are looking for your support and co-operation in getting fully responsive Expression of interest.
5. HLL shall not be responsible for any expense incurred by Bidder in connection with the preparation and delivery of their EOI and other expenses.
6. HLL reserves the right to reject any or all the Expressions of Interest without assigning any reason thereof.
7. The process of inviting EOI is for ascertaining various options available to HLL. After evaluation / examination of the offers, HLL may at its sole discretion decide further course of action.
8. HLL reserves the right to deal with the proposal in any manner without assigning any reasons for the same. The decision of HLL in this regard shall be final.
9. Organizations shall also prepare Power Point presentations in respect of EOIs, submitted by them. HLL may invite Organizations, if required, to make a Power Point presentations of their case.

Interested partners qualifying the following conditions may express their interest in writing with a brief on the offered facility to gskumar@lifecarehll.com

Senior Vice President (Strategic Planning & CQA)
Registered & Corporate Head Office
HLL Lifecare Limited
HLL Bhavan
Poojapura
Thiruvananthapuram-695012
Ph: 0471 2354949

TECHNICAL INFORMATION

IFB Ref No. : HLL/CHO-SP/EOI-CONDOM/1/2013-14
Date : 30-07-2013

<u>LIST OF CONTENTS</u>		
SL NO	PARTICULARS	PAGE NO
1	Minimum Eligibility Criteria	2
2	Application for EOI	3 - 6
3	Annexure A - S	7 – 31
4	Check List	32

MINIMUM ELIGIBILITY CRITERIA

1. The bidder should be the Owner of the male condom manufacturing facility situated within India and is being offered for Sale to HLL.
2. The male condom manufacturing facility owned by the bidder should have an Annual production capacity of 120 MPcs and above of Natural Rubber Latex male Condoms (considering 300 days x 24 hrs continuous production in 3 shift operations). The facility should be located outside the State of Kerala.
3. The male condoms produced in the facility should meet Schedule R of DCA, India requirements.
4. The Production facility offered for Sale shall be GMP certified by the local Drugs Control Authority.
5. The Production facility offered for Sale shall be ISO 9001 and ISO 13845 certified and the product should have CE mark.
6. The Condom manufacturing facility shall be in good working condition and HLL reserves the right to inspect the Condom manufacturing facility and certify the facility based on 'as it is' condition. The bidder shall demonstrate the production capacity of the facility offered, during the facility visit of HLL's Technical Evaluation Committee. The Committee will assess the production capacity and any decision of the committee or any third party, who is authorized by HLL to inspect the facility on behalf of HLL regarding production capacity, will be binding on the bidder.
7. Power of Attorney shall be enclosed, in case an authorized representative has signed been assigned for discussions of the EOI.
8. The duly signed acceptance form confirming that all terms & conditions, technical requirements are understood by the bidder. Certificate that Offer is in total conformity with the HLL requirements and terms and conditions mentioned in the EOI document (shall be enclosed as per **Annexure R**)
9. Deviation if any, giving reasons for the deviation.

APPLICATION FOR EOI- CONDOM FACILITY

SI No	Particulars	Details shall be given with supporting documents
1.	Give the following details:	
	Name of the Firm/Company:	
1)	Postal Address:	
2)	Telephone:	
3)	Fax:	
4)	Email:	
5)	Year of Establishment of Firm/Company:	
Note:	Enclose a brief profile of the firm/company	
A.	In the case of Proprietary firm	
1)	Name of Proprietor	
	Attested copy of Registration Certificate to be enclosed	(Fill and enclose details as per ANNEXURE - A)
B.	In the case of Partnership Firm	
1)	Name of Managing Partner:	
2)	Name of other partners:	
Note:	Attested copy of partnership deed/Certificate to be enclosed	(Fill and enclose details as per ANNEXURE - B)

C.	In the case of Company	
1)	Whether Private Limited or Public Limited Company:	
2)	Name of Managing Director:	
3)	Names of other Directors:	
Note:	Attested copy of Company Registration Certificate to be enclosed.	(Fill and enclose details as per ANNEXURE - C)
2	Are you the Owner of a male condom manufacturing facility being offered for Sale to HLL? For verification, please provide the self attested copy of valid ownership details.	YES/NO
3	If YES, whether the male condom manufacturing facility owned by you has an Annual production capacity of 120 MPcs and above of Natural Rubber Latex Male Condoms (considering 300 days x 24 hrs continuous production in 3 shift operations)? For verification, please provide the self attested copy of valid capacity certificate.	YES/NO
4	If YES, whether your own male condom manufacturing facility of 120 MPcs and above annual production capacity can be offered for Sale to HLL?	YES/NO
5	Whether any mortgage or hypothecation or similar charge has been created on the Production facility/Plant & Machinery?	YES/NO
6	Does the male condom produced in the facility meet Schedule R of DCA, India requirements?	YES/NO

7	<p>Does the Production facility offered for Sale by you is GMP certified by the local Drugs Control Authority?</p> <p>If Yes, please provide the self attested copy of valid certificate.</p>	YES/NO
8	<p>The Production facility offered for Sale shall be ISO 9001 and ISO 13845 certified and the product should have CE mark.</p> <p>If Yes, Copy of valid certifications (self attested) shall be enclosed.</p>	YES/NO
9	<p>Is your Plant in good working condition?</p> <p>Note: - HLL reserves the right to inspect the Condom manufacturing facility and certify the facility based on 'as it is' condition. The bidder shall demonstrate the production capacity of the facility offered, during the facility visit of HLL's Technical Evaluation Committee. The Committee will assess the production capacity and any decision of the committee or any third party who is authorized by HLL to inspect the facility on behalf of HLL regarding production capacity will be binding on the bidder.</p>	YES/NO
D.	Average annual turn over of the firm/company during the last 3 years, ending 31 st March 2012	
1)	2010 - 2011	
2)	2011 - 2012	
3)	2012 - 2013	
Note:	Enclose audited Balance sheets in proof for the above period	(Fill and enclose details as per ANNEXURE - D)
E.	Details of Organization:	
Note:	Attach an Organization chart	(Fill and enclose details as per ANNEXURE - E)

F.	Details of Liabilities (for example to financial institutions like banks, to statutory bodies, to stake holders), if any Enclose a certificate from lending bank/financial institutions permitting the owner of the manufacturing facility to give the subject facility for Sale to HLL.	(Enclose details as per ANNEXURE- F)
G.	Condom Production Performance of the firm/company in the last 3 Years	(Fill and enclose details as per ANNEXURE - G)
H.	Condom Sales Performance of the firm/company in the last 3 Years	(Fill and enclose details as per ANNEXURE - H)
I.	Condom Wastage/Rejection Percentage of the firm/company in the last 3 Years	(Fill and enclose details as per ANNEXURE - I)
J.	Details of Production Facility including Location and Plant Layouts	(Fill and enclose details as per ANNEXURE - J)
K.	Enclose the approved Effluent Treatment system of the firm/company	(Fill and enclose details as per ANNEXURE - K)
L.	Enclose the approved Electrical schematic Diagram of the firm/company	(Fill and enclose details as per ANNEXURE - L)
M.	The production capacity offered for lease should have all statutory and legal compliances. Whether the firm/company has all statutory and legal compliances?	(Fill and enclose details as per ANNEXURE - M)
N.	Enclose the Power, Water & Fuel Consumption Details	(Fill and enclose details as per ANNEXURE - N)
O.	Give a brief description about the Process with Process Layout	(Fill and enclose details as per ANNEXURE - O)
P.	Age of Plant & Machinery shall be indicated. Give Details of Plant and Machinery.	(Fill and enclose details as per ANNEXURE - P)
Q.	Give Details of Quality certifications & Compliance to Quality standards	(Fill and enclose details as per ANNEXURE - Q)
R.	Acceptance Form	(Fill and enclose details as per ANNEXURE - R)
S.	Certificate for authenticity of information provided with this offer.	(Fill and enclose details as per ANNEXURE - S)
Note:	1) Fill up the details which are relevant to your Firm/Company	
	2) Strike Off the field which are not relevant to your firm/company	

Signature and Seal of the Firm/Company

ANNEXURE – A

(Attested copy of Registration Certificate to be enclosed)

Signature and Seal of the Firm/Company

ANNEXURE – B

(Attested copy of partnership deed/Certificate to be enclosed)

Signature and Seal of the Firm/Company

ANNEXURE – C

(Attested copy of Company Registration Certificate to be enclosed)

Signature and Seal of the Firm/Company

ANNEXURE – D

(Enclose audited Balance sheets in proof for the above period)

Signature and Seal of the Firm/Company

ANNEXURE – E

DETAILS OF ORGANIZATION

Sl No	Name & Postal Address	Date of Birth	Qualification	Total Experience (in Years)

Note:

(Attach an Organization Chart)

Signature and Seal of the Firm/Company

ANNEXURE – F

Sl No	Liabe institution/bank/stake- holders, statutory body etc.	Extent of Liability (Rs. Lacs)	Duration period	Present Status
1				
2				
3				
4				
5				

Note:

Details of Liabilities of the bidding firm/company (for example to financial institutions like banks, to statutory bodies, to stake holders), if any shall be filled in this format.

Signature and Seal of the Firm/Company

ANNEXURE – G

CONDOM PRODUCTION PERFORMANCE FOR THE LAST 3 YEARS						
SI No	Year	Dipping (in MPcs)	Electronic Testing (in MPcs)	Strip Packing (in MPcs)	Secondary packing (in MPcs)	Saleable Quantity (in MPcs)
1	2010-11					
2	2011-12					
3	2012-13					

Signature and Seal of the Firm/Company

ANNEXURE – H

CONDOM SALES PERFORMANCE FOR THE LAST 3 YEARS							
SI No	Year	Govt. Sales (in MPcs)	Domestic Branded (in MPcs)	Export Market - Branded (In MPcs)	Export Market - Institutional Sales (In MPcs)	Export Market - OEM (in MPcs)	Other Sales (in MPcs)
1	2010-11						
2	2011-12						
3	2012-13						

Signature and Seal of the Firm/Company

ANNEXURE – I

CONDOM WASTAGE/REJECTION FOR THE LAST 3 YEARS									
SL NO	YEAR	AT MOULDING STAGE		AT ELECTRONIC TESTING STAGE		AT PACKING STAGE		AT FINISHED PRODUCT STAGE	
		QTY IN MPCS	%	QTY IN MPCS	%	QTY IN MPCS	%	QTY IN MPCS	%
1	2010-11								
2	2011-12								
3	2012-13								

Signature and Seal of the Firm/Company

ANNEXURE J

FACILITY DETAILS		
SL NO	PARTICULARS	DETAILS
1	LOCATION OF FACILITY	
a)	Indicate complete address of the facility	
b)	Distance to the nearest seaport	
c)	Distance to the nearest airport	
d)	Distance from the city centre	
2	INFRASTRUCTURE AVAILABLE	
a)	Total area (in SQM)	
b)	Total build-up area (in SQM)	
c)	Source of Water	
d)	Source of Electricity	
Note:	Please enclose the Plant Layout	

Signature and Seal of the Firm/Company

ANNEXURE – K

(Enclosed the approved Effluent Treatment system of the firm/company)

Signature and Seal of the Firm/Company

ANNEXURE – L

(Enclose the approved Electrical schematic Diagram of the firm/company)

Signature and Seal of the Firm/Company

ANNEXURE – M

STATUTORY/LEGAL COMPLIANCE STATEMENT						
SI No	Particulars	Date of Approval	Validity	Present Status	Enclosed copy (Yes/No)	Non-conformities, if any shall be listed
1)	License/Approvals from Factories & Boilers Department					
2)	Manufacturing Licenses					
3)	Factory Licenses					
4)	Pollution Control Board Licenses/ Approvals					
5)	Electrical Inspectorate Approvals with schematic diagrams and latest periodical inspection report					
6)	Drugs Control Approval					
7)	Explosive License, if any					
8)	Conformation that there are no legal litigations pending on the firm/company (if any, enclose the details)					
9)	Other approvals/clearances, if any available					

Signature and Seal of the Firm/Company

ANNEXURE – N

POWER AND FUEL CONSUMPTION DETAILS			
SI No	Particulars	Details	Remarks, if any
1)	ELECTRICITY		
a)	Contract Demand with Power supply agency		
b)	Power tariff structure and rate		
c)	Total connected load with distribution details		
d)	Details of power supply equipments such as Transformers, DG sets, HT-LT Switch gears etc. (Make, Capacity, Year of Manufacture, Warranty certificates etc.)		
e)	Specific Electricity Consumption per MPcs		
2)	WATER		
a)	Total Water Consumption per Day (Indicate maximum demand) in Kilo Litres (KL/DAY)		
b)	Specific Water Consumption per MPcs (indicate present tariff also) in KL		
3)	FUEL		
a)	Indicate Fuel used for Boilers (Furnace Oil/LSS/Thermic Fluid/solid fuels or any other)		
b)	Total Fuel Consumption per Day		
c)	Specific Fuel Consumption per MPcs		
d)	Specific Fuel Consumption per MPcs for DG set operations		

Signature and Seal of the Firm/Company

ANNEXURE – O

BRIEF DESCRIPTION OF PROCESS WITH PROCESS LAYOUTS		
SI No	Particulars	Details
1)	Ammonia Water Preparation	
2)	Preparation of Demineralised Water	
3)	Preparation of Dispersion	
4)	Mixing Operations	
5)	Pre-vulcanizing Operation	
6)	Maturation Operations	
7)	Transfer of Latex to Dipping	
8)	Clarification Operations	
9)	Homogenizer Operations	
10)	Dipping Operations	
11)	Drying and Vulcanizing Operations	
12)	Beading Operations	
13)	Leaching Operations	
14)	Condom Stripping Operations	
15)	Cleaning of Formers	
16)	Powder Applications	
17)	Washing Operations	
18)	Hydro Extractor	
19)	Vulcanizing Tumblers	
20)	Other means of Vulcanizing Operations, if any	
21)	Electronic Testing	
22)	Strip Packing	
23)	Secondary packing	
24)	In-process Checks	
25)	Finished Products Inspection	

Note: Enclose Process Layouts for each

Signature and Seal of the Firm/Company

ANNEXURE P

PLANT AND MACHINERY						
SI No	Particulars	Qty	Daily Capacity per unit @ 24 hrs operations	Year of Manufacture/ Commissioning	Make/OE M	Status (in working condition or not)
A	COMPOUNDING OPERATIONS					
A.1)	Ball Mills / Pearl Mills / Attritors / Sand Grinder					
A.2)	Pre-mix Tanks					
A.3)	Deionised Water Preparation Plant					
A.4)	Storage vessel for Demineralised Water					
A.5)	Concentrated Ammonia Water Preparation Plant					
A.6)	Conc. Ammonia Water Storage Tank					
A.7)	Diluted Ammonia Water storage Tank					
A.8)	Storage vessels for Dispersion					
A.9)	Storage boxes for solid Compounding Chemicals					
A.10)	Jacketed Compounding Tanks with Heating and Cooling Provision					
A.11)	Non-jacketed Compounding Tanks					
A.12)	Jacketed Maturation Tanks					
A.13)	Non-jacketed Maturation Tanks					
A.14)	Clarification Equipments					
A.15)	Homogenisers					
A.16)	Latex Transfer Pumps					
A.17)	Vessels to carry Compounded Latex					

PLANT AND MACHINERY						
SI No	Particulars	Qty	Daily Capacity per unit @ 24 hrs operations	Year of Manufacture/ Commissioning	Make/OEM	Status (in working condition or not)
B	DIPPING OPERATIONS					
B.1)	Dipping Machines					
	Technology of Dipping					
	Mode of Heating					
	No. of moulds per machine					
B.2)	Glass formers					
a)	49 mm Plain					
b)	53 mm Plain					
c)	53 mm Dotted					
d)	53 mm ribbed					
e)	56 mm Dotted					
f)	56 mm ribbed					
g)	any other textured type					
h)	Spiral, Contoured, Flared , Baggy etc.					
B.3)	Mould fixtures (U-clamp, cups, spindles etc)					

PLANT AND MACHINERY						
SI No	Particulars	Qty	Daily Capacity per unit @ 24 hrs operations	Year of Manufacture/ Commissioning	Make/OEM	Status (in working condition or not)
C	VULCANIZING & WASHING & TUMBLING OPERATIONS					
C.1)	Washing Machine					
C.2)	Hydro extractors					
C.3)	Vulcanizing Tumblers					
C.4)	Slurry pre-mix Tanks					
C.5)	Any other Means of Powder Application, Hydro extraction, Vulcanization etc.					
D	ELECTRONIC TESTING OPERATIONS					
D-1)	Wet type Electronic Testing Machines					
D-2)	Electronic Testing Machines - Dry Type Single Station					
D-3)	Electronic Testing Machines - Dry Type Double Station					
D-4)	Electronic Testing Machine - Any other Technology					
E	STRIP PACKING MACHINES					
E.1)	Single Line Rectangular Type Packing Machines					
E.2)	Single Line Square Type Packing Machines					
E.3)	Double Line Rectangular Type Packing Machines					
E.4)	Double Line Square Type Packing Machines					
E.5)	BRT make Square Type Packing Machines					
E.6)	BRT Make Rectangular Type Packing Machines					
E.7)	Packing Machines of any other Specification / Configuration					

PLANT AND MACHINERY						
SI No	Particulars	Qty	Daily Capacity per unit @ 24 hrs operations	Year of Manufacture/ Commissioning	Make/OEM	Status (in working condition or not)
F	PRINTING MACHINES & ACCESSORIES FOR FOIL STAMPING PERATIONS					
F.1)	Ink Jet printers					
F.2)	Foil Re-winding Machines					
F.3)	Conveyors					
F.4)	On-line foil printing Machines					
F.5)	Storage racks for Foils					
F.6)	Any other M/cs for Printing & Foil Stamping operations					
G	PRINTING MACHINES & ACCESSORIES FOR SECONDARY PACKING					
G-1)	Automatic wallet dispensing and stamping Machines					
G-2)	Ink jet Printers for automatic wallet stamping					
G-3)	Manual wallet stamping Machines					
G-4)	Manual Display Carton Stamping Machines					
G-5)	Manual Master Carton Stamping Machines					
G-6)	Automatic / semi-automatic wallet filling machines					
G-7)	Shrink Wrapping Machines					
G-8)	Over wrapping Machines					
G-9)	Manual Hooping Machines					
G-10)	Semi-automatic Hooping Machines					
G-11)	Fully automatic taping cum strapping Machines					
G-12)	Check Weighters					
G-13)	Blister Pack Machines					
G-14)	Any other Machines for Secondary Packing and Finishing Operations of the Finished Goods					

PLANT AND MACHINERY

H	QUALITY ASSURANCE					
H.1)	Burst Volume Tester					
H.2)	Water Leak Tester					
H.3)	Package Seal Integrity Tester					
H.4)	Ultra Sonic Bath					
H.5)	Thickness Gauges					
H.6)	Electrical Resistance Measurement Test					
H.7)	Length & Width Test Mandrel					
H.8)	Ageing Oven					
H.9)	Tensile Tester					
H.10)	Any other Mcs/Equipments for Quality Assurance Operations					
I	MATERIAL TESTING EQUIPMENTS					
I.1)	Lab heat sealing machine					
I.2)	Bursting strength tester					
I.3)	Tensile tester for bond strength					
I.4)	Grammage tester					
I.5)	Brookfield viscometer					
I.6)	MST tester					
I.7)	HST apparatus					
I.8)	VFA apparatus					
I.9)	Refractometer					
I.10)	pH meter					
I.11)	BOD incubator					
I.12)	Melting point apparatus					
I.13)	Electronic balance					
I.14)	Drying Oven					
I.15)	Any other Machines/Equipments for Material Testing Operations					

PLANT AND MACHINERY

PLANT AND MACHINERY						
J	UTILITY EQUIPMENTS & MACHINE ACCESSORIES					
J.1)	Boiler					
J.2)	Process Chiller					
J.3)	HVAC Chiller					
J.4)	DG Set					
J.5)	Transformer					
J.6)	Air Compressor					
J.7)	Air Handling Equipments					
J.8)	Water Storage and Pumping systems (indicated underground/overhead)					
J.9)	Storage system for Furnace Oil /Diesel/Thermic fluid/any other relevant fuels					
J.10)	Air Cleaning Systems/Demisters					
J.11)	Hot Water Systems					
J.12)	Cold Air Systems					
J.13)	Air Filter Systems					
J.14)	Hot Air Systems including Blowers, motors etc.					
J.15)	Hot water filtration systems					
J.16)	Dehumidifiers					
J.17)	Blowers					
J.18)	Dust Collecting Systems					

PLANT AND MACHINERY						
J.19)	Electrical Substation					
J.20)	Mechanical Workshop Equipments such as lathes, shapers, drilling machines, grinding machines, welding sets, gas cutting equipments, jigs, fixtures, foundry etc.					
J.21)	Electrical Workshop Equipments					
J.22)	Equipments for calibration					
J.23)	Effluent Treatment Plant					
J.24)	UF and RO Plant					
J.25)	Scrubber Facility for Ammonia Plant, Dust Collector etc.					
J.26)	Fire Detection & Protection System					
J.27)	Any other relevant equipments/tools					
K	MATERIAL HANDLING EQUIPMENT					
K.1)	Pallet trolleys					
K.2)	Fork lifts					
K.3)	Manual stackers					
K.4)	Manual Trolleys					
K.5)	Pallets					
K.6)	Barrel Trolley					
K.7)	Any other relevant equipments/tools					

Signature and Seal of the Firm/Company

ANNEXURE Q

QUALITY CERTIFICATIONS & COMPLIANCE TO QUALITY STANDARDS						
1	Certifications	Variants covered	Certifying Body	Year of Certification	Validity	Remarks if any
2	Condom Specifications (Mention compliance to national/international standards)	Texture & color	Length	Width	Thickness	Remarks if any

Signature and Seal of the Firm/Company

ANNEXURE R

ACCEPTANCE FORM

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

Senior Vice President (SP & CQA),
HLL Lifecare Limited, Regd. Office: HLL Bhavan
Poojappura, Kerala. India. Pin- 695 012.

Dear Sir,

I / We, hereby offer to provide condom manufacturing facility of production capacity of --
--- MPcs/Annum as per the Expression of Interest floated by HLL. I/We have understood the terms and conditions mentioned in the EOI invitation and Conditions of Contract furnished by you and have thoroughly examined the specifications quoted in the bid document hereto and are fully aware of the nature of the scope of work required and my/our offer is to comply strictly in accordance with the requirement and the terms and conditions mentioned above.

The following pages have been added to and form part of this bid.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE S

CERTIFICATE

I / we hereby certify that the information given with this Offer document is correct. If, at any stage, it is found to be incorrect, I / we understand that the contract will be liable to be terminated and action could be taken against me/us by the Company for damages.

Signature and Seal of the Firm/Company

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

CHECKLIST

SI NO	PARTICULARS	ATTACHED (YES/NO)
1	Application for EOI duly filled	
2	Attested copy of Registration Certificate to be enclosed for proprietary firm (Annexure A)	
3	Attested copy of partnership deed of the firm (Annexure B)	
4	Attested copy of Company Registration deed (Annexure C)	
5	Audited Balance sheets in proof for the period (2010-11, 2011-12, 2012-13) - Annexure D	
6	Details of Organization. Attach an Organization chart - (Annexure E)	
7	Details of Liabilities, if any (Annexure F)	
8	Condom Production Performance of the firm/company in the last 3 Years (Annexure G)	
9	Condom Sales Performance of the firm/company in the last 3 Years (Annexure H)	
10	Condom Wastage/Rejection Percentage of the firm/company in the last 3 Years (Annexure I)	
11	Details of Production Facility including Location and Plant Layouts (Annexure J)	
12	Effluent Treatment system of the firm/company (Annexure K)	
13	Approved Electrical schematic Diagram of the firm/company (Annexure L)	
14	Whether the firm/company has all statutory and legal compliances? (Annexure M)	
15	Enclose the Power, Water & Fuel Consumption Details (Annexure N)	
16	Brief description about the Process with Process Layout (Annexure O)	
17	Give Details of Plant and Machinery (Annexure P)	
18	Give Details of Quality certifications & Compliance to Quality standards (Annexure Q)	
19	Acceptance Form (Annexure R)	
20	Certificate for authenticity of information provided with this offer. (Annexure S)	