



Corporate and Registered Office,
HLL Bhavan, Poojappura,
Thiruvananthapuram– 695 012
Kerala, India.
Phone: 0471 – 2354949
Website: www.lifecarehll.com

Invitation for Bids

**Supply, installation and commissioning of Local Area Network at our
Offices and Factories**

Date	:	Dated 17 th September 2014
IFB No.	:	HLL/CHO/IT/LAN/2014

The schedule of the bid is given below.

Last date and time for receipt of Bids	: 15.00 Hrs on 26.09.2014
Time and date of opening of Bids	: 15.30 Hrs on 26.09.2014

Dear Sir,

Sub: Supply, Installation and commissioning of Local Area Network at our Offices and Factories.

HLL Lifecare Limited (HLL), Thiruvananthapuram invites sealed bids from the competent and eligible bidders for the supply, installation and commissioning of Local Area Network at our Kakkanadu Factory, Cochin and supply of passive items at Head Office, Thiruvananthapuram and Factories all over India.

TERMS and CONDITIONS

1. The respective bidder should have three years' experience in supply, installation and maintenance of LAN items. For this, the bidder may submit the documentary evidence like work orders, Certificate from the clients for the similar works done along with the bid.
2. The respective bidder should have service support Centre / authorized partner at Ernakulum and the details may please be furnished along with the bid.
3. The schedule of requirement is given in **Annexure-1**.
4. The prices should be quoted as per the format for price schedule enclosed (**Annexure – 2**).
5. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
6. The bid shall be valid for a period of 90 days from the date of opening of bids.
7. The bids will be evaluated by taking the total amount quoted for the items.
8. The purchase order will be placed on the first lowest responsive bidder.
9. The bids should contain the complete technical specifications of the equipment supported with illustrative literatures/catalogues.
10. All passive items should have 1 year warranty from the date of installation. The defective parts should be replaced at free of cost during the warranty period.
11. The work should be completed within **4 weeks** from the date of placement of order.
12. Penalty @ 0.50 % per week's delay subject to a maximum of 5 % is applicable for delayed delivery.
13. Payment will be released from Head Office, Poojappura, Thiruvananthapuram within 30 days upon successful completion of work. For claiming this payment the following documents are to be submitted to the paying authority.
 - a. Three copies of Invoice
 - b. Delivery/Installation report duly signed by the concerned person of HLL and representatives of the supplier.
 - c. Work completion report & Warranty certificate

14. Bids should be submitted on or before **15:00 Hrs on 26.09.2014** and the same **will be opened at 15.30 Hrs on the same day** at Corporate Head Office, Poojappura, Thiruvananthapuram in the presence of the representative of the bidder who choose to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
15. Any bid received after the deadline for submission of bids will be rejected.
16. HLL reserves the right to accept/reject any or all of the bids without assigning any reason whatsoever.
17. The envelopes containing the bid shall bear the Bid No. (Here insert the details given under reference) and the words "DO NOT OPEN BEFORE" (Here insert the time and date of bid opening).
18. The bids should be submitted at the following address.

Associate Vice President (IT)
HLL Lifecare Limited
Corporate and Registered Office,
HLL Bhavan, Poojappura,
Thiruvananthapuram – 695 012,
Phone: 0471- 2354949.

19. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.
20. No fax/email bids will be accepted.
21. HLL shall not be liable for the delay in submission of bids after the due date specified above due to any reason including postal delay.

Thanking you,

Yours faithfully,

P. Sivakumar
Senior Manager (Hardware)

Annexure-1

Passive Components

Sl. No	Item	Unit	Qty	Location
1	42 U Floor Mountable Rack	Nos.	1	KFC
2	Cat 6 500 MHz UTP Cable (Molex/AMP/Panduit)	M	3050	KFC
3	24 Port Fully Loaded Patch panel with Cable Manger (Molex/AMP/Panduit)	Nos.	25	KFC : 5, PFT :6 CHO :2, AFT:6 KFB : 6
4	IO with Surface Mount Box with Shutter facility (Molex/AMP/Panduit)	Nos.	100	KFC
5	Cat 6 1 M Patch Cord (Molex/AMP/Panduit)	Nos.	150	KFC : 100 PFT :50
6	Cat 6 2 M patch Cord (Molex/AMP/Panduit)	Nos.	150	KFC : 100 PFT :50
7	1" PVC Casing and Capping/ Conduits	M	1000	KFC
8	2" PVC Casing and Capping/ Conduits	M	1000	KFC

Labour Charges

Sl. No	Item	Unit	Qty	Location
1	Fixing of Rack	No	1	KFC
2	Fixing and termination of IO with Surface Mount Box	Nos.	100	
3	Laying of UTP Cable	M	3050	
4	Laying of Casing and capping or Conduit	M	2000	

Address of Locations

CHO : HLL Lifecare Limited,
Corporate and Regd. Office,
HLL Bhavan,
Poojappura,
Thiruvananthapuram – 695012
Phone : 0471-2354949

PFT : HLL Lifecare Limited
Peroorkada Factory
Thiruvananthapuram - 695005
Phone : 0471-2437270

AFT : HLL Lifecare Limited
Akkulam Factory,
Sreekaryam P.O
Thiruvananthapuram – 695017
Phone : 0471 - 2442692

KFC : HLL Lifecare Limited,
Plot:16/A/1,Cochin Special Economic Zone(CSEZ),
Kakkanadu,
Kochi - 682037
Phone : 0484 – 2413332

KFB : HLL Lifecare Limited,
Kanagala Factory,
Belgaum - 591225,
Karnataka
Phone : 08333 – 279206

Annexure-2

Sl.NO	Description of item / work	Unit	Qty	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)
1	2	3	4	5	6	7	8= 5+6+7	9= 4 * 8

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs.