



**HLL Lifecare Limited**  
**(A Government of India Enterprise)**  
Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram– 695 012  
Kerala, India.  
Phone: 0471 – 2354949  
CIN:U25193KL1966GOI002621  
Website: [www.lifecarehll.com](http://www.lifecarehll.com)

***Invitation for Bids***

**Supply and Installation of Surveillance System with CCTV Camera**

Date	:	25.11.2019
IFB No.	:	HLL/CHO/IT/CCTV/2019/

**The schedule of the bid is given below.**

<b>Last date and time for receipt of bids</b>	<b>:</b>	<b>15.00 Hrs. on 04.12.2019</b>
<b>Time and date of opening of Bids</b>	<b>:</b>	<b>15.30 Hrs. on 04.12.2019</b>

Dear Sir,

**Sub: Supply and Installation of Surveillance System with CCTV Camera**

HLL Lifecare Ltd (HLL), Thiruvananthapuram invites the competitive bids from the eligible and interested bidders for the Supply and Installation of Surveillance system with CCTV camera at our Corporate and Regd. Office, Poojappura, Thiruvananthapuram .The Technical Specifications with schedule of requirements are given in **Annexure-1**.

**Terms and conditions**

1. The prospective bidder should have minimum three years experience in supply, installation, commissioning and maintenance of CCTV surveillance system. The copies of purchase order /satisfactory performance certificates/Installation certifications for the similar works done for the past three years may be attached along with the bid.
2. The exact brand/model of all the quoted items should be mentioned with complete technical specifications supported with illustrative literatures/catalogues/brochures.
3. The bidder should have service support center at Thiruvananthapuram and such details may be mentioned in the bid.
4. The prices should be quoted as per the format enclosed as **Annexure -2**.
5. The prices of all the items include product and installation should be clearly mentioned in the bid.
6. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
7. The prices quoted should be valid for a period of 90 days from the date of opening of bids.
8. The bidder shall quote for all the items and the bid will be evaluated by taking the total amount of all the items quoted together.
9. The purchase order will be placed on the first lowest responsive bidder.
10. HLL will have the right to increase or decrease up to 20% of the quantity of goods and services specified in the schedule of requirements without any change in the unit price or other terms and conditions.
11. The items should be delivered and commissioned at the respective location within **2 weeks** from the date of placement of order.

12. Penalty at 0.50 % of the total Purchase Order value for each week of delay or part thereof subject to a maximum of 5 % is applicable for delayed delivery
13. The onsite warranty should be for the period of minimum **2 (Two) years** for Camera,DVR and HDD and **1 (One) year** for Power Supply Unit from the date of Installation. During the warranty period, all the defective items should be replaced at free of cost.
14. Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
15. The bidder who requires any clarification on the tender shall notify the undersigned through e-Mail at sivakumar@lifecarehll.com. However, no post bid clarification shall be entertained.
16. No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the Purchase order is placed.
17. Training should be imparted to the HLL personnel about the standard operating procedure of the items at free of cost.
18. Site visit is also permitted to the interested bidders on prior permission from the undersigned during working hours of HLL.
19. Payment will be released within 30 days against successful Installation and acceptance by HLL. For claiming the payment, the following documents are to be submitted.
  - a. Three copies of Invoices
  - b. Delivery/Installation report duly signed by the concerned person of HLL and representatives of the supplier.
  - c. Warranty certificate if any
20. Necessary user manuals/CDs/DVDs are to be supplied along with the equipments.
21. The measurements given in the schedule of requirement are approximate only. However, the charges for both material and related labour works shall be paid on actual measurement basis only.
22. Bids should be submitted latest by before **15:00 Hrs on 04.12.2019** and the same **will be opened at 15:30 Hrs** on the same day with the presence of representatives of the bidder who choose to attend. If the bid opening day is declared as holiday, the bid will be opened at the next working day of HLL.
23. The bids should be submitted to the following address.

**Vice President (IT),  
HLL Lifecare Ltd,  
Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram – 695 012, Phone: 0471-2354949/2775612**

24. Any bid received after the deadline for submission of bids will be rejected.
25. HLL reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
26. The envelopes containing the bid shall bear the words "DO NOT OPEN BEFORE ....." (Here insert the time and date of bid opening).
27. No Email or fax bids will be accepted.
28. Consideration of MSME shall be based on furnishing of valid UAM (Udyog Aadhar Memorandum) number and copy of relevant document along with the bid only
29. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.

Thanking you,  
Yours faithfully,

**P. Sivakumar**  
**Deputy General Manager (Hardware)**

## Annexure -1

### Schedule of Requirements

SI.No	Description of the item	Minimum Technical specifications	Quantity in No.s
1	Dome Camera	<ul style="list-style-type: none"> <li>• 4 MP HD</li> <li>• 3.6 mm lens</li> <li>• Distance support : 30 Mtrs</li> <li>• IR Range : 20 Mtrs</li> <li>• White balance : Auto/ATW/MWB</li> <li>• Video Output : BNC</li> <li>• Power : 12V DC</li> <li>• Resolution : 4 MP</li> <li>• Shutter speed : 1/25 – 1/50,000 sec</li> </ul>	5
2	Digital Video Recorder (DVR) – 16 Channel	<ul style="list-style-type: none"> <li>• 16 Channel (each channel upto 5 MP)</li> <li>• Analog Video Input :16 Channel BNC</li> <li>• Video Output : HDMI and VGA</li> <li>• Video Compression : H.264</li> <li>• Resolution :1920x1080</li> <li>• Storage : 2 x SATA port supports upto 6 TB</li> <li>• Recording mode : Manual / Schedule,MD,Alarm,Stop</li> <li>• Ports : 2 x USB 2.0, RJ 45 Ethernet</li> <li>• Power Supply : 12 V DC</li> </ul>	1
3	Hard Disk Drive (HDD) for DVR (16 Channel)	SATA 2 TB	1
4	SMPS 16 Channel		1
5	BNC Connector		10
6	DC Connector		5
7	PVC Box 4 x 4		5 Nos
8	CCTV 3 + 1 cable		500 Mtrs

### Labour works

SI.No.	Description of the item	Quantity
1	Laying of cables with necessary materials	500 Mtrs

*The measurement of cables given is approximate only and the charges (both material and labour) shall be paid on actual measurement basis only*

Price Schedule							Annexure – II			
Sl.NO	Description of item / work	Unit	Quantity	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)		
1	2	3	4	5	6	7	8= 5+6+7	9= 4 * 8		

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs.....