

MINUTES OF THE PRE BID MEETING OF THE
LIMITED TENDER FOR SUPPLY OF CHEMICALS & CONSUMABLES THROUGH ANNUAL RATE
CONTRACT

Document No : HBL/ADM/ARC/CHEM & CONS/001/17-18 dated 09th March 2018

Venue : HLL Biotech Limited, Chengalpattu

Date : 17.03.2018

Project : Integrated Vaccines Complex, Chengalpattu

Attendees : See attached list of attendees

Issued by : Mr. Suresh S (DGM – Procurement)

Issued on : 22.03.2018

Issued from : HLL Biotech Limited, Chengalpattu

Agenda	
1.	PRE BID MEETING OF THE LIMITED TENDER FOR SUPPLY OF CHEMICALS & CONSUMABLES THROUGH ANNUAL RATE CONTRACT


Distributions to : **All Concerned Persons of HBL**
To all the list of attendees in Pre Bid Meeting

S.No	Clarification on Queries	
	Commercial Queries	HBL's Reply
1.	Page No 4 of 16 3. Minimum Eligibility Criteria e. Average Annual Turnover of the Company must be minimum of Rs. Lakhs for the last three financial years (FY 2015-16, FY 2016-17 & FY(2017-18) certified by a Chartered Accountant shall be submitted.	Will be changed to Page No 4 of 16 3. Minimum Eligibility Criteria e. Average Annual Turnover of the Company must be minimum of Rs.15 Lakhs for the last three financial years (FY 2014-15, FY 2015-16 & FY 2016-17) certified by a Chartered Accountant shall be submitted
2.	Page No 6 of 16 5. Bid Evaluation The Bidder has to quote as per the items in the Price Schedule (Annexure IV)	Will be changed to Page No 6 of 16 5. Bid Evaluation The Bidder has to quote as per the items in the revised List of Requirements & Price Schedule attached to the Pre-Bid MoM as (Annexure VI)
3	Page No 10 of 16 5. TIME SCHEDULE FOR DELIVERY 5.1 The required materials shall be supplied within 10 days from the date of intimation from HBL's representative	Changed to 5. TIME SCHEDULE The required materials shall be supplied as per the delivery period mentioned below from the date of issue of Purchase Order. Delivery Period for items mentioned in List of Requirements :- For domestic items – 2 weeks from issue of PO For imported items - 5 weeks from issue of PO
4	Vendor requested that Liquidated Damages may not be applied	Liquidated damages is mandatory and shall be applicable for delayed delivery as per Clause 5.2 of the Tender document.
5	Closing Date and Time of Submission of Tender	The Closing time is extended upto 03-04-2018, 15:00 HRS The opening time and date is 03-04-2018, 15:30 Hrs
6	Vendor requested to upload the excel format of the List of Requirement in the HBL website	The Excel format of the List of Requirement is uploaded in the HBL website as Annexure-VI

S.No	Technical Queries	HBL's Reply
1.	The revised list of Chemicals & Consumables is attached as Annexure-VI to this Pre-Bid MOM.	

Henceforth, the Pre Bid MOM has to be considered as a part of the Original Tender.

For HLL Biotech Limited


 22/03/18.

Authorized Signatory

Subject : Pre Bid Meeting for LIMITED TENDER FOR SUPPLY OF CHEMICALS & CONSUMABLES THROUGH ANNUAL RATE CONTRACT at IVC, Chengalpattu.
Date & Time : 17.03.2018 @ 11.00 Hrs.
Venue : HBL IVC , Chengalpattu.

LIST OF ATTENDEES

S.NO	Name & Designation	Organization	Contact No	email	Signature
1	R. BALASUBRAMANI DIRECTOR	MS. EZRA BIOTECH	8939532367	bala @ ezrabiootech. com	R. Bi
2	N. Nirmal Kumar TSM	Cole-Parmer	9677068106	nirmal.kumar @coleparmer.in	N. N
3	A. Umeshan Th	Evolution	8056199911	evolution - lifesciences@gmail	A. U
4	P. Murugan.	Bioscience Surgeon	7550196552	byosource@yahoo in	P. M
5	Ashwani kr. Mishra	Genetix	9791430788	ashwanib genetixbiotech.com	A. M
6	A. RAVIKUMAR	THE I-LECO	9043003774	ravi-ileco@gmail ilecochemical@gmail.com	A. R
7	K. VENKATESAN	V. Jaya Scientific Co	9884013703	esau25507 @ gmail.com	V. K
8	D. PRAKASH	VWR	8248439724	prakash.dhanapandi @vwr.com	D. P
9	Fauzal . N	Synagis	8056297111	Synagis Chennai south@gmail.com	F. N
10	C. KUMAR	HIMEDIA	9944788013	ckumar@ himedia.com	C. K
11	V. Sudhakar	SBC	984071488	Sudhakar.v@ sbcso.in	V. S
12	Deepak	MSC	9840084353	Scientificdeepak -VSNL.Net	D. P
13	L. Ravi	Anjana Associates	94441 85980	anjanaassocia tes@rediffmail.com	L. R
14	R. Velmeylegam	Classic Entery peijs	978983031	classic2011@ gmail.com	R. V

15 Ranga Thoms 9840177556 ranga.rangam
@thoms.com

