



HLL LIFECARE LIMITED
(Formerly Hindustan Latex Limited)
(A Government of India Enterprise)

KANAGALA

BELAGAVI DIST. PIN – 591 225

KARNATAKA STATE

PH.NO: 08333-279240, 279244. FAX: 08333-279245.

Website: www.lifecarehll.com

**E-mail: purchasekfb@lifecarehll.com
purchasenfk@gmail.com**

TENDER NO.HL:BG:PS:CONT INKJET PRINTER:2021-22

TENDER DOCUMENT

FOR

CONTINUOUS INKJET PRINTER

SI No	Particulars	Date
1	Tender Publication Date	02-AUG-2021
2	Last Date and Time for Receipt of Technical & Price Bid	10-AUG-2021 up to 17:00 Hrs
3	Date and Time of Opening of Technical Bid	11-AUG-2021 @ 10:30 Hrs
4	Date and Time of Opening of Price Bid	Will be intimated later

NOTICE INVITING TENDER (NIT)

HLL Lifecare Limited (Formerly Hindustan Latex Ltd), India's leading Manufacturers and Marketers of Contraceptive, Health Care and Pharma Products is a Mini Ratna Company.

HLL Lifecare Limited (HLL), a PSU under the Ministry of Health & Family Welfare, Govt. of India invites Sealed & Superscribed Tenders under **Two Bid System (Technical & Price)** in the prescribed forms enclosed from Manufacturers / Authorized Dealers for **SUPPLY, INSTALLATION & COMMISSIONING OF CONTINUOUS INKJET PRINTER (UNDER BUYBACK SCHEME) ON TURNKEY BASIS** at our Factory site at Kanagala, Belagavi Dist (Karnataka).

Specifications and Terms & Conditions etc., are detailed in Tender Documents. NIT / Tender Documents / NIT can be had from our Office on any working day between 11:00 AM to 3:30 PM by paying ₹ 590/- only by Cash / DD (inclusive of GST @ 18%) drawn in favor of HLL LIFECARE LTD, payable at State Bank of India, NIPANI – 591 237. Further, **Tender Documents can also be downloaded from our website: www.lifecarehll.com**. However cost of Tender Documents i.e. ₹ 590/- only in the form of DD should be enclosed along with Technical Bid.

NAME OF THE ITEM	QTY. REQUIRED (PACKAGE)
1. CONTINUOUS INKJET PRINTER. Specifications as detailed in ANNEXURE AN2.	01

1. **Last Date and Time for Receipt of Technical & Price Bid : 10.08.2021 (17:00 Hrs.)**
2. **Date and Time for Opening of Technical Bid : 11.08.2021 (10:30 Hrs.)**
3. In the event of the date/s mentioned above being declared subsequently as holiday/s for the Purchaser's Office, the due date for meeting, submission and opening of bids will be the next working day at the same venue and time.
4. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be published in our website specified above. It is Bidders responsibility to keep themselves updated on any such Addendums / Amendments issued, if any.
5. In order to provide reasonable time to the Prospective Bidders to take necessary action in preparing their Tenders / Bids as per the Addendums / Amendments, HLL may, at its discretion extend the deadline for the submission of Tenders / Bids and other allied time frames, which are linked with that deadline.
6. **Earnest Money Deposit (Refundable): Not Applicable & Nil** as per Office Memorandum (O.M.) NO.F.9/4/2020-PPD Dt. 12th Nov 2020 issued by Govt. of India Ministry of Finance Department of Expenditure Procurement Policy Division. But in lieu of EMD & as per the said O.M., Technical Bid should be accompanied with **BID SECURING DECLARATION (ANNEXURE AN5)** failing which the Bid is likely to be rejected. Submission of this

declaration is mandatory & applicable to both **MSE Vendors as well as & Non-MSE Vendors.**

7. **Tender Cost (Non-refundable):** Technical Bid should be accompanied with Tender Cost in the form of Demand Draft (DD) drawn in favour of **M/s. HLL Lifecare Limited** payable at STATE BANK OF INDIA, NIPANI – 591 237 for a sum of **₹ 590/- only (inclusive of GST @ 18%)** failing which the Bid is likely to be rejected.
8. **Exemption (SSI / MSE Units):** Bidders interested in availing Exemption from payment of Tender Cost should submit a Valid Copy of their **Udyog Aadhaar Registration Certificate** along with their Technical Bid. Technical Bids received without enclosure of Valid Copy of **Udyog Aadhaar Registration Certificate** will not be evaluated and summarily rejected.
9. **Technical Bids received without enclosures of BID SECURING DECLARATION (ANNEXURE AN5) and Tender Cost in the form of DD OR a Valid Copy of Udyog Aadhaar Registration Certificate, duly filled, signed and sealed URS, Annexure, etc., will not be evaluated and summarily rejected. Price Bids should be as per Format in Schedule A. Price Bids with deviations if any will be summarily rejected** Please note that HLL will not be responsible for any delay in submission of Tender.
10. Acceptance / Rejection of the Tender is entirely at the discretion of HLL.

DEPUTY GENERAL MANAGER (PURCHASE)

1) FORMATS FOR TECHNICAL BID

- a) INSTRUCTIONS TO THE BIDDERS (ANNEXURE AN1)
- b) USER REQUIREMENT SPECIFICATION AND QUESTIONNAIRE FOR TECHNICAL EVALUATION (ANNEXURE AN2)
- c) DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER (ANNEXURE AN3)
- d) FORMAT FOR MANUFACTURERS AUTHORIZATION FORM (ANNEXURE AN4)
- e) BID SECURING DECLARATION (ANNEXURE AN5)
- f) GENERAL CONDITIONS FORMING PART OF THE BID
- g) CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID

2) FORMS FOR PRICE BID

- a) SCHEDULE - A: PRICE BID / RATE SCHEDULE (WITH TERMS & CONDITIONS)
- b) SCHEDULE - B: PRICE BID / RATE SCHEDULE FOR BUYBACK OF EXISTING CONTINUOUS INKJET PRINTER

NOTE: Technical Bid & Price Bid forms shall be submitted in Separate Covers.

How to send the Bid:

Both the Bids i.e. Technical Bid & Price Bid/s (**SCHEDULE - A & SCHEDULE - B**) shall be submitted in sealed covers separately. Technical Bid & Price Bid shall be superscribed on the respective covers in order to clearly identify between the 2 Bids. The two separately marked Bids enclosed in single sealed cover with Tender NO. Complete in all respect addressed to The Deputy General Manager (Purchase), HLL Lifecare Ltd., Kanagala - 591 225 Dist. Belagavi, Karnataka State should reach us on or before the due date and time mentioned in the NIT. *Technical Bids and Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection.*

CONTENTS OF THE BIDDING DOCUMENTS:

1. Technical Bid:

- a) CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID **duly filled, signed and sealed**. Details shall be enclosed as required by us.
- b) DD for ₹ 590/- only towards Tender Cost / Valid Copy of Udyog Aadhaar Registration Certificate.
- c) USER REQUIREMENT SPECIFICATION AND QUESTIONNAIRE FOR TECHNICAL EVALUATION (ANNEXURE AN2) **duly filled, signed and sealed**. Details shall be enclosed as required by us.
- d) DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER (ANNEXURE AN3) *(duly filled, signed and sealed on the letterhead of the Bidder firm).*
- e) FORMAT FOR MANUFACTURERS AUTHORIZATION FORM (ANNEXURE AN4) *(duly filled, signed and sealed on the letterhead of the Manufacturing firm).*
- f) BID SECURING DECLARATION (ANNEXURE AN5) *(duly filled, signed and sealed on the letterhead of the Bidder firm).*
- g) GENERAL CONDITIONS FORMING PART OF THE BID **duly signed and sealed**.

2. Price Bid:

- a) SCHEDULE - A: Price Bid / Rate Schedule (with Terms & Conditions) **duly filled, signed and sealed**.
- b) SCHEDULE - B: Price Bid / Rate Schedule for Buyback of Existing Continuous Inkjet Printer **duly filled, signed and sealed**.

INSTRUCTIONS TO THE BIDDERS
ANNEXURE AN1

1. The Quotation must be in Two Parts i.e., **A. Technical Bid** and **B. Price Bid**.
2. The Bidder is expected to examine all Specifications, Instructions, Forms, and Terms & Conditions given in the Bidding Documents. Failure to furnish all information required in the Bidding Documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will be at the Bidders risk and may result in rejection of the Bid.
3. Any clarification required will have to be obtained one week prior to the Date of opening of the Technical Bid. **For any technical clarifications please feel free to contact our Mr. V.G. Rajput at mail id: rajput@lifecarehll.com OR Cell NO.09448758804.**
4. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be published in our website specified above. It is Bidders responsibility to keep themselves updated on any such Addendums / Amendments issued, if any.
5. In order to provide reasonable time to the Prospective Bidders to take necessary action in preparing their Tenders / Bids as per the Addendums / Amendments, HLL may, at its discretion extend the deadline for the submission of Tenders / Bids and other allied time frames, which are linked with that deadline.
6. Both, Technical Bid and Price Bid must be furnished in two separate sealed & super scribed covers.
7. Bids received after the deadline for submission shall not be considered.
8. **Technical Bid** must be furnished as shown in the **Contents of Bidding Documents @ Sl. NO.1** mentioned above and must be super scribed as **"TECHNICAL BID - CONTINUOUS INKJET PRINTER Ref: Tender NO.HL:BG:PS:CONT INKJET PRINTER:2021-22 / 02.08.2021"**.
9. **Price Bid/s** must be furnished as shown in the **Contents of Bidding Documents @ Sl. NO.2** mentioned above i.e., in **SCHEDULE - A & SCHEDULE - B** and must be super scribed as **"PRICE BIDS - CONTINUOUS INKJET PRINTER REACTOR Ref: Tender NO.HL:BG:PS:CONT INKJET PRINTER:2021-22 / 02.08.2021"**.
10. Technical Bids and Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection.
11. **Enclose additional sheets, if necessary, to highlight the deviations from the Technical Bid and Price Bid. Provide proper reference to these additional sheets in the Technical Bid and Price Bid.**
12. The Evaluation of the Technical Bid is carried on the Responses given in the Technical Bid.
13. Price Bid of a particular Bidder would be considered for opening only if their Technical Bid is qualified. **The date & time of opening of Price Bid will be intimated separately.**
14. The Price Bid of those Bidders who do not qualify will be returned unopened.
15. Acceptance / Rejection of the Tender is entirely at the discretion of HLL.
16. **Bids received by FAX / E-MAIL will not be considered.**
17. **If the Bidder backs out from the commitment, their SD will be forfeited / Penalty followed by blacklisting (Refer: Bid Securing Declaration Annexure AN5).**

**USER REQUIREMENT SPECIFICATION AND QUESTIONNAIRE FOR TECHNICAL EVALUATION
ANNEXURE AN2**

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELAGAVI DIST.		
Tender No	HL:BG:PS:CONT INKJET PRINTER:2021-22	Dated	2 nd Aug 2021
Sub: Technical Bid for Supply, Installation & Commissioning of Continuous Inkjet Printer			

1. Print speed – 2.7 m/ sec/line (minimum)
2. Printing of up to 1-3 lines of print
3. Character Height: 2 to 10 mm
4. Continuous print capability
5. On screen generation and editing of graphics through an easy to use interface
6. Qwerty keypad
7. Storage of 100 messages (minimum)
8. Automatic print head flushing during start up and shutdown
9. Push button start/ stop with automatic print head cleaning
10. Suitable for quick drying inks
11. Fully compatible with connector software
12. 3 meter (minimum) print head umbilical
13. Multinational character printing
14. Logo and graphics creation
15. Password protection
16. Sequential numbering data input
17. Shaft encoder
18. RS232/422 connectivity
19. Product detector npn/pnp
20. Mobile printer stand
21. International operator/machine interface

ADDITIONAL POINTS:

1. Printer should be capable of running with any make or type of consumables viz., ink, additives and washing solution.
2. Mention the cost of printing for 1 lakh characters for the Font size "7" for comparison.
3. Consumables required for trial should be inclusive in the equipment cost.
4. Demo for minimum seven days is required for qualification.
5. *Rate and quantity of consumables required for one year to be quoted separately as option.*
6. Machine has to be run on 24 X 7 (continuously).
7. Recommended spares are to be given free of cost for one year.
8. Warranty period one year from the date of installation and commissioning.
9. AMC charge for five years post warranty period to be quoted (both Comprehensive and Non-Comprehensive)
10. *Party has to quote for buyback of our existing printer as option.*

USER REQUIREMENT SPECIFICATION AND QUESTIONNAIRE FOR TECHNICAL EVALUATION
ANNEXURE AN2

Sl No	Particulars	Response	Remarks
1	Whether you have gone through ANNEXURE AN2 ?	YES / NO	
2	Whether the Inkjet Printer offered by you is able to print the characters at Print Speed – 2.7 m/sec/line (minimum)?	YES / NO	
3	Will it print 1-3 lines of print?	YES / NO	
4	Whether the printing character size will be in the range of 2-10 mm?	YES / NO	
5	Whether the printer has the capability of printing continuously?	YES / NO	
6	Whether the printer has Onscreen generation and editing of graphics through an easy to use interface?	YES / NO	
7	Whether the printer has QWERTY KEYPAD?	YES / NO	
8	Whether the printer has the capacity to store minimum 100 messages?	YES / NO	
9	Whether it has Automatic print head flushing during start up and shutdown?	YES / NO	
10	Whether it has Push button start/ stop with automatic print head cleaning?	YES / NO	
11	Whether it is suitable for quick drying inks?	YES / NO	
12	Whether it is fully compatible with connector software?	YES / NO	
13	Whether it has 3 meter (minimum) print head umbilical?	YES / NO	
14	Whether it has Multinational character printing?	YES / NO	
15	Whether it has Logo and graphics creation?	YES / NO	
16	Whether it has password protection?	YES / NO	
17	Whether it has Sequential numbering data input?	YES / NO	
18	Whether it has shaft encoder?	YES / NO	
19	Whether it has RS-232/422 connectivity?	YES / NO	
20	Whether it has product detector NPN/PNP?	YES / NO	
21	Whether it has mobile printer stand?	YES / NO	
22	Whether it has International operator/machine interface?	YES / NO	
23	Whether the inkjet printer is capable of running with any make or type of consumables viz., ink, additives and washing solution?	YES / NO	
24	Whether the cost of printing in INR for one lakh characters with the font size of 7 is mentioned?	YES / NO	
25	Whether the consumables required for trial is included in the equipment cost?	YES / NO	
26	Will you provide Demo for minimum seven days at our premises for qualification?	YES / NO	
27	Whether Rate and quantity of consumables required for one year is quoted separately?	YES / NO	

**USER REQUIREMENT SPECIFICATION AND QUESTIONNAIRE FOR TECHNICAL EVALUATION
ANNEXURE AN2**

Sl No	Particulars	Response	Remarks
28	Will printer run 24 X 7 continuously?	YES / NO	
29	Will you provide recommended spares free of cost for one year?	YES / NO	
30	Will you provide one year Warranty from the date of installation?	YES / NO	
31	Whether AMC charge for five years post warranty period quoted (both Comprehensive and Non-Comprehensive)?	YES / NO	
32	Whether you have quoted for the buyback of our existing printer as option?	YES / NO	

Name and Address of the Bidder along with details of the GST Registrations:
Authorized Signatory's Name, Designation and Signature for all correspondence

We have read and understood the above User Requirement Specification and agree to abide by the same.

Note: Wherever space is insufficient, please enclose separate sheets if necessary to highlight the deviations and provide proper reference to these additional sheets.

All the information provided herein is true & correct.

SPECIAL NOTE:

1. The Bid should include specific answers strictly with respect to our Tender Specifications and Specification deviation if any, should be highlighted with clarifications. Otherwise, the Bid will not be considered. **Wherever space is insufficient, please enclose separate sheets.**
2. The Bid along with its enclosures should be furnished with Original only. **Bid received by FAX / E-MAIL will not be considered.**
3. **The Bidder should furnish the quantitative values with respect to specified values in the Technical Specification of the Quote clearly instead of mentioning either "Complied" , "Agreed" or "Confirmed" etc., otherwise, the Tender Quote is liable to be Rejected.**

Place:
Date:

Signature of the Bidder
Name, Seal and Address of the Bidder

DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER
ANNEXURE AN3

Date_____

To:
HLL Lifecare Limited
(A Govt. of India Enterprise)
Kanagala – 591225.
Tal: Hukkeri, Dist: Belagavi,
Karnataka, India

Dear Sirs,

Ref. Your TE document No. _____ dated _____

We, the undersigned have examined the above-mentioned TE document, including amendment/corrigendum No. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver_____ (Description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith in a separate envelope and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form, for due performance of the contract. We agree to keep our tender valid for the period mentioned in the tender notification. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any

(Signature with date)

(Name and Designation) Duly Authorized to sign Tender for and on behalf of M/s._____

Office Seal

FORMAT FOR MANUFACTURERS AUTHORIZATION FORM
ANNEXURE AN4

Date_____

To:
HLL Lifecare Limited
(A Govt. of India Enterprise)
Kanagala – 591225.
Tal: Hukkeri, Dist: Belagavi,
Karnataka, India

Dear Sirs,

Ref. Your TE document No. _____ dated _____

We, _____ who are proven and reputable manufacturers of _____ (name and description of the goods offered in the tender) having _____ factories at _____, hereby authorize M/s. _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than M/s. _____ (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We also hereby extend our full warranty, CMC as applicable as per General Conditions of Contract, read with modification, if any, for the goods and services offered for supply by the above firm against this TE document.

Yours faithfully,

[Signature with date, name and designation] for and on behalf of M/s. _____

[Name & address of the manufacturer]

Note:

1. *This letter of authorization should be on the letterhead of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*
2. *Original letter may be sent.*

BID SECURING DECLARATION
ANNEXURE AN5

Date_____

To:
HLL Lifecare Limited
(A Govt. of India Enterprise)
Kanagala – 591225.
Tal: Hukkeri, Dist: Belagavi,
Karnataka, India

Dear Sirs,

Ref. Your TE document No. _____ dated _____

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a **Bid Securing Declaration**.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **ONE YEAR** from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

[Signature with date, name and designation] for and on behalf of
M/s. _____

[Name & address of the Bidder with Office Seal]

Note:

1. This Bid Securing Declaration should be on the letterhead of the Bidder firm and should be signed by a person competent and having the power of attorney to legally bind the Bidder.
2. In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the Partners to the Joint Venture that submits the Bid.

GENERAL CONDITIONS FORMING PART OF BID

This is Two- Bid System comprising of:

- A) Technical Bid**
- B) Price Bid**

1. Both the Bids shall be submitted in sealed covers separately. Tender NO. of Technical Bid and Price Bid/s (**SCHEDULE - A & SCHEDULE - B**) shall be superscribed on the respective covers in order to clearly identify between the 2 Bids. The two separately marked Bids enclosed in single sealed cover with the respective Tender NO. mentioned thereon, complete in all respect, addressed to *THE DEPUTY GENERAL MANAGER (PURCHASE) HLL LIFECARE LTD., KANAGALA – 591 225, DIST- BELAGAVI, KARNATAKA STATE, INDIA* should reach us on or before the due date and time mentioned in the NIT. The Purchaser shall not be responsible for postal delay if any, in the delivery of the Bidding Document or non-receipt of the same.

2. EMD: **Not Applicable & Nil** as per *Office Memorandum (O.M.) NO.F.9/4/2020-PPD Dt.12th Nov 2020 issued by Govt. of India Ministry of Finance Department of Expenditure Procurement Policy Division*. But in lieu of EMD & as per the said O.M., Technical Bid should be accompanied with **BID SECURING DECLARATION (ANNEXURE AN5)** failing which the Bid is likely to be rejected. Submission of this declaration is mandatory & applicable to both **MSE Vendors as well as & Non-MSE Vendors**. **If the Tenderer backs out from the commitment their SD will be forfeited / Penalty followed by blacklisting (Refer: Bid Securing Declaration Annexure AN5).**

3. Bids received after the deadline for the submission will not be considered.

4. Un-sealed Tenders received are liable to be rejected and this will be on sole risk of Bidders.

5. The Bidder is expected to examine all Specifications, Instructions, Forms, Terms & Conditions given in the Tender Document.

6. The Tender should be complete in all respects & incomplete Tenders are liable to be rejected.

7. Description and Specification should be the same as given in the Enquiry / Tender / NIT.

8. Any change in the Description or Specification shall be at the specific instruction of HLL. In case an offer of a brand is being made, the offer should be as per the Description given in the NIT / Tender and the brand name to be given in bracket. A Separate Sheet should be attached.

9. HLL Lifecare Limited reserves the right to split up the order for the entire quantity on more than a supplier and also reserves the right to accept or reject the offer without assigning any reason.

10. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be informed to the Bidders who have purchased the NIT / Tender Documents or shall be published in our website. The Bidders are advised to check our website specified above to download the Addendums / Amendments issued, if any.

11. THERE WILL NOT BE ANY POST TENDER NEGOTIATION EXCEPT WITH 1st LOWEST.

GENERAL CONDITIONS FORMING PART OF BID

12. Security Deposit of 3% of the total order value should be deposited.

13. The Parties have to abide by Delivery Schedule strictly. HLL Lifecare Limited reserves the right to impose Penalty @ 0.5% value of the delayed material per week of delay subject to a maximum of 7.5% of the value of the supply defaulted if material is delayed beyond the due date and accepted by the Company.

14. Acceptance of the delayed supplies subject to Penalty Clause is solely at the discretion of the Company (HLL Lifecare Limited).

15. Rejected material should be taken back and replaced with supplier's cost within 7 (seven) days.

16. Dispatch Documents like Delivery Note, Packing List and Invoice should contain the following details:

- a) Purchase Order NO. / Supply Order NO. & Date.
- b) Description of Items as contained in the Purchase Order.
- c) Quantity Dispatched.
- d) Total NO. of Packages.
- e) Supplier's GSTIN.
- f) HLL's GSTIN.
- g) HSN Code of the Product Supplied.

17. The following information shall be stenciled or labeled on the exterior of the packing in bold letters, clearly visible, at least 50 mm high with waterproof ink.

- A. Instruction for Storage and Handling.
- B. Name and Address of Manufacturer.
- C. Companies Address in full.
- D. All Packages should be numbered and it should appear on top of the packages serially.

18. The Jurisdiction of any disputes, suits and proceedings arising out of this NIT / Tender shall be only in the Courts of Hukkeri Taluk, Belagavi Dist. / Trivandrum.

19. Indemnity Clause

If the Supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as mentioned and agreed to in the Purchase Order the Supplier shall and will indemnify the Company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the Company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the Purchase Order. The Company will initiate legal action if the Supplier fails to execute the Purchase Order as per the schedule in the Purchase Order for the actual loss suffered or 5% of the total order value whichever is higher along with costs.

20. HLL Lifecare Limited shall fix the criteria for responsiveness of a Bid based on critical factors in the Tender Document. Bids pronounced non-responsive by HLL shall be summarily rejected.

GENERAL CONDITIONS FORMING PART OF BID

21. Suppression of facts will disqualify the Bidder.

22. Payment Terms: 70% against Supply, 27% against Installation & Commissioning and 3% will be retained as Security Deposit till the completion of Guarantee / Warranty Period or equal amount of Performance Bank Guarantee (PBG) issued from any Nationalized Bank is acceptable.

23. HLL Lifecare Limited reserves the right to qualify or not a Tender without assigning any reasons. The decision of HLL will be final and no correspondence will be entertained in this regard.

24. The Tender is liable to be suspended or cancelled at anytime at the discretion of the Company without assigning any reasons.

We have read and understood the above Conditions and agree to abide by the same.

Place:
Date:

Signature of the Bidder
Name, Seal and Address of the Bidder

CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID

Sl No	Particulars	Yes	No
1	Are you a Manufacturer?		
2	If No, whether Authorization Letter from Manufacturer enclosed as per ANNEXURE AN4 ?		
3	Are you a MSE Unit?		
4	If Yes, whether Udyog Aadhaar Registration Certificate enclosed?		
5	If No, whether Tender Fee submitted as per Tender?		
6	Have you thoroughly gone through Instructions To The Bidders ANNEXURE AN1 ?		
7	Whether User Requirement Specification And Questionnaire For Technical Evaluation (ANNEXURE AN2) duly signed and stamped enclosed?		
8	Have you enclosed additional / separate sheets to highlight the deviations with proper reference?		
9	Whether the required documents are enclosed?		
10	Whether Declaration Accepting Terms and Conditions of The Tender (ANNEXURE AN3) duly filled, signed and stamped on your letterhead enclosed?		
11	Whether Bid Securing Declaration (ANNEXURE AN5) duly filled, signed and stamped on your letterhead enclosed?		
12	Whether GENERAL CONDITIONS FORMING PART OF THE BID duly signed and stamped enclosed?		
13	Whether Price Bid format duly filled, signed and stamped as per our SCHEDULE - A: PRICE BID / RATE SCHEDULE submitted in a separate sealed & superscribed envelope?		
14	Whether Price Bid format duly filled, signed and stamped as per our SCHEDULE - B: PRICE BID / RATE SCHEDULE FOR BUYBACK OF EXISTING CONTINUOUS INKJET PRINTER submitted in a separate sealed & superscribed envelope?		

Place:

Date:

Signature of the Bidder

Name, Seal and Address of the Bidder

SCHEDULE - A: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:CONT INKJET PRINTER:2021-22	Dated	2 nd Aug 2021
Sub: Price Bid for Supply, Installation & Commissioning of Continuous Inkjet Printer			

SL. NO.	PARTICULARS	AMOUNT (₹)
1	BASIC EQUIPMENT	
2	PACKING CHARGES	
3	FREIGHT CHARGES	
4	INSURANCE CHARGES	
5	LOADING & UNLOADING CHARGES	
6	INSTALLATION, ERECTION & COMMISSIONING CHARGES	
7	TOTAL (Sum of Sl. No.1 to 6)	
8	TOTAL TAXABLE VALUE (Sum of Sl. No. __ + __ + __ + __ + __)	
9	TOTAL NON-TAXABLE VALUE (Sum of Sl. No. __ + __ + __ + __)	
10	GST: IGST / SGST / CGST (applicable @ __ % on Sl. No.8)	
GRAND TOTAL (Sum of Sl. No.8+9+10) F.O.R. HLL STORES KANAGALA		
Rupees in words _____		

DELIVERY PERIOD: THIS TURNKEY PROJECT SHOULD BE COMPLETED WITHIN 8 WEEKS FROM THE DATE OF ORDER

TERMS AND CONDITIONS OF PRICE BID:

1. Price Bid should be submitted in this format only. If submitted in any other format, the same will be summarily rejected.
2. Please furnish your **GSTIN**. Enclose supporting document.
3. **HSN Code & Rate (%) of GST applicable** shall be clearly mentioned.

SCHEDULE - A: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:CONT INKJET PRINTER:2021-22	Dated	2 nd Aug 2021
Sub: Price Bid for Supply, Installation & Commissioning of Continuous Inkjet Printer			

4. The rate should be inclusive of all for Supply, Installation & Commissioning on TURN KEY BASIS.
5. Civil Works, if any, required for Installation, Foundation laying etc., to be carried out by the party.
6. Party should take care of all Safety Measures and should obtain Work Permit from our Safety Dept. before starting the work.
7. In case of any damages caused to our (HLL Lifecare Limited) property by you/ your workmen while executing the above job, the Company (HLL Lifecare Limited) shall recover the cost of such damages from you.
8. In the event of any accident to your workmen or personnel while executing the above job in the Company's Premises (HLL Lifecare Limited), you shall pay the compensation as per the Workmen's Compensation Act and the rates framed there under.
9. Statutory Deductions, if any, applicable, like PF, ESI, Work Contract Tax and TDS etc., will be recovered from your payment.
10. There will not be any post Tender negotiation except with L1 (Lowest).
11. There shall not be Corrections / Overwriting in Price Bid, if so, same are to be attested.
12. **Rate shall be quoted in the enclosed format only. Please refer SCHEDULE - A: PRICE BID.**
13. **Rates quoted shall be valid for a period of one year, from the date of your Offer.**
14. Specifications of Items are as per Notice Inviting Tender (NIT).

We have read and understood the above Conditions and agree to abide by the same.

Place:
Date:

Signature of the Bidder
Name, Seal and Address of the Bidder

Note: We are utilizing services of Speed Post (India Post) & M/s. Shree Maruti Courier Services for incoming and outgoing Letters / Parcels on day-to-day basis.

SCHEDULE - B: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:CONT INKJET PRINTER:2021-22	Dated	2 nd Aug 2021
Sub: Price Bid for <u>BUYBACK</u> of Existing Continuous Inkjet Printer (<u>LUMPSUM ALL-INCL.</u>)			

SL. NO.	PARTICULARS	AMOUNT (₹)
1	BUYBACK PRICE (<u>ALL-INCLUSIVE</u>)	
GRAND TOTAL		
Rupees in words _____		

Place:
Date:

Signature of the Bidder
Name, Seal and Address of the Bidder

Note: We are utilizing services of Speed Post (India Post) & M/s. Shree Maruti Courier Services for incoming and outgoing Letters / Parcels on day-to-day basis.