

MINUTES OF THE MEETING

**PRE BID MEETING OF TENDER FOR
SUPPLY, INSTALLATION, TESTING, COMMISSIONING &
VALIDATION OF CLEAN ROOM EQUIPMENT (FUME HOOD, AIR-CURTAIN, INSECT-O-CUTTER)
AT HLL BIOTECH LIMITED, CHENGALPATTU, CHENNAI**


Document No. : NPI-120310-EQP-S1-RTD-14 Dated : 18.03.2016
Venue : HLL Biotech Limited, Chennai
Date : 29.03.2016
Project : Integrated Vaccines Complex, Chengalpattu
Attendees : See attached list of attendees
Issued by : Mr. Suresh S (Sr. Manager –Procurement)
Issued on : 31st March 2016
Issued from : HLL Biotech Limited, Chennai

Agenda	
1.	Pre-bid Meeting of Clean Room Equipment (Fume Hood, Air-Curtain, Insect-O-Cutter) for IVC, Chengalpattu

S. No.	Clarifications on queries	
	Tender for supply, installation, testing, commissioning & validation of clean room equipment (Fume Hood, Air-Curtain, Insect-O-Cutter) at HLL Biotech limited, Chengalpattu : NPI-120310-EQP-S1-RTD-14	
A	Discussion on Tender Enquiry Document: NPI-120310-EQP-S1-RTD-14	
	General Discussion Points	
1.	It is compulsory to quote for all the items of schedule.	
2.	Purchase Order and Completion certificates are not to be submitted for equipment other than fume hood.	
3.	UPS Power will be provided by HBL, No separate UPS is required for Fume Hood.	
4.	Molybdenum test for SS 316 should be performed by the Vendors as a part of material testing.	
	Clarifications on Fume Hood URS	
B	Specific revision in the URS	
	URS Point number and excerpt* / description of the specification *	Point modified as / Comment
1	Walk in Fume Hood Height -1.6 mtr (For MBB Block)	For walk in type fume hoods height can be considered as 2.0 meter
2	Fume Hood Height -1.6 mtr (For QA & QC Block)	For Floor mounted fume hoods internal height can be considered as 1.4 mtr. Other dimensions will remain same as per URS. Maximum Height of the Unit shall be 2.3 mtr.
3	Internal lining:	For QC Block: Floor Mounted Fume Hood Internal lining shall be of minimum 6 mm thick FRP / PP / UPVC or Better. For MBB Block: Walk in Fume Hood Internal lining shall be of SS 316.
4	Interior MOC:	For QC Block: Floor Mounted Fume Hood Internal lining shall be of FRP / PP / UPVC or Better. For MBB Block: Walk in Fume Hood Internal lining shall be of SS 316.
5	MOC of Work Top :	For Floor mounted Fume Hood MOC of work top shall be internal lining material with minimum thickness of 20 mm.

S. No.	Clarifications on queries	
2.	Submission of completed Tender: 12.04.2016, 11:00 Hrs	Submission of completed Tender: 12.04.2016, 14:00 Hrs
4.	Opening of Techno-Commercial Bid: 12.04.2016, 11:30 Hrs	Opening of Techno-Commercial Bid: 12.04.2016, 14:30 Hrs
5.	Section : XXIII SCHEDULE OF FISCAL ASPECTS Within 6(Six) months from the date of Letter of Award. 4(Four) Months for IQ Completion and 2(Two) months for Validation.	Within 4(Four) months from the date of Letter of Award. 3(Three) Months for IQ Completion and 1(One) month for Validation.

For HLL Biotech Limited


31/3/16.

Head - Procurement