**Minutes of the Pre Bid meeting for the Supply Installation Testing and Commissioning of 2 No: of Elevators at HLL Corporate office, Poojapura .**

Date & Time: 02.07.2015 @ 11.15 AM

**Participants**

**HLL**

1. **Shri. A. Ranjith Kumar.A, DVP(Technical)**
2. **Shri A Ajaya Kumar CPM(Electrical)**
3. **Smt Latha R SM (Civil)**
4. **Shri Pradeep .M , M(Mechanical)**
5. **Shri. Deepak Narayan (F&A)**
6. **Shri Abraham Jacob PE(E)**
7. **Smt Preetha Shobinathan APE(E)**

**Contractor**

**1. M/s. Mitsubishi Elevator India**

Shri. Sreeraj.S

**2. M/s Schindler Elevators**

Mr Privin Sunny

**3. M/s Otis Elevators**

Shri Anish .K. Ittan

**4.M/s Kone Elevators**

Shri Satheesh Ganesh

HLL informed the bidders that they should visit the site before quoting for the work.

It was informed by HLL that all the bidders submitting their bids should quote for AMC rates for 5 years, after defect liability period. AMC rates will not be considered for price comparison. AMC contract has to be executed with HLL at the quoted rate after the Defect Liability Period.

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| **Sl No:** | **M/s Mitsubishi** | **Answer** |
| 1 | Passenger Capacity  As per our standard we can supply either 630kg elevator with machine room less model or 750 kg elevator with mini machine room model( with the available lift well dimension ). | No Change - As Per Tender Specifications |
| 2 | Car enclosure & ceiling  We can’t provide mirror finishes for low capacity elevators –will provide stainless steel hairline finish | Landing Doors Shall be of SS Scratch Proof Finish. Ceiling Should be of Matt Finish. Rest as per Tender Specifications. |
| 3 | Landing Door Finish  As per our standard all landing doors are of one hour fire rating and we can’t incorporate mirror finish with fire rating .We will provide one hour fire rated doors with stainless steel finish . Request you to incorporate one hour fire rated landing doors in your specification. | Landing Doors Shall be of SS Scratch Proof Finish Or Mirror Finish |
| 4 | Group Operation  We are considering group control operation | The operation shall be of Simplex full collective. |
| 5 | Car size  1100mm Width X 1400mm Depth x 2200mm Height . | As Per Tender Specifications, any technical deviations may be clearly mentioned in the technical bid and decision will be taken during technical bid evaluation. |
| 6 | Door Size  900mm Width X 2100mm Height Centre Opening Doors . | As Per Tender Specifications |
| 7 | Intercom System | There should be a telephone unit with a 2 way communication. |

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| 1 | PAYMENTS TERMS  We request you to give 10 % total contract value as advance against BG and open inland LC for 70% of the total contract value ( at sight ). The amount for customs duty and port clearance shall give directly to the clearing agent ( we will arrange the agent and will give an undertaking for arranging the agent for clearing the materials from port – Total Contract Value is inclusive of material value , customs duty , port clearance , transportation up to site , installation & local taxation ).Balance amount you can release pro rata basis on completion and handing over . | No change. Will be as per tender conditions |
| 2 | EMD  Will submit in the form of BG from schedule bank. | DD/ BG valid for a period of 180 days. The BG format is also attached. |
| 3 | JURISDICTION  Chennai | As per tender |
| 4 | COMPLETION  Seven Months from the date of opening of LC, date of approval of Drawing or Advance payment which ever is later . | As per tender |
|  | **Schindler Elevators** |  |
|  | 1. Car size mentioned as per tender for 10 Passenger is 1300 x 1350 mm.  We would like to bring to your notice that our car size for 10 Passenger is 1200 x 1400 mm. | As Per Tender Specifications, any technical deviations may be clearly mentioned in the technical bid and decision will be taken during technical bid evaluation. |
|  | 2. The car height as per tender is 2200 mm.  Our standard height options are 2139 mm & 2239 mm. | Can be considered. |
|  | 3. Finish required as per tender is SS Mirror Finish for Cabin, Ceiling, Car doors and Landing doors.  We can provide SS Mirror finish for Cabin, Ceiling and Car doors.  However for Landing doors, SS Mirror Finish is not available. Instead we can provide SS Hairline or SS Linen finish doors.  We recommend you to provide Scratch Proof finish SS (SS Linen finish in our case) for car, car door and doors as SS Mirror finish get scratches easily. | Landing Doors Shall be of SS Mirror Finish/SS Scratch Proof Finish |
|  | 4. Fan Type required as per tender is axial type whereas in our case it is cross flow type.  Cross flow type fans will be concealed inside ceiling and will give better anesthetics to cabin.  Axial type will have cutout for fan in the ceiling which is now replaced by cross flow fans in new generation elevators. | Both Cross/Axial flow are ok provided adequate ventilation is there. |
|  | Our product comes with 2 hours fire rated doors as standard. | Acceptable |
|  | **M/S Otis Elevators** |  |
|  | M/s Otis has attached their own condition of contract. | Not acceptable. Bids not abiding by the conditions of HLL tender (duly modified by prebid minutes) will not be considered. |

The date of the Submission & Opening of the tender is extended to 21.07.2015 at 3.00pm and 3.30 pm respectively.

The minutes of prebid meeting forms part of the tender document and the vendors are requested to go through the same without fail.

**Form of Earnest Money Deposit**

**Bank Guarantee Bond**

KNOW ALL PEOPLE by these presents that we (name of bank) having our registered

office at (hereinafter called "the Bank") are bound unto

HLL Lifecare Limited, Infrastructure Development Division, Thiruvananthapuram (hereinafter called "HLL") in the sum of Rs…........................... (Rs. in words ) for which

payment well and truly to be made to the said HLL the Bank binds itself, his successors and assigns by these presents.

WHEREAS, contractor (Name of contractor) (hereinafter called "the contractor") has

submitted his tender dated…………. (date) for the construction of....(name of work) (hereinafter called "the Tender")

SEALED with the Common Seal of the said Bank this ……….day of…………. 20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the Contractor withdraws his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
2. If the contractor having been notified of the acceptance of his tender by HLL:
3. fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;

OR

1. fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor,

OR

1. fails or refuses to start the work, in accordance with the provisions of the contract and Instructions to contractor,

We undertake to pay to the HLL up to the above amount upon receipt of his first written demand, without HLL having to substantiates his demand, provided that in his demand the HLL will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date\* after the deadline for

Submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the HLL, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE .............

SIGNATURE OF THE BANK

WITNESS ..................

SEAL

(SIGNATURE, NAME AND ADDRESS)

\*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.