



Kakkanad Factory, Cochin
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,
Kerala, India. Ph: +91 484 2413999
Email: materialskfc@lifecarehll.com

Tender No **HLL/PUR/SUPPLY AND INSTALLATION OF VIDEO CONFERENCEING SYSTEM**
Date **18/02/2021**

TENDER FOR SUPPLY AND INSTALLATION OF VIDEO CONFERENCEING SYSTEM

**AT
HLL LIFECARE LIMITED,
KAKKANAD, COCHIN**

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HLL Lifecare Limited, Kakkanad invites the competitive bids from the eligible bidders in Kerala for the supply and installation of *Video Conferencing system* at our Kakkanad CSEZ unit. The Schedule of Requirements attached as **Annexure- I**.

The tender documents can be collected from the office of the undersigned between 10.00 hrs to 15.00 hrs on all office working days up to **03/03/2021**.

The tender documents can also be downloaded from our Website: www.lifecarehll.com.

1. Last date & time of Submission of Bid : 14:00 hrs, 04/03/2021
2. Date of opening of bid : 15:00 hrs, 04/03/2021
3. Tender Opening Venue :HLLlifecareLtd,CSEZ, Kakkanad

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TERMS AND CONDITIONS

1. The bidder should have minimum 2 years of previous experience of doing similar type works. The party should have done minimum 5 numbers similar type works during the last 2 years; each work should be of invoice/purchase order value Rs.3 Lakh each. The parties without the mentioned criteria shall not be considered.
2. The prices should be quoted as per the format for price schedule enclosed as **Annexure – II.**
3. The prices quoted shall be valid for a period of 90 days from the date of opening of bids.
4. The bidder shall furnish the declaration form given in **Annexure-III** and submit it along with the sealed bid.
5. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
6. The exact brand/model of all the quoted items should be mentioned with complete technical specifications supported with illustrative literatures/catalogues/broachers.
7. The items should be delivered & commissioned within **2 (Two)** weeks from the date of placement of order.
8. Penalty at 0.50 % of the total Purchase Order value for each week of delay or part thereof subject to a maximum of 5 % is applicable for delayed delivery.
9. The bid shall be evaluated by taking the total amount quoted for all the items.
10. Necessary user manuals/CDs/DVDs/accessories are to be supplied along with the items.
11. The warranty period (onsite) of the items is as per the requirement mentioned in the schedule of requirements from the date of installation. All the defective parts should be replaced at free of cost during the warranty period
12. Bids should be clear in all respects and those with ambiguous clauses shall be rejected.

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13. The proposed setup is planned to install at the conference hall , the party has to configure the system to integrate with the existing audio system. Interested parties may visit & inspect the existing setup upto 02.03.2021 in office hours after taking prior appointment.
14. The bidder who requires any clarification on the tender shall notify the undersigned through e-Mail at binusundar@lifecarehll.com. However, no post bid clarification shall be entertained.
15. No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the Purchase order is placed.
16. The supply order shall be placed on the lowest technically responsive bidder.
17. 90% of the payment will be released within 30 days against supply, successful Installation and acceptance by HLL. For claiming the payment, the following documents are to be submitted.
 - a. Three copies of Invoices
 - b. Delivery/Installation report duly signed by the concerned person of HLL and representatives of the supplier.
 - c. Warranty certificate if any
18. Balance 10 % of the invoice amount will be kept as a performance security for a period of one year. The awarded party may submit a Bank Guarantee of equal amount to release the same.
19. Mention the software (if any) that are pre-loaded in the system as bundle.
20. Please furnish the UAM (Udyog Aadhar Memorandum) number with supporting document along with the bid if the bidder is MSME vendor.
21. The bids should be submitted at the following address.

Sr. Manager (Purchase & Procurement)
HLL Lifecare Limited
Plot No – 16 A/1 , CSEZ
Kakkanad, Cochin -682037
Ph : 0484-2413999

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22. Bids should be submitted on or before **14:00 Hrs on 04.03.2021** and the same **will be opened at 15.00 Hrs on the same day** at the above mentioned address in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
23. Any bid received after the deadline will be rejected.
24. HLL Lifecare Limited reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
25. The envelopes containing the bid shall bear the Bid Number with date and the words "DO NOT OPEN BEFORE 3.00 pm on 04.03.2021."
26. No Email or fax bids will be accepted.
27. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.

Sr.Manager (Purchase & Procurement)

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Annexure - I

SCHEDULE OF REQUIREMENTS

SI. No	Minimum Technical Specifications		Qty	Preferred Brand
1	Camera	<p>Smooth motorized pan, tilt and zoom controlled from remote or console Pan +/- 90°. Tilt +35° / -45, 10x lossless HD zoom Field of View: Diagonal: 90°. Horizontal: 82.1°. Vertical: 52.2° Full HD 1080p 30fps. H.264 UVC 1.5 with Scalable Video Coding (SVC) Autofocus. 5 camera presets Far-end control (PTZ) of Conference Cam product (with supported services) Kensington security slot Video mute/unmute LED indicator Standard tripod thread</p>	1 No	LOGITECH GROUP
	SPEAKER PHONE WITH IN-BUILT MICROPHONE	<p>Full-duplex performance Acoustic echo cancellation Noise reduction technology Ultra-wideband audio Pairs with mobile devices via <i>Bluetooth</i> and NFC LCD for caller ID, call duration and other functional response LEDs for speakerphone streaming, mute, hold, and <i>Bluetooth</i> Tactile buttons for call answer/end, volume and mute, <i>Bluetooth</i>, and camera controls</p>		

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		<p>5 camera presets for pan, tilt, and zoom settings Kensington security slot Mic pickup range : 6 m Four Omni directional , beam forming microphones Frequency response : 100 Hz – 11 Khz Sensitivity : -28 db +/- 3 Db Distortion : < 5% from 200 Hz</p>		
	Hub with Cables & Power Supply	<p>Central Hub connects and powers all components Under table mounting adhesive included One Cable to Camera : 5 m One cable to speaker phone : 5 m Extension cable -10 M Usb Cable for connecting to PC- 2 M All power adaptor with regional plugs All required power cables and all the necessary accessories.</p>		
	Remote Control Unit	<p>Camera , speakerphone and call control 5 camera presets, IR 8.5 M (Minimum) Battery to be included</p>		
	Warranty	Two (2) Years OEM Warranty		
2	Expansion Microphone	<p>Connection Type : Plug and play Pickup range with expansion mics : 8.5 m Indicator Lights (LED) : LED to confirm video streaming , microphone mute , on hold and blue tooth pairing . Microphone Type: Mono , wide band , noise cancelling. Buttons / Switch : Microphone Mute Two expansion microphones.</p>	1 SET	LOGITECH GROUP



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	Warranty	Two (2) Years OEM Warranty		
3	Intel NUC System	<ul style="list-style-type: none"> • Processor : Intel Core i5 • Memory : 8 GB • Storage : 480 GB SSD • Wi-fi connectivity • Bluetooth connectivity • HDMI or Mini HDMI Port • 2 x USB 2.0 ports and USB 3.0 ports • Windows 10 Pro OS (Licensed) • Wireless Keyboard and Wireless Optical Mouse • Warranty Three (3) Years 	1	Intel
4	CAT 6 Network Cabling	<p>Supply and lying of Network cabling through suitable conduits/case capping</p> <p>(Measurement taken on approximate basis , payment will be made against actual measurement only)</p>	100 Metre	AMP/ DLink/ Equavallent
5	Installation & Commissioning charges	<p>Installation & Commissioning charges</p> <p>(This includes the integration of the new system with existing audio setup at the conference hall)</p>	Entire project	



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Price Schedule Annexure – II							
Sl.No	Description of item / work	Unit	Quantity	Basic Price (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)
1	2	3	4	5	6	7=5+6	8=4*7

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs.

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ANNEXURE III

Bid Securing Declaration Form

Date: _____

Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed : (insert signature of person whose name and capacity are shown)

in the capacity of : (insert legal capacity of person signing the Bid Securing Declaration)

Name : (insert complete name of person signing he Bid Securing Declaration)

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Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)