दूरभाष / Phone-<u>0484- 2597200</u> EMAIL: ifchll@lifecarehll.com

### TENDER FOR THE SCRAP SALE OF LIGHT MAGNESIUM CARBONATE (LMC) POWDER AND LMC WET CAKE

Tender No: HLL/IFC/SALES/LMC Powder & Cake/09/2024-25

Dated: 29.10.2024

#### **TENDER NOTICE**

Sealed and super scribed Tenders are invited for the sale of the following item in as is where condition from HLL Lifecare Limited **Irapuram**, **Cochin Factory**. The details and tender form can be downloaded from our website www.lifecarehll.com. The last date and time of submission of tender is **19.11.2024 at 03.00 PM**.

SL NO.	DESCRIPTION OF SCRAP ITEM	LOCATION	TENDER QUANTITY (indicative quantity only)	EMD (Amount)
1	LIGHT MAGNESIUM CARBONATE POWDER & WETCAKE	HLL IRAPURAM Factory, Cochin	1,40,000 KG	Rs.2000/-

Senior Manager (Purchase & Sales) HLL Lifecare Limited, Irapuram

Note: The above mentioned details are indicative and party has to visit the site prior to the bid submission to obtain more clarity in this regard.

#### Important:

All parties must submit the valid pollution control board certificate <u>as applicable</u> along with the tender quotation, and if you don't have the same, you must submit the valid pollution control board certificate of the party to whom you are supplying the scrap materials & your valid agreement with the party for supplying the scrap materials.

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Tender No: HLL/IFC/SALES/LMC Powder & Cake/09/2024-25

Dated: 29.10.2024

#### **GENERAL INSTRUCTION TO TENDERERS**

- 1. Sealed and super scribed tenders are invited for the sale of **Light Magnesium Carbonate (LMC) powder and LMC Wet cake** from HLL Lifecare Limited, Plot No.1 & 2, Rubber Park, Valayanchirangara PO, Pin-683556.
- 2. The tender documents containing the details and other terms and conditions can be obtained from the office of the undersigned during the office hours on any working day on or before 19.11.2024, on remittance of tender fee of Rs 590/- either by producing a DD for Rs.590/- drawn in favour of HLL Lifecare Limited payable at Ernakulam or e-payment (through any of the UPI payment gateways) to the SBI Valayanchirangara bank account number of HLL Lifecare Irapuram, Account No. 67266462046, IFSC Code: SBIN0070558. Failure in remittance of tender fee can lead to rejection of your bid.
- 3. The bidders who wish to participate in the tender shall also need to pay (other than the tender fee mentioned in SI no.2 above) an EMD of Rs. 2,000/- in the form of Demand Draft of a scheduled bank issued in favour of HLL Lifecare Limited, Ernakulam or e-payment to the SBI Valayanchirangara bank account number of HLL Lifecare Irapuram, Account No. 67266462046, IFSC Code: SBIN0070558. The EMD amount of the unsuccessful bidders will be duly returned after completion of all tender processing formalities & award of the bid to the successful bidder. The successful bidder shall need to remit a security deposit (SD) amount of 3% of the total contract value (incl tax). If the SD amount is higher than the EMD collected initially during the bid submission, this amount of EMD shall be converted to SD so that the successful bidder need to remit only the balance amount towards SD. However, the entire amount of SD of the successful bidder will be released only after the successful completion of the contract period as well as all tender closing formalities of the tenderer.

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- 4. For those bidders who are registered as MSE under the category of micro or small scale enterprises, there is an exemption from EMD & tender fee by also producing proof of the same with a copy of valid and latest Udyam Registration certificate. However an amount equivalent to 3% of the total contract value including tax shall be remitted as security deposit (SD) by the successful bidder.
- 5. The tender should be submitted IN HARD COPY in a single sealed cover with the Tender No & its details mentioned thereon, complete in all respect, addressed to the Senior Manager (Purchase, Sales & Stores), HLL Lifecare Limited, Plot No.1&2, Rubber Park, Valayanchirangara-683556 and should reach the undersigned on or before 3.00 P.M. on 19.11.2024. Bids received after the deadline for submission shall not be considered. The tender will be opened at 4.00 P.M on the same day.
- 6. HLL Lifecare Limited shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays.
- 7. HLL reserves the right to accept or reject any tender without assigning any reason.
- 8. For any clarifications regarding the tender, you may please contact Senior Manager (HR), HLL Lifecare, Irapuram at Phone No. 0484 2597200
- 9. The intending bidder or his authorized representative may inspect the materials between 09.15 AM to 04 PM on any working day with the prior permission from the factory.
- 10. The bidder should affix their signature with official seal in all the pages of the tender document and attach all the details called for in the tender documents, failing which the tender is likely to be rejected.

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Tender No: HLL/IFC/SALES/LMC Powder & Cake/09/2024-25

Dated: 29.10.2024

- 11. The items will be sold only in **as is where is condition and the whole item is** shall be taken from the site by the successful bidders without any change in form or alteration.
- 12. The contractor shall arrange the lifting of the material and all the expenses for dismantling, loading/transportation etc. will be borne by the contractor. It is the sole responsibility of the contractor to arrange all safety aspects involved in lifting the item(s) from company premises.
- 13. The vehicle arranged for lifting of scrap material should reach the company before 12.30 pm on the committed date, and should leave the premises within the given time period as directed by HLL officials.
- 14. The buyer should lift the available quantities of each material on a quarterly basis and make that area free for our further use. The current approximate quantities available is 14,000 KG (comprising both LMC Wet cake & dry powder). So these quantities should initially be lifted by the respective contracted party within 10 days from the award of the contract/work order. Failure to lift the material from the factory premises within this period for whatever reasons, will entail forfeiture of security deposit and cancellation of contract with the party.
- 15. In case of confirmed lots (as informed by HLL), the successful bidder shall make the payments (Material value plus taxes and duties, if any) in advance by way of DEMAND DRAFT drawn in favour of HLL Life care Ltd., Valayanchirangara payable at Valayanchirangara directly to the office of Unit Chief, HLL Lifecare Ltd., Plot No 1&2, Rubber Park, Valayanchirangara for issuance of Delivery Order/Sale Invoice. Electronic transfer of payment is also accepted, but Delivery Order/Sale Invoice will be prepared

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Dated: 29.10.2024

only after confirmation of receipt of payment. The quantity indicated is only an approximate quantity. The actual quantities sold may be higher or lower and the successful bidder need to lift the quantity as indicated by the company.

- 16. The quoted rate shall be valid for the entire quantities mentioned in the tender and no change in terms and conditions of the tender will be allowed on any grounds, during the tender period. But HLL reserves the right to terminate the tender/sale award by giving one-month notice.
- 17. The LMC powder & cake are offered in 'As is where is' condition. The company will not entertain any complaints on the quality, quantity, etc. after the materials are taken by the buyer.
- 18. Any accident or loss of life while loading the materials would be solely the responsibility of the contractor. HLL would be in no way entertaining any claim in this regard.
- 19. The Contractor agrees that if any claim is put forward against the Company with respect to the works undertaken by the Contractor or by the employees of the Contractor, the Contractor will defend the same on behalf of the Company and indemnify the Company from any loss or damage that may be sustained to the Company in this regard. Also, the contractor shall comply with all the statutory requirements (w.r.to the work and others as per the requirement) as required. The contractor shall indemnify HLL against any statutory violations by the contractor.
- 20. The contractor should ensure that no damage or loss is caused to the company property while clearing the scrap materials and the contractor is liable to make good such damage/loss immediately, if any, as per the decision of HLL.

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Dated: 29.10.2024

- 21. If the bidder withdraws their offer, or request to modify their offer or fails to execute the agreement to supply / undertake the work, as per the terms of offer, the EMD/security deposit furnished will be forfeited.
- 22. Jurisdiction of any dispute, suits and proceedings out of this tender shall be in the courts of Trivandrum, Kerala.

Senior Manager (Purchase, Stores & Sales)
HLL Irapuram Factory, Cochin

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Dated: 29.10.2024

#### **DETAILS TO BE SUBMITTED BY THE BIDDER**

### (PLEASE NOTE ALL FIELDS ARE MANDATORY. INCOMPLETE FORMS WILL BE DISQUALIFIED)

- I. Name of the Bidder:
- II. Complete Address of the Bidder:

Landmark:

State:

District:

City:

Pin:

Name of the contact person:

Mobile No of the contact person:

E-mail:

- III. EMD & tender fee payment details:
- IV GSTIN (if applicable) of the bidder:
- V Income Tax PAN NO. (Copy to be submitted):

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Tender No: HLL/IFC/SALES/LMC Powder & Cake/09/2024-25

Dated: 29.10.2024

SL NO	DESCRIPTION OF ITEMS	LOCATION	TENDER QUANTITY (indicative quantity only)	UOM	BASE RATE /Kg (Rs) (Excl. GST)
1	LIGHT MAGNESIUM CARBONATE (LMC) POWDER & WETCAKE	HLL IRAPURAM Factory, Cochin	1,40,000 KG	Kg	

<sup>\*</sup> The base rate quoted should be exclusive of all taxes. While invoicing to the buyer, the existing GST & TCS on all the above scrap items shall also be applicable and the buyer has to make the payment to HLL accordingly. If any other changes to the existing GST & TCS at the time of invoicing or any other taxes too are introduced, all the taxes as applicable at the date of invoicing will be charged to the buyer accordingly.

Last Date and Time of Receipt of Tender: 3 PM on 19.11.2024

Date and Time of Opening of Tender: 4 PM on 19.11.2024

#### <u>IMPORTANT</u>

All parties must submit the valid pollution control board certificate as applicable along with the tender quotation, and if you don't have the same, you must submit the valid pollution control board certificate of the party to whom you are supplying the scrap materials & your valid agreement with the party for supplying the scrap materials.

PLACE: NAME & SIGNATURE OF THE TENDERER

DATE: (WITH COMPANY SEAL)

(PLEASE NOTE ALL FIELDS ARE MANDATORY. INCOMPLETE FORMS WILL BE DISQUALIFIED)

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Dated: 29.10.2024

#### **BID SECURITY DECLARATION**

From,

Name of the firm:

Full name and address:

**GSTIN:** 

Contact number:

To,

Sr Mgr (Purchase, Sales & Stores) HLL Lifecare Limited (A Government of India Enterprise) Irapuram Factory, Cochin – 683556

Dear Sir,

I / We, hereby declare that if we withdraw or violate any tender conditions during the period of validity, we agree to be suspended for the time specified in the Tender Documents, Security deposit may be forfeited.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH COMPANY SEAL

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#### **DECLARATION BY THE BIDDER**

I/We fully understood the Terms and Conditions of the tender, which are being returned herewith duly signed by me /us of having accepted the same. I/We have made my/our offer keeping in view of those terms and conditions.

SIGNATURE OF THE BIDDER	
NAME OF BIDDER	
ADDRESS OF BIDDER	
NAME OF THE CONTACT PERSON	
MOBILE NO	
GST DETAILS	
PAN NO:	
BANK ACCOUNT DETAILS OF BIDDER	
(TYPE OF ACCOUNT: CC ACCOUNT)	
NAME OF THE BANK	
ADDRESS OF THE BANK	

SIGNATURE OF THE BIDDER

Date: