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**MINUTES OF THE MEETING**

**PRE BID MEETING OF TENDER FOR EXTERNAL ROAD WORKS  
AT HLL BIOTECH LIMITED, IVC, CHENGALPATTU, CHENNAI**

**Tender No. : HBL/IVC/WORKS/ROADS/01/15-16dtd  
23/07/2015**

**Venue : IVC SITE, CHENGALPATTU**

**Date & Time : 03.08.2015 at 11:00 AM**

**Project : Integrated Vaccines Complex, Chengalpattu**

**Attendees : See attached list of attendees**

**Issued on : 5<sup>th</sup> August 2015**

**Issued by : CEO, HBL**

<b>Agenda</b>	
<b>1</b>	<b>Pre-bid Meeting for External Road Works for IVC, Chengalpattu</b>

SL NO	CLARIFICATIONS ON QUERIES	
	TENDER FOR EXTERNAL ROAD WORKS AT IVC, CHENGALPATTU	
A	Discussion on Tender Enquiry Document: HBL/IVC/WORKS/ROADS/01/15-16 dated 23/07/2015	
	<b>General Discussion Points</b>	
1	There are no changes in bid submission, bid opening date, payment terms and delivery period.	
2	The quoted rates will be firm & final till the successful completion of the work. There will be no scope for any price escalation.	
	<b><u>Vendor Query on Tender terms and conditions</u></b>	<b><u>Clarification on vendors Queries</u></b>
3	Vendor asked whether tenderers works executed in private sectors and performance certificate given by private agency is valid for eligible criterial for qualification in TED.	As per page No: 5 in TED, Contractor registered with "Corporation of Chennai" or "National Highway Authority of India" or "Roads & Bridges Department of State / Central Govt. or registered / empaneled with HLL are eligible. In view of that the performance certificate from any private agency will not be accepted.
4	Vendor enquired whether EMD shall be submitted in the form of Fixed Deposit.	It is clarified that bidder should submit the EMD in the form of Bank Guarantee or Demand Draft from a Nationalized or Scheduled bank as per the format provided in the Tender enquiry document.
5	Vendor raised a query as to when security deposit of the successful bidder will be returned.	The security deposit of the successful bidder will be returned as per clause no: 1A & 17 in TED.
6	Vendor raised a query that whether Performance Bank Guarantee shall be released immediately after the completion of work.	In TED page no: 54 of 110, clauses of contract, Clause 1 (ii) "The Performance Guarantee shall be initially valid upto the stipulated date of completion of work and twelve months of maintenance period plus 60 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of the Performance Guarantee extended to cover such enlarged time for completion of work. After recording the completion certificate for the work by the competent authority and completion of maintenance period, the performance guarantee shall be returned to the contractor, without any interest". <b>Clause 1 (ii) shall now be read as: "The performance guarantee shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case the time for completion of work gets extended, the contractor shall get the validity of the performance guarantee extended to cover such extended period. After recording the completion certificate for the work by the competent</b>

		<b>authority, the performance guarantee shall be returned to the contractor, without any interest”.</b>
7	Vendors requested since they are giving performance bank guarantee for 5% after the LOA the recovery of security deposit at the rate of 5% can be deferred.	In view of the modification given in above Sl. No: 5, Clause 1 A, Recovery of security deposit, page 54 of 110 is applicable and will remain same.
8	Vendor requested whether PBG shall be replaced by Fixed Deposit	It is clarified that bidder should submit the PBG in the form of Performance Bank Guarantee from a Nationalized or Scheduled bank as per the format provided in the Tender enquiry document.
9	Vendor suggested that incase of deduction of retention money, 2 months grace period for PBG to be waived off.	The validity of PBG should be completion period plus grace period i.e. 3 months + 60 days as mentioned in the Sl No 5
10	Vendors enquired whether ESI/EPF is required for unskilled workers during the contract period	ESI/EPF for unskilled laborers is not necessary. However Group Insurance will be acceptable.
<b>SL</b>	<b>CLARIFICATIONS ON BOQ</b>	
	<b>BOQ Point number</b>	<b>Point modified as / Comment</b>
1	Sl. No: 2, DSR Code No: 2.33, 2.33.2, 2.33.3	HBL Stated that cutting of branches and trunks of trees is not in the scope of the tenderer. Tender has to do the uprooting of the trees. Accordingly, bidder has to quote:  Item 2.33 read as “Uprooting of trees etc. and disposing within 100 m
2	Sl. No: 18.1, DSR Code No: 16.56.2	Quantity to be changed from <b>770 to 30800 sq.m</b>
3	Sl. No: 19, DSR Code No: 16.41 – Vendors enquired whether the items is necessary	It is an optional line item, however Vendors to quote for the same.
4	Sl. No: 15, DSR Code No: 16.28 – Vendors asked whether 1.5 cum of stone chippings can be changed as 2 cum of stone chipping so that it can operated with paver machine.	Agreed and clarified that the specification has been changed as 2 cum of stone chippings.
5	Vendor asked whether escalation Clause No: 10C, 10CC and 10 CA are applicable.	It is clarified that escalation clause No: 10C, 10CC and 10 CA are not applicable for this work. Hence no scope for the escalation for this work.
6	New BOQ line item added: Sl. No: 20	During construction of median, 50 NB GI pipe IS1239 Part 1 Heavy to be provided for street light cabling.  Line item to be written in the existing BOQ by hand as follows and to be quoted accordingly; <b>“Providing laying 50 NB threaded end GI pipe IS1239 Part 1 Heavy Galvanized underground</b>



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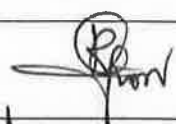
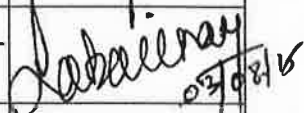
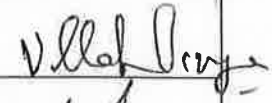
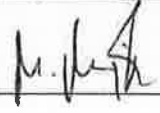


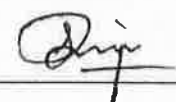




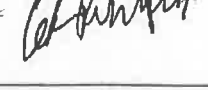
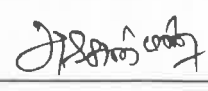
		<i>pipng including all fittings, earth work excavation, refilling and etc., Quantity: 2200 m."</i>
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For HLL Biotech Limited

**Chief Executive Officer**

**LIST OF ATTENDEES**

Subject : Pre-Bid Meeting for External Road Works  
 Project : Integrated Vaccines Complex, Chengalpattu.  
 Tender Ref Number : HBL/IVC/WORKS/ROADS/01/15-16 dtd 23.07.2015  
 Date & Time : 03.08.2015 @ 11:00 Hrs  
 Venue : Integrated Vaccines Complex, Chengalpattu site.

S.NO	Name & Designation	Organization	Contact Details	Signature
1.	R. GNANARAJ	Sr. Manager.	8939800310	
2	SABARINATH M	Dy. Manager	9791071075	
3	V-Mahalingam	HLL / PM	9444432189	
4	M. Mujeeb Rahman	Pravara Kst	9884448836	
5	SUJITH - S.R	HBL	9642173632	
6	FAHD ALI MOHAMMED	Asst Manager HBL	9566143564	
7.	S. Pandiyan	HBL	9751557706	
8,	G. RAMESH.	G. RAMESH.	9443710296	
9	B. RAMASAMY	P.B.W Const - VILV	9443597747	
10.	V. Navin Vasagan (MO)	Satyam	96441152419	
11.	M. N. Oliver.	JEON TECH	999427268	
12	Sudhakar.	S KPN Consultant	9176015082 9244015082	
13	G. Ashok Kumar.	JCIPL	9094030032 9444075259.	
14.	T. Anurag Mohan Dass Dagyalashmi69@ gmail.com	Bagyalashmi Construction	9448461630 8220000569	