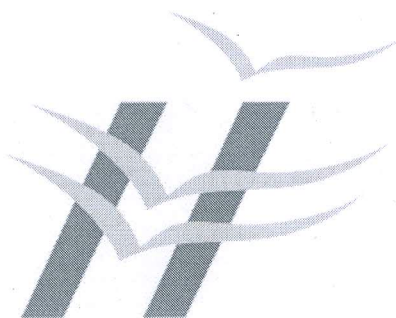


**TENDER DOCUMENT FOR SITC OF 3 NUMBERS OF 1 TR  
SPLIT ACS IN VISITOR'S ROOM AND ACCOUNTS  
DEPARTMENT AT HLL CORPORATE & REGD. OFFICE,  
POOJAPPURA, THIRUVANANTHAPURAM**



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**HLL LIFECARE LTD  
FACILITY MANAGEMENT DIVISION,  
ANNEXE OFFICE,  
'POOYAM', VRA-99,  
VETTAMUKKU,  
THIRUMALA P.O,  
THIRUVANANTHAPURAM -695006**

## CONTENTS

<b>Sl. No.</b>	<b>ITEM</b>	<b>Page No.</b>
1	Notice Inviting Tender	1
2	General Terms and Conditions	2 - 3
3	Schedule	Annexure - A

HLL/FM/CHO/2016/001

01.01.2016

**NOTICE INVITING TENDER**

To,


Sub: SITC of 3 numbers of 1 TR split ACs in Visitor's room and Accounts Department at HLL Corporate & Regd. Office, Poojappura, Thiruvananthapuram-reg.

HLL Life care Ltd, a Government of India Undertaking, invites sealed and super scribed tenders from interested contractors having minimum two years' experience in the relevant field for the following work at HLL Lifecare Limited, Corporate & Regd. Office, Poojappura, Thiruvananthapuram.

1. The tender document can be downloaded from our website [www.lifecarehll.com](http://www.lifecarehll.com) from 1<sup>st</sup> January 2016 to 4<sup>th</sup> January 2016.
2. The complete tender in sealed envelope shall be submitted by 4<sup>th</sup> January 2016 up to 15.00 hours.
  - a) Issue of tender document - 01.01.2016
  - b) Last date and time of receipt of bids - 04.01.2016 up to 15.00 hours
  - c) Date and time of opening of bids - 04.01.2016 at 15.30 hours

Thanking you,

Yours Faithfully,



1.1.16

**CHIEF PROJECT MANAGER (ELECTRICAL)  
FACILITY MANAGEMENT DIVISION**

1  
निगमित एवं पंजीकृत कार्यालय :  
एचएलएल भवन, पूजप्पुरा पी.ओ.  
तिरुवनंतपुरम-695 012.  
केरल, इंडिया.  
दूरभाष : +91 471-2354949,  
2350961, 2350959  
वेबसाइट: www.lifecarehll.com  
सीआईएन: यु25193केएल1966जीओआई002621

**Corporate and Regd. Office:**  
HLL Bhavan, Poojappura P.O.  
Thiruvananthapuram-695 012  
Kerala, India  
Tel: +91 471-2354949  
2350961, 2350959  
Website : www.lifecarehll.com  
CIN: U25193KL1966G01002621

**Scope of work:**

Providing 3star rated split air conditioning wall mounting unit of following tonnage with all accessories, stabilizers, piping and water drainage, electrical interconnection, etc. complete in all respect in Visitor's room and Accounts Department at HLL Corporate & Regd. Office, Poojappura, Thiruvananthapuram

Sl.No.	Description	Qty (in nos)
1	1 TR Split AC wall mounting type	3

**Terms & Conditions**

1. The Contractor should have minimum 2 years experience in the relevant field.
2. The bidder should submit their quote as per the price schedule format Annexure-A Schedule for Split air conditioning system attached with this document.
3. Period of Completion: The work shall be completed within 15 days from the date of receipt of work order or LOI.
4. Taxes, Duties & Levies: Rates quoted should be inclusive of cost of all materials, labor charges, transportation, handling charges, loading and unloading charges, scaffolding, hiring charges, all taxes and duties, statutory payment etc. complete. Rate quoted should be firm without any escalation till the order is completely executed.
5. Bids shall remain valid for 45 days after the date of bid opening.
6. Payment terms: 100% Payment will be made on satisfactorily completion of work as per the order & submission of statutory deductions like Service tax/ESIC/PF registration along with the certified document.
7. Penalty Clause: Penalty shall be imposed at 0.5% per week to a maximum of 7.5% of the contract value for any delay committed by the contractor in completing the work as per the order.
8. The contractor shall visit the site before quoting the rates and clarifications if any required can be had from the office of the undersigned before submitting the offer.
9. All materials and tools required for the work should be arranged by the contractor and brought to site for the timely completion of work.
10. During the execution of work the contractor or authorized representative should be present at site.

11. Insurance Coverage: The Contractor has to arrange necessary insurance coverage of the workmen, equipments, machines, tools etc. deployed by him.
12. Safety measure: The Contractor shall take all necessary precautions to provide safety and prevent accidents on the site of both persons and property.
13. Warranty/Guarantee: Shall be specified and provided as per manufacturers norms.
14. Brochures, operating manuals, warranty/guarantee certificate should be furnished.
15. The filled and duly signed offer should be submitted in sealed cover super scribing **“TENDER FOR SITC OF 3 NUMBERS OF 1 TR SPLIT ACS IN VISITOR’S ROOM AND ACCOUNTS DEPARTMENT AT HLL CORPORATE & REGD. OFFICE”** addressed to **The Chief Project Manager (Electrical), HLL Lifecare Limited, Facility Management Division, Annexe Office, ‘Pooyam’, VRA-99, Vettamukku, Thirumala P.O., Thiruvananthapuram -695006** on or before 15.00 hours on 04.01.2016. The offer will be opened at 15.30 hours on 04.01.2016 in the presence of interested bidders or their authorized representatives who chose to attend at the time of opening of quotation.
16. The management reserves the right to accept or reject the quotation either partially or fully without assigning any reason whatsoever.
17. Court of Competent Jurisdiction: Any legal action taken or proceeding initiated on any of the terms of the quotation shall be only in Thiruvananthapuram jurisdiction.

For and on behalf of HLL Lifecare Limited,

  
1.1.16  
**CHIEF PROJECT MANAGER (ELECTRICAL)**  
**FACILITY MANAGEMENT DIVISION**

## SCHEDULE

## Air Conditioning

Sl. No.	Description of Items	Unit	Qty	Rate	Amount
1	Supply, Installation, Testing and commissioning of 1 TR 3 star rated split AC unit with all fitting,copper condensor, refrigerant gas, electrical cabling between indoor and outdoor units, electrical power cabling from stablizer to AC unit, mounting stand and other miscellaneous items as per manufacture recomendations and site conditions, complete as required. (Make: <b>Daikin/Bluestar/Mitsubishi</b> )	Each	3		
2	Supplying and fixing of 4KVA voltage stablizer of make V-guard or equivalent including all connections, complete as required.	Each	3		
3	Supplying and providing copper piping with insulation complete as required.	metre	2		
4	Supplying and providing drain piping with all accessories complete as required.	metre	2		
				<b>Grant Total</b>	