

EOI FOR SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE MANAGEMENT SYSTEM AT
ESIC MEDICAL COLLEGE PARIPALLY

**EOI FOR SUPPLY,
INSTALLATION, TESTING
COMMISSIONING OF QUEUE
MANAGEMENT SYSTEM AT ESIC
MEDICAL COLLEGE PARIPALLY**

**MAY 2013
Tender No-HLL/ID/ 13/ 37**



**HLL LIFECARE LIMITED
Infrastructure Development Division
"Adarsh" TC 6/1781, Vettamukku,
Thirumala P.O
Thiruvananthapuram-695006**

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EOI FOR SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE
MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE PARIPALLY

DISCLAIMER

HLL Lifecare Limited (HLL) has prepared this document to give interested parties background information on the Project. While HLL and ESIC have taken due care in the preparation of the information contained herein and believe it to be accurate neither ESIC nor HLL Lifecare Limited, any of its authorities or agencies nor any of their respective officers, employees, agents or advisors gives any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely on the information in submitting an EOI. The information is provided on the basis that it is not binding on ESIC or HLL Lifecare Limited, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

ESIC/HLL reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. HLL also reserves the right to decline to discuss the Project further with any party expressing interest.

No reimbursement of cost of any type will be paid to persons or entities expressing interest.

SCHEDULE OF SUBMISSION OF EOI

EVENT	DATE
Sale of EOI document begins	13.05.2013
Last date for sale of document	21.05.2013
Last date for submission of completed EOI document	22.05.2013 at 12:00 Hrs
Opening of EOI document	22.05.2013 at 3:00pm

Applications forms can be purchased, all the queries addressed to and completed Application forms have to be submitted before the date and time of submission at the following address: The EOI document can also be downloaded from the HLL website "www.lifecarehll.com". In such case the DD shall be enclosed along with the application at the time of submission of EOI.

Deputy General Manager (Tech.)

**HLL Lifecare Limited,
Infrastructure Development Division,
"Adarsh", T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.**

Phone - 0471 2365882/873

Fax – 0471 2368144

NOTICE INVITING EXPRESSION OF INTEREST

**REQUEST FOR EXPRESSION OF INTEREST (EOI)
FROM FIRMS FOR SUPPLY, INSTALLATION, TESTING COMMISSIONING OF
QUEUE MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE
PARIPALLY**

Tender No-HLL/ID/13/ 37

HLL intends to set up QUEUE MANAGEMENT SYSTEM for SITC for 500 bedded hospital, having outpatient dept with 12 departments spread over four floors at ESIC medical college paripally.

Eligible firms of repute, having experience in SITC of QUEUE MANAGEMENT SYSTEM ,preferably in a similar works and interested in taking up the above work are hereby invited to submit their "Expression of Interest" (EOI) as per the prescribed proforma to HLL Lifecare Limited, Infrastructure Development Division, "Adarsh", T.C 6/1718(1), Vettamukku, Thirumala PO, Thiruvananthapuram- 695 006 on or before 22-05-2013 in a sealed cover.

The EOI document can be downloaded from the HLL website "www.lifecarehll.com". In such case the DD shall be enclosed along with the application at the time of submission of EOI.

DEPUTY GENERAL MANAGER (ID)

DEFINITIONS

“Applicant” means a reputed Indian firm having the required experience and who has purchased/downloaded the EOI document and applied for the same.

“Application” means the EOI submitted by an Applicant interested in the Project in the prescribed format

“HLL” means HLL Lifecare Limited, having its corporate office at “Latex Bhavan”, Poojappura, Thiruvananthapuram

“EOI” means Expression of Interest

“ESIC ” means Employees' State Insurance Corporation.

“QMS” means QUEUE MANAGEMENT SYSTEM

“Project” means planning, designing, equipping and commissioning of QUEUE MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE PARIPALLY

“Site” means the place where the works are to be executed.

**EOI FOR SITC OF QUEUE MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE
PARIPALLY**

Part I: Enquiry Documents and Instruction to Applicants

1 INTRODUCTION

- 1.1 HLL intends to set up Queue management system for SITC for 500 bedded having outpatient dept with 12 departments spread over FOUR FLOORS ESIC medical college at paripally. .
- 1.2 Reputable Indian Applicants with experience in SITC of QMS or similar works are invited to submit a detailed Expression of Interest (EOI) for the above Project in the prescribed format.

2 ELIGIBLE APPLICANTS AND ELIGIBILITY CRITERIA

- 2.1 The firm must have commissioned projects during the last 5 years ending the last day of the month previous to the one in which applications are invited should be as follows:

- Three similar works each costing not less than 40 lakhs or
- Two similar works each costing not less than 60 lakhs or
- One similar work each costing not less than 80 lakhs .

similar works means :- Hospital Queue Management system or a system having all the relevant components involved in the hospital Queue management system.

Certificate of satisfactory completion/commissioning with date of completion, value as per final bill paid duly certified by authorized official not below the rank of Executive Engineer/ Project Manager shall be enclosed along with the application.

- 2.2 The average annual turn over on construction works should be atleast Rs.35 lakhs during the last three consecutive financial years.
- 2.3 The Firm should be profit making during at least two out of the last three financial years, ending March 31, 2013. Financial data for previous 3 years shall be submitted as per format in Annexure 3.
- 2.4 The applicant should have a solvency of Rs.40.00 lakhs. This should be certified by his Bankers

- 2.5 The applicant should have sufficient number of Technical and Administrative employees
The applicant should submit a list of these employees stating clearly how they would be involved in this work.

3 CORRUPT OR FRAUDULENT PRACTICES

- 3.1 HLL requires that Applicants/Suppliers/Contractors under this contract, observe the highest standard of ethics during the procurement and execution of this contract. In pursuance of this policy, HLL
- (a) Defines, for the purpose of these provisions, the terms set forth below as follows:
 - i. "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - ii. "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among Applicants/Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition.
 - (b) Will reject a proposal for award of work if it is determined that the Applicant recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
 - (c) Will declare a Applicant/Bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract / contracts, if it at any time determines that the Applicant/Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

4 AMENDMENT OF EOI DOCUMENT

- 4.1 At any time prior to the deadline for submission of Applications, HLL either on its own or on request of the Applicant may amend the EOI Documents by issuing addenda.
- 4.2 An addendum issued under the sub-clause 4.1 shall be part of the EOI Documents and shall be communicated in writing to all the Applicants who have purchased the EOI documents from HLL and will also be posted at the website of HLL.
- 4.3 To give Applicants reasonable time to take an addendum into account in preparing their Applications, HLL may, at its discretion, extend the deadline for the submission of Applications.

5 **PROCUREMENT & COST OF APPLICATION**

- 5.1 This EOI document can be procured from the office of The Infrastructure Development Division (IDD), HLL Lifecare Limited at the address mentioned in Clause 9.2 of this document. Alternatively it can be downloaded from the HLL website www.lifecarehll.com.
- 5.2 The Applicants will pay a non-refundable amount of Rs. **1500/-** (Rupees One Thousand Five Hundred only) towards the cost of Application and processing of documents. This amount will be paid through a demand draft in favour of "HLL Lifecare Limited" payable at Thiruvananthapuram, at the time of purchase of the document. In case the document is downloaded from the website, the demand draft shall be enclosed with the Application at the time of submission, failing which the Application shall be rejected.
- 5.3 The Applicant shall bear all costs associated with the preparation and submission of its Application HLL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

6 **LANGUAGE OF APPLICATION**

- 6.1 The language of the Application as well as the supporting documents shall be English.

7 **SIGNING OF THE APPLICATION AND NUMBER OF COPIES**

- 7.1 The Applicant shall prepare one original set of the prequalification documents and clearly mark it "ORIGINAL". The original of the Application shall be typed and shall be signed on all the pages by the person duly authorized to sign on behalf of the Applicant.
- 7.2 The Applicant shall submit one signed hard copies of the original Application .
- 7.3 An authorized representative shall have the authority to conduct all business and incur liabilities related thereto for and on behalf of the Applicant, during the prequalification process and thereafter.

8 **SEALING OF APPLICATION**

The Original and the copies of the Application including the soft copy shall be sealed in a single large envelope and submitted on or before the last date and time for submission of the Application as specified in this EOI.

9 **DEADLINE AND ADDRESS FOR SUBMISSION OF APPLICATIONS**

- 9.1 Applications shall be submitted to HLL Lifecare Ltd., by hand or through registered post or courier service at the address given below and not later than 12:00 Hrs on

22.05.2013. In respect of Applications received by post or courier, HLL shall not assume any responsibility for any delayed delivery.

- 9.2 The Application should be addressed to
The Deputy General Manager (Tech.),
Infrastructure Development Division
HLL Lifecare Limited,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala P.O
Thiruvananthapuram, 695 006.

All envelopes shall be titled "SUBMISSION OF EOI FOR QMS SYSTEM AT ESIC PARIPALLY PROJECT" and clearly marked in English with name of the Applicant.

- 9.3 HLL may, at its discretion, extend the deadline for the submission of Applications, in which case all rights and obligations of HLL and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

10 LATE APPLICATIONS

- 10.3 Application received after the dead line of submission of Application shall not be considered or opened under any circumstances.

11 CLARIFICATIONS OF APPLICATION

- 11.1 The Applicants shall be evaluated on the basis of the Application and the supporting documents submitted by them. HLL shall not be under any obligation to seek any further information or clarifications.
- 11.2 Without prejudice to Clause 11.1 above, in order to assist in the evaluation of Applications, HLL may, at its sole discretion, ask any Applicant for any clarification on its Application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
- 11.3 If an Applicant does not provide clarifications requested by the date and time set in HLL's request for clarification, its Application is liable to be rejected.
- 11.4 It is clarified that Applicants shall not be required to submit on their own, additional information or material subsequent to the date of submission and such material if submitted shall be disregarded. It is therefore essential to ensure that all questions are answered fully on the proforma or otherwise. The pages of the EOI document and annexures and additional information if any submitted shall be numbered sequentially

and signed. General responses such as “included in brochure” without specific item reference and information without summaries are unlikely to achieve a high assessment.

12 RESPONSIVENESS OF APPLICANTS

- 12.1 An Application, which is not responsive to the requirements of the prequalification documents and more particularly the Applications, which do not pass the initial filter shall be rejected forthwith.
- 12.2 Applicants should note that this EOI Enquiry and Questionnaire is intended to provide preliminary information. The information contained herein shall not in anyway be construed as binding on, HLL, its agents, successors or assignees.
- 12.3 Applicants are advised that selection of turnkey developers for this Project shall be entirely at the discretion of HLL. Applicants shall be deemed to have understood and agreed that no explanation or justification of any aspect of the EOI process shall be given either by HLL and that the results of the EOI process shall be without any right of appeal to the Applicants whatsoever.
- 12.4 All documents and other information submitted by an Applicant to HLL shall become the property of HLL. Applicants are to treat all information as strictly confidential. HLL will not return any EOI document submitted to it by the Applicants.
- 12.5 The responsive applicants shall make a presentation regarding the execution of work before the Officials of HLL based on their proposal. The final selection of applicants will be based on the presentation.
- 12.6 HLL shall notify successful pre-qualified Applicants. It will not entertain any query or clarification from Applicant(s) who are not short-listed in the EOI process.

13 WITHDRAWAL OF APPLICATIONS

- 13.1 No modification or substitution of the submitted application shall be allowed.
- 13.2 An Applicant may withdraw its Application after submission, provided that written notice of the withdrawal is received by HLL before the due date for submission of Applications. In case an applicant wants to resubmit his application, he shall submit a fresh application following all the applicable conditions.

13.3 The withdrawal notice shall be prepared in Original only and each page of the notice shall be signed and stamped by authorized signatories. The copy of the notice shall be duly marked "WITHDRAWAL".

14 RIGHT TO ACCEPT/ REJECT ANY OR ALL APPLICATIONS

- 14.1 ESIC reserves the right to accept or reject any or all Applications and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
- 14.2 Applicants should attach clearly marked and referenced continuation sheets in the event that the space provided in the EOI Document, Questionnaire or Annexure is insufficient.
- 14.3 In responding to the EOI Application, Applicants should demonstrate their capabilities, by providing material based on their experience, past performance, their personnel and financial resources
- 14.4 Applicant should at its own responsibility, risk and expenses visit and examine the site of the Project, its surroundings and obtain all information that may be necessary for preparing the Application for the above Project. HLL shall make no reimbursement of cost whatsoever incurred by the Applicant in the preparation of his Application.
- 14.5 It is expressly clarified that before submitting the EOI, the Applicant must have examined carefully the contents of all the documents and any failure to comply with any of the requirement of EOI document will be at the Applicant's risk.

15 APPLICANT'S RESPONSIBILITY

- 15.1 While submitting the Application the Applicant would submit a certification that it has:
- Made a complete and careful examination of requirements and other information set forth in this EOI Document
 - Made a complete and careful examination of the various aspects of the Project including but not limited to:
 - The Project site
 - Existing facilities and structures
 - The conditions of the access roads and utilities in the vicinity of the Project Site
 - Conditions affecting transportation, access, disposal, handling and storage of the materials.
 - Clearances required for the Project and
 - All other matters that might affect the Bidder's performance during the Construction and Operation of the Project if awarded
- 15.2 HLL shall not be liable for any mistake or error or neglect by the Applicant in respect of the above.

16 VALIDITY OF APPLICATIONS

- 16.1 Application shall be valid for a period of 120 days from the last date of submission of Applications.

- 16.2 HLL retains the right that in exceptional circumstances at its own discretion, it may ask the applicants to extend the validity of their application for a specified period. The Applicant not submitting the letter of extension of the validity period at that time shall not be further considered.

PART II: PROJECT DESCRIPTION AND SCOPE OF WORK

1 THE PROJECT DETAILS AND SCOPE OF WORK:

- 1.1 The proposed Work includes establishment(SITC) of **Queue management system for 500 bedded HOSPITAL having outpatient dept with 12 departments spread over FOUR FLOORS at ESIC medical college at Paripally..**Brief details of the various elements of the proposed Project are presented in the following section.
- 1.2 The activities required for completion of the Project on a turnkey basis include interalia
 - **SITC of** Queue management system for 500 bedded having outpatient dept with 12 departments spread over FOUR FLOORS at ESIC medical college Paripally.
 - Handing over of the facilities after fulfilling all the obligations under “Employer’s Requirement”
 - Getting approvals/permissions/permits of statutory/local/governmental agencies if required

Part III - PRO-FORMA APPLICATION FORM

PRO-FORMA LETTER OF APPLICATION (on Firm's Letter Head)

The Deputy General Manager (T),
Infrastructure Development Division,

HLL Lifecare Limited,
"Adarsh", T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006

(Applicant to provide date and reference)

Dear Sir,

APPLICATION FOR PRE-QUALIFICATION

SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE MANAGEMENT SYSTEM AT
ESIC MEDICAL COLLEGE PARIPALLY.

We, the undersigned, apply to be pre-qualified for the referenced contract and declare the following:

- (a) We are duly authorized to represent and act on behalf of _____ (hereinafter the "Applicant")
- (b) We certify that all statements made and information supplied in enclosed questionnaire Forms "1 to 5" and annexures "1 to 4" are true and correct.
- (c) We certify that we have submitted all information and details necessary for this EOI document and have no further pertinent information to submit.
- (d) We have examined and have no reservations to the EOI Document including Addenda No(s) _____.
- (e) We, for any part of the contract resulting from this pre-qualification, do not have any conflict of interest
- (f) We are attaching with this letter, the copies of original documents defining: -
 - i) the Applicant's legal status;
 - ii) its principal place of business; and

EOI FOR SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE MANAGEMENT SYSTEM AT
ESIC MEDICAL COLLEGE PARIPALLY

- iii) Its place of incorporation (if Applicants are corporations); or its place of registration (if Applicants are partnerships or individually owned firms).
- (g) We further declare that we have not engaged any agent or middleman for this short listing process or the tenders arising from it. We have not paid / will not be paying any commissions, gratuities or fees with respect to the EOI process.
- (h) HLL and/or its authorised representatives are hereby authorised to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Application, and to seek clarification from our bankers and clients. This Letter of Application will also serve as authorisation for any individual or authorised representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by ESIC / HLL.
- (i) HLL and/or its authorised representatives may contact the following nodal persons for further information on any aspects of the Application:

Contact 1	Name	Telephone 1	E Mail
	Address		

- (j) This Application is made in the full understanding that:
- i) Applications by short-listed Applicants will be subject to verification of all information submitted for prequalification;
- ii) ESIC reserves the right to:
- Reject or accept any or all Applications, cancel the prequalification process without any obligation to inform the Applicant about the grounds of same;
- (k) The undersigned declare that the statements made and the information provided in the duly completed Application are complete, true, and correct in every detail. We also understand that in the event of any information furnished by us being found later on to be incorrect or any material information having been suppressed, the following action can be taken:
- i. Our name shall not be considered in the short-listing process
- ii. Any tender submitted by us on the basis of short-listing may not be considered.

If any tender from us is accepted and a contract awarded to us on the basis of our short-listing, the tender acceptance may be withdrawn and the contract awarded to us cancelled with out any financial claim / Arbitration request from our side.

POWER OF ATTORNEY/AUTHORISATION

NAME.....

In the Capacity of

Signed

Duly authorized to sign the Application for and on behalf of

Date

Part IV - SELECTION QUESTIONNAIRE

Notes:

1. Each page of the Questionnaire and contents of forms shall be signed by the Applicant.
2. This entire Questionnaire forms shall be completed in all respects.
3. Answers to the questions relating to the various forms shall be incorporated in the respective forms only (i.e. form 2 (replies to questions 2.1 to 2.3) will be included in the contents of form 2).
4. In the box

Y	N
---	---

 'Y' denote Yes and 'N' denote No. Please tick-mark whichever is applicable.
5. The pages of the EOI Document submitted shall be numbered sequentially and the page number of each answer should be noted against the respective item below
6. Any explanation or additional information to a question in a form shall be given on separate sheets, which are to be clearly referred to as being in response to the relevant question of a form and the reference of the same shall be indicated in the form also against the relevant question.

FORM 1- ORGANIZATIONAL INFORMATION

1.1	Project for which EOI is called: SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE PARIPALLY.
1.2	State the structure of the Applicant's organisation (Applicants to complete / delete as appropriate) Individual company or Partnership firm Joint Venture
1.3	Provide the following: Name of Company or firm: Legal status: (e.g. incorporated private company, unincorporated business, etc.) Registered address: Year of Incorporation..... Principal place of business: Contact person: Contact person's title: Address, telephone, facsimile number and e-mail ID of contact person:
1.4	Date of incorporation of organisation. Names and titles of Directors or partners. a) Has the company or firm or any partner of the group ever failed to complete any work awarded or has been levied liquidated damage for delay in completion of work? If Yes give explanation. Y N a) Has the firm or company or any partner of the group been blacklisted by any Government Department / PSU. If Yes give explanation. Y N b) Has the firm has ever been convicted by a court of law or is there any pending litigation? If Yes give explanation (Annexure 5 for Pending Litigation). Y N c) Has the applicant ever required to suspend any project for a period of more than 6 months continuously after commencement? If Yes give explanation. Y N

FORM 2: PERFORMANCE RECORD

2.1	<p>State the number of years the Applicant has been undertaking work similar in scope and nature to the works for which EOI is sought.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; border-bottom: 1px solid black;">Name</th> <th style="width: 30%; border-bottom: 1px solid black;">No. of years</th> </tr> </thead> <tbody> <tr> <td style="border-right: 1px solid black;">(1)</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">(2)</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">(3)</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">....</td> <td></td> </tr> </tbody> </table>	Name	No. of years	(1)	(2)	(3)	
Name	No. of years										
(1)										
(2)										
(3)										
....											
2.2 (a)	<p>Performance Record</p> <p>Applicants should carefully scrutinise the Project description for SUPPLY, INSTALLATION, TESTING COMMISSIONING OF QUEUE MANAGEMENT SYSTEM AT ESIC MEDICAL COLLEGE PARIPALLY, as elaborated in Scope of Work in this document and compile a detailed list indicating their previous experience of works of a similar nature, volume and complexity completed during the last five years relating to planning, design, construction, equipment procurement, installation and commissioning of Warehouses with total Project cost as mentioned in eligibility criteria.</p> <p>Information and documentary evidence associated with the performance and relevant experience of the Applicant shall be clearly referenced and enclosed in Form 2. The Applicant will give the above details of works in descending order of financial year. Use Annexure 1 for the purpose of 2.1 (a)</p>										

2.2 (b).	Work in Hand. Applicants should indicate, in the form below, details for each Project / contract / commitment which is in hand or anticipated to be in hand as on the 30.03.2013 and the expected year-wise value of completion of the balance works in the next two years. (Applicants are required to provide this information in Annexure 2).
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FORM 3. STAFF INFORMATION

3.1	<p>Staff: Applicants should indicate the number of staff employed (total and at specified offices). Specify number of each member’s managerial, technical and supervisory staff. This information should be only in respect of regular employees who are for more than six month with the Applicant.</p> <p>Name of Applicant</p>								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%; padding: 5px;">Managerial (1)</th> <th style="width: 25%; padding: 5px;">Technical & Engineers (1)</th> <th style="width: 25%; padding: 5px;">Procurement specialists (2)</th> <th style="width: 25%; padding: 5px;">Supervisory staff (3)</th> </tr> </thead> <tbody> <tr> <td style="height: 80px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Managerial (1)	Technical & Engineers (1)	Procurement specialists (2)	Supervisory staff (3)				
Managerial (1)	Technical & Engineers (1)	Procurement specialists (2)	Supervisory staff (3)						
3.2	<p>b) For the key positions essential to Project implementation, the Applicant should provide CVs incorporating, interalia, detailed data on their experience, and academic and professional qualifications. Such candidates should have been regular employees with the Applicant for at least 6 months. (Use Annexure 4)</p>								

FORM 4- FINANCIAL INFORMATION

4.1	Have you in Form 4 enclosed documents, including Banking Reference, to demonstrate that you have access to, or have available, liquid assets, lines of credit and other financial means sufficient to meet the required cash flow, after meeting your commitments for other contracts and other liabilities, as indicated below; Financial information to be provided as per requirement in Annexure 3
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FORM 5- QUALITY AND COST CONTROL INFORMATION

5.1	Quality Assurance Program:		
	Do Applicants currently maintain an In-house Quality Assurance Programme?	YES/NO	Page No. _____
	If yes, give details.	YES/NO	Page No. _____
	Have you had any of your recent Projects ISO 9001 certified?	YES/NO	Page No. _____
	If yes, give details.	YES/NO	Page No. _____

ANNEXURE 1

**CERTIFIED SPECIFIC EXPERIENCE CHART
Completed projects**

Name and location of the project	Client's name and address	Value of the project	Duration of the project	Completed in year	Exact role*	Whether by Self or as a consortium member	If done in consortium specify the percentage share	Litigation / Arbitration (if any)	Pages in which details are provided
A									
B									
C									

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D	Any other relevant project								

* Applicants are required to provide their role in the projects as follows:

- a- project planning
- b- project designing
- c- project construction
- d- procurement of medical equipments
- e- installation and commissioning of equipments
- f- any other (please provide details)

This is certified that the above information provided by us is true and correct. In the case KMSCL detects any misrepresentation in the above our application is liable to be rejected.

Authorised Signatory
 For and on behalf of _____

CERTIFIED SPECIFIC EXPERIENCE CHART

ONGOING PROJECTS

Name and location of the project	Employer's name and address	Value of the project	Duration of the project	Expected Completion in year	Exact role*	Whether by Self or consortium member	If done in consortium specify the percentage share	Pages in which details are provided
A								
B								
C								

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Name and location of the project	Employer's name and address	Value of the project	Duration of the project	Expected Completion in year	Exact role*	Whether by Self or consortium member	If done in consortium specify the percentage share	Pages in which details are provided
D	Any other relevant project							

* Applicants are required to provide their role in the projects as follows:

- g- project planning
- h- project designing
- i- project construction
- j- procurement of medical equipments
- k- installation and commissioning of equipments
- l- any other (please provide details)

Authorised Signatory
For and on behalf of _____

Financial Information

Applicant's legal name **Date**
Page of **pages**

	Financial Data for Previous 5 Years [Indian Rupees]				
	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:
Total Assets					
Current Assets					
Total Liabilities					
Current Liabilities					
Profits Before Taxes					
Profits After Taxes					
Net Worth [= 1 - 3]					
Working Capital [=2 - 4]					
Return on Equity [=5 / 7 of prior year]					

- Attached are copies of the audited balance sheets, including all related notes, income statements for the last three years, as indicated above, complying with the following conditions.
 - All such documents reflect the financial situation of the Applicant or partner to a JV, and not sister or parent company.
 - Historic financial statements must be audited by a certified accountant
 - Historic financial statements must be complete, including all notes to the financial statements.
 - Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods will be accepted).

Applicant's legal name

Date.....

Page of pages

Key Staff Bio data

Name of Applicant	
Position	
<i>Candidate Information</i>	Name of Candidate Date of Birth
	Professional Qualifications
<i>Present employment</i>	Name of Employer
	Address of Employer
	Telephone Contact (manager / personnel officer)
	Fax Email ID
	Job title of candidate Years with present employer

Summarize professional experience over the last 15 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project

<i>From</i>	<i>To</i>	<i>Company / Project / Position / Relevant technical and managerial experience</i>

ANNEXURE- 5: Pending Litigation

Applicant's legal name **Date**.....
Page of **pages**

Applicant must fill in this form

Pending Litigation		
<p>■ No pending <input type="checkbox"/> litigation</p> <p>■ Pending Litigation in terms of arbitration, litigation etc. is indicated <input type="checkbox"/> below</p>		
Year	Project Identification and Matter in Dispute	Value of Pending Claim in INR equivalent
	Project Name: Name of Employer Address of Employer Matter in Dispute	
	Project Name: Name of Employer Address of Employer Matter in Dispute	
	Project Name: Name of Employer Address of Employer Matter in Dispute	

Part V -EVALUATION CRITERIA

5.1 INTRODUCTION

This Part V, Evaluation Criteria contains the initial filters and broad criteria based on which the applicants shall be evaluated.

5.1.1 INITIAL FILTER

The initial filter is as per checklist below.

INITIAL FILTER OF APPLICANTS – CHECKLIST

Name of Applicant:

No.	Criteria	Yes	No
1	Has the Applicant abandoned any work in the last seven years or has it been blacklisted by any Government department / PSU or have any of its contracts terminated for failure to perform?		
2	Has the Applicant involved in frequent litigations in the last seven years?		
3	Has any misleading information been given in the Application?		
4	Has the Applicant suffered bankruptcy / insolvency in the last seven years?		
5	Is the Net Worth negative?		

Note: A “YES” answer to any of the questions will disqualify the Applicant.

The Applicants who do not pass the initial filter test shall not be evaluated further.

5.3 EVALUATION CRITERIA

Applicants who pass the Initial Filter Test will be evaluated further based on their financial standing, technical and organizational capability and past experience and track record. The Applicants are required to submit all the necessary details including certificates from the client agencies in support of their application.