

MINUTES OF PREBID MEETING OF

**TENDER FOR SUPPLY, INSTALLATION AND COMMISSIONING OF LIFT'S AT
INTEGRATED VACCINE COMPLEX, CHENGALPATTU**

**Tender No.HBL/IVC/TD/LIFT/U1/001, Rev 02 dated 08th April 2015 published on
15th April 2015**

Venue : Hll Biotech Ltd, IVC, Chengalpattu.

Project : Integrated Vaccine Complex.

Date of the meeting : 27th April 2015

Attendees : See attached list of attendees

Distribution to : HLL Biotech Limited

- All Concerned Persons

NNE Pharmaplan India Limited

- All Concerned Persons

Vendors

- To all pre-qualified parties

Issued by : Senior Manager (Projects)

Issued on : 04th May 2015





HILLBIOTECH LIMITED
(Subsidiary of HLL Lifecare Limited)
(A Government of India Enterprise)

nne pharmaplan

Sl. No.	Amendments to the tender & clarifications towards pre-bid queries
	All the items in Price Schedule should be quoted inclusive of all applicable taxes & duties, insurance, transportation, material handling etc. Quoted price will remain firm during contractual period.
1.	Payment terms for tender remain unchanged.
2.	Separate Purchase order and Work Order will be issued to L1 bidder for supply and installation respectively.
3.	Vendor should make their own arrangement for security and storage at site. However, space for setting up of sheds for store and office will be provided by HBL.
4.	Vendor to make their own arrangement for electricity required during installation. However, electricity will be provided by HBL for final commissioning.
5.	Defect liability period remain unchanged i.e., 12 (Twelve) Months from the date of issue of completion certificate.
6.	The bidder should fulfill all the qualification criteria as per Section IX. In case, the bidder is an authorized agent of a manufacturer of tendered item, the qualification criteria will be evaluated for the agent only and not for the manufacturer. (Consortium or Joint ventures are not allowed).
7.	Vendors are allowed to submit printed version of quotation but final summary sheet should be filled in hand.
8.	Quoted price should inclusive of Excise duty.
9.	Validity of ABG will be till the completion of work.





10.	Vendor should submit the bid in 2 envelopes {technical bid & price bid} which will be placed inside the main envelope. Main envelope should be sealed & super scribed with tender name, tender document number & date of opening:- 1st Envelope - technical bid containing signed & sealed copy of tender, datasheets, URS, technical details, tender fee, EMD, Integrity pact, tender form as per section X (without mentioning the price), qualifying documents as per Section IX etc. 2nd Envelope - price bid containing tender form and price bid
11.	Here forth, the minutes of this pre-bid meeting will be part of the tender document

SL. No	Queries from Vendors	Clarification from HBL/NNE
1	Tender fees: What is the value for tender fee in INR currency	The Tender Fee in INR as on the date of publication (Conversion rate 1USD = 62.4026 INR) of the tender is Rs. 6553/-
2	Necessity of IP55 protection to be confirmed.	Vendor shall consider \geq IP 21 protection.
3	FAT requirement has to be confirmed by client.	FAT is not required. However vendor is liable to deliver the material as per the approved design specification.
4	Material lift door entry is single or double side. HBL to confirm.	In tender data sheet it is mentioned that door entry as double side. However, now it is decided that vendor to consider the single side entry for material lift.






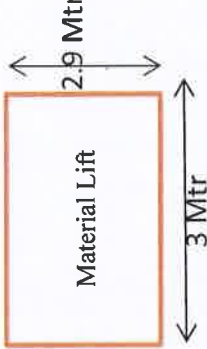
5	Availability of Lift Machine room to be confirmed for both Material and passenger lift.	Vendor has to consider Lift machine room for both Material and passenger lift for their quote. However vendor has to submit the machine room layout along with the GA drawing as per requirement.
6	Confirm the type of machine for both Passenger & Material lift: - Geared or Gearless machine.	Gearless machine has to be considered for both Passenger & Material lifts
7	Availability of Power supply for Installation at site.	Vendor has to make arrangements for power supply during installation, HBL will provide the power supply for testing and commissioning only
8	Scope of Shaft lighting/Earthing and Main supply has to be confirmed.	HBL will provide 3 phase and Single phase electricity supply up to Lift Machine room with Main switch (MCB/ELCB) along with earthing and all necessary components. Shaft lighting, shaft earthing can be completed by HBL but vendor has to provide necessary drawings and details.
9	Scope of Granite/Marble fixing in lift car has to be confirmed.	HBL will provide the materials and work will be carried out under the supervision of lift vendor.
10	Vendors informed that the quote for lifts will be as per their standard with additional special features along with tender specification.	HBL informed the vendors to quote as per the tender specification only. However, Vendors can quote separately for any special features as an option along with model and specification of the same e.g., Car Ceiling, Car Panel and interior etc. Quote for special features will not be considered for Techno-commercial evaluation.

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11	Deviation in tender makes	If any deviation in makes, Vendor should specify in the offer. However HBL has the full rights to accept or reject the same after technical evaluation.
12	BG or DD for EMD and its validity to be confirmed by HBL.	As per Clause 18.3 and 18.4 of GIT of the Tender Enquiry Document. The Earnest Money Deposit (EMD) shall be furnished in one of the following forms: 1.) Account Payee Demand Draft. 2.) Bank Guarantee (BG) having the validity period of 165 days from the date of tender opening.
13	Vendor requested for provision of trap door in the machine room.	Trap door provision is not possible as per site condition.
14	Vendor requested for the confirmation on car panels MOC.	HBL informed that vendor to consider SS Quadcheck Finish either side of the personnel lift. Front Side: Glass door with SS Quadcheck Finish frame and Rear Side: Full glass with outer frame of SS Quadcheck Finish.
15	Confirm the shaft center separation details, as right now there is no separation in shaft for two no of passenger lifts.	Centre partition of the personnel lifts shall be with metallic/civil structure based on the approved design of L1 party.




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16	Shaft dimension details to be confirmed.	<p>Vendors checked the shaft dimensions at site and confirmed the feasibility for the proposed capacity. Any additional requirement like providing the reduction channel for adjusting the width and depth of lifts has to be considered in the quote.</p> <p>Width – 4.7mtr for two lifts. Depth – 2.3mtr for two lifts.</p>  <p>Width – 3mtr Depth – 2.9mtr</p> 
17	As per tender car door opening of material lift is 1.8mtr, which is not possible. Hence kindly confirm the revised door opening.	<p>Tender specified door opening is 1.8mtr, Vendors can design the door opening based on the shaft size constructed at site. However door opening should be ≥ 1.4 Mtr.</p>





18	<p>LC required for imported machine and the payment to be confirmed.</p>	<p>The Payment Terms for imported items as contained in Page No: 38 of 86, Tender Clause No: 21.1(B) of General Conditions of Contract (GCC) is clarified as follows: Payment against Imported goods shall be made in the currency through irrevocable, non- transferable Letter of Credit (LC) opened in favor of the supplier in a bank in his country as specified in the contract in the following manner:</p> <p>a) Advance</p> <p>10% of the net DAP price after submission of Bank guarantee equivalent to 110% of the advance amount in the same currency along with submission of Security Deposit / Performance security equal to 5% of the contract value in the form of a bank guarantee from or in the case of a foreign tenderer, the same shall be endorsed by a Nationalized Indian Bank. The advance bank guarantee shall be valid for a period up to the completion of the contract.</p> <p>Irrevocable, non- transferable Letter of Credit (LC) for 90% of the Supply Order Value shall be opened in favor of the supplier in a bank in his country</p> <p>b) On Receipt of Goods at site: 70% of the net DAP price (DAP price less Indian Agency commission) of the goods delivered shall be paid and upon submission of documents specified hereunder: (i) Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount.</p>
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- (ii) Original and four copies of the negotiable clean, on-board Bill of Lading/ Airway bill, marked freight pre-paid and four copies of non-negotiable Bill of Lading/Airway bill;
 - (iii) Four Copies of packing list identifying contents of each package;
 - (iv) Documents to be submitted for payment of LC, confirming that dispatch documents has already been sent to all concerned as per the contract within 24 hours;
 - (v) Manufacturer's/Supplier's warranty certificate;
 - (vi) Manufacturer's own factory inspection report and
 - (vii) Certificate of origin by the chamber of commerce of the concerned country;
 - (viii) Goods receipt certificate by the ultimate consignee on receipt of goods at this site/warehouse as per section XVII of this tender document.
- c) On commissioning/ Slow Speed Trial - 10% of the contract Value
- d) On Final Acceptance Certificate by Client/ Purchaser:
- Balance 10 % of the net DDP price payment would be made after obtaining all statutory approval & 'Final Acceptance Certificate' issued as per the proforma mentioned in Section XVIII of this tender document to be issued by the consignee/purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.






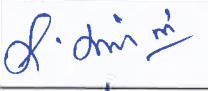








19	Statutory approval for lift from concerned authorities.	Vendor has to get all the statutory approvals from concerned authorities for its continuous operation before handover .However, Vendor has to provide the necessary supporting documents related to Lifts to HBL for getting clearance from fire authorities.
20	Taxes and duties	Taxes and duties applicable at the time of invoicing will be paid at actuals. However, Vendor should quote unit rate inclusive of all taxes which is applicable at the time of bid submission. Total price of all the items will be considered for evaluation purpose. Vendors will have to submit annexure stating all the taxes and duties considered against each item. With regards to variation in statutory levies/taxes please refer Page No: 45 of 86, Tender Clause No: 20 of Special Conditions of Contract (SCC)





LIST OF ATTENDEES

Project : INTEGRATED VACCINES COMPLEX
Date of Meeting : 27TH APRIL 2015
Venue : HBL MEETING HALL, IVC SITE.
Subject : PRE BID MEETING (LIFT)

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