

एचएलएल लाइफकेयर लिमिटेड, कणगला, HLL LIFECARE LIMITED KANAGALA – 591225

(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)

तहसील - हुक्केरी, जिला बेलगांवी TQ: HUKKERI, DIST: BELAGAVI

08333-279244, 279682

EMAIL: [salesnfk2@gmail.com](mailto:salesnfk2@gmail.com) Website: [www.lifecarehll.com](http://www.lifecarehll.com)

TENDER NO.HLL/BGM/SL/TRANSPORT/2021-22 DATED: 23.12.2021

### **TENDER NOTIFICATION**

Sealed Tenders are invited from experienced Transport Contractor for transportation of finished / semi-finished goods **from production facilities in HLL Lifecare Ltd., Kanagala** (Belagavi Dist.)/Ex-Mumbai/Delhi/Hyderabad/ Kolkata to various destinations in India on door delivery basis from reputed Transport Companies/Fleet Operators having Offices/Other facilities at all the centers for a period from 01.01.2022 to 31.07.2022 is hereby invited as per the list enclosed as Annexure. However, the period of Contact may be by another Three months as decided by the Management. Tender Documents can be downloaded from our above mentioned website or collected from our Office on any working day between 11:00 AM to 3:30 PM by paying applicable Cost of Tender Form.

Bidders can participate in the Tender by paying Rs.1001/- only inclusive of GST as Tender Fees (Bidders who are downloading the Tender Form online need to enclose a DD towards the Cost of Tender Form for a sum of Rs.1,001/- only drawn in favour of M/s. HLL Lifecare Limited payable at STATE BANK OF INDIA, NIPANI – 591 237, along with Bid).

#### **Terms and Conditions:**

1. **Quoted rate should be type written and there shall not be any corrections/overwriting on the Commercial Bid, if so the same are to be duly attested. Soft copy of rates submitted should be furnished to us immediately after opening of Quotation.**
2. Quotation shall be submitted in a sealed cover superscripted with word “**Quotation for Transportation of finished goods from Ex-HLL, Kanagala etc. to various destinations in India**”.
3. Un-sealed Bids received are liable to be rejected and this will be at the sole risk of Tenderers. Bids should be completed in all respects & incomplete Bids are liable to be rejected
4. Your Quotation shall reach to the undersigned, by **05.01.2022 15:00 Hrs**. Quotations received after the due date & time will not be considered. Quotations will be opened in presence of Transporter/s if possible on **05.01.2022 15:30 Hrs** or on any other convenient date.
5. In the event of the dates mentioned above being declared subsequently as holiday for HLL Lifecare Ltd., Kanagala the due date for submission and opening of Bids will be the following working day and time.
6. Interested parties need to quote their rate on District basis on full truck load basis. Delivery of boxes should be done as per our instructions, at any part of concerned District.
7. The Quoted Rates should be, on Door Delivery basis and inclusive of collection of material, collection of CRC/POD, Loading & Unloading, Transportation, Door Delivery, Statistical Charges, Road Tax, Toll and other Statutory Taxes, Halting Charges etc., & exclusive of GST.
8. All the parties need to submit Bid Security Declaration in lieu of EMD along with Tender. Quotation received without the enclosure of Bid Security Declaration will be out rightly rejected A specimen copy of Bid Security Declaration is enclosed.

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9. There will not be any post Tender Negotiation except with L-1 party (Transporter).
10. Intimation for vehicles deployment will be given in advance. Transporter should deploy required vehicles in time i.e., before 1400 Hrs for that particular day, vehicles reported after 1400 Hrs will not be loaded. Failure to place the required no. of Trucks within the free time will attract Penalty as follows:
- First 24 Hrs. from issue of schedule – Nil
  - Above 24 Hrs. to 48 Hrs. - 1.5% of freight charges per day.
  - 48 Hrs. to 72 Hrs. - 3% of freight charges per day.
  - 72 Hrs. and above - 5% of freight charges per day.
- If the Transporter fails to provide the vehicles within the time given HLL Lifecare Ltd. (Company) reserves the right to engage Truck from other source at the cost and risk of defaulted Transporter.
11. Transshipment of consignment is allowed. However, cost of damaged consignment/shortage, if any, to the account of Transporter.
12. The Company reserves the right to engage containers/ Trucks/Lorries/Canters from other sources also if the Tenderer/Contracting Carriers fail to make available the same in schedule time of intimation & the additional cost if any will be recovered from the Contractor (Transporter).
13. The Company reserves the right to resort Rail transport/Container Transport exclusively or partially during the pendency of the Contract if it is found to be economical or necessary to the Company.
14. Whenever there is an increase/decrease in the price of Diesel (More than one Rupee), the revision in rate shall be given as per the formula given below:
- |  |                                       |
|--|---------------------------------------|
| a) Current rate of Diesel                            | = A                                   |
| b) Increased/Decreased rate                          | = B                                   |
| c) Difference  | = B - A                               |
| d) % of increase/decrease                            | = $B-A \times (100/A) = X$            |
| e) Rate increase/Decrease from current rate 60% of X | = Y                                   |
| f) Increase/Decrease in Rate                         | = Existing Freight Rate X $(1+Y/100)$ |

**The revision of rate should be calculated as follows:**

The Transporter has to calculate & submit their bills with proof along with calculation sheet before 15.04.2022 (for the period from 01.01.2022 to 31.03.2022) and 14.05.2022 (for the period from 01.04.2022 to 31.07.2022). Delay in submitting their claim will not be entertained. The base rate of Diesel as on date of opening of Tender as applicable at Kanagala should be taken for calculation.

15. Transporter shall provide vehicles, in good and road-worthy condition as & when required, during Contract period during which no rate/price change will be allowed other than for increase/decrease in the rate of Fuel, which will be calculated as per the formula given vide Sl. No.9. The period of Work Order is extendable by maximum 3 months.

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16. Whenever more than half load of any material is carried for which full load charge is payable, the Tenderer/Contracting Carriers should not carry other materials as the consignment is treated as full load.
17. Transporters have to quote their rates for District & delivery may be at 2/3 locations in a particular District as per our requirement without any additional charges. The base rate of this Contract will be taken with mutual discussion if additional District is given by our Customer.
18. The minimum Length, Width, Height & Capacity of the Vehicles shall be as follows:

Type of Vehicle	Length	Width	Height	Carrying Capacity
Eicher, B Type	17'00	7'00"	6'00"	5 MT
Tata/Leyland, A Type	17'60"	7'00"	7'60"	9 MT
Tata/Leyland, B Type	22'00	7'00"	7'60"	16 MT
Tata/Leyand B Type	23'60"	7'00"	7'60"	21 MT
Tata/Leyand B Type	28'00"	7'80"	7'00"	25 MT
CONTAINER 32 FT SXL	32'00"	8'00"	8'00"	7 MT
CONTAINER 32 FT SXL HQ	32'00"	8'00"	10'00"	7 MT

**The details of Approx. No. of Boxes for Full Loads of 9 Tonne Capacity are given below:**

SN	SCHEME OF PACKING	No. of boxes per full Truck Load
1.	SUCHI SANITARY NAPKIN	165-180
2.	PUTHUYUGAM SANITARY NAPKIN	300-340
3.	HAPPY DAYS 3's SANITARY NAPKIN	450-500
4.	HAPPY DAYS 8's SANITARY NAPKIN	220-250
5.	HAPPY DAYS 10'S	150-170
6.	FREE SUPPLY NIRODH	400-450
7.	CHAYYA	475-500
8.	ECP	525-550
9.	RAKSHAK CONDOM	200-220
10.	NACO/FS/DELUXE CONDOM	170-185
11.	USTAD CONDOM	200-233
12.	MALA D	245-310
13.	MALA N (FS)	500-525

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14.	SAHELI	800-900
15.	KUSHI	400-450
16.	ECROZ	700-750

**NOTE:**

1. The No. of Boxes per Scheme per Truckload given is approximate and may marginally vary on either side.
2. If any new Scheme which is not covered in the above Schemes, but the number of Boxes are similar to any one of the above Schemes, is required to be transported. The Transporter shall do the same at the agreed rate without additional cost.
3. If any New Schemes, which are not covered in the above Schemes, required to be transported, the number of Boxes will be fixed after mutual discussion.

**SPECIFICATION OF BOXES (SIZE IN MM) - Subject to Change**

SN	Scheme	Height	Width	Length	App. Weight (Kg)
1.	Free Supply Nirodh	425	570	630	23.50
2.	Free Supply (Naco)	425	570	630	24.00
3.	Rakshak Condom	345	405	570	15.00
4.	Deluxe Nirodh	435	430	585	15.50
5.	Ustad Condom	290	670	670	18.00
6.	Sawan Condom	450	340	390	12.50
7.	Mala D	330	530	615	14.60
8.	Mala N (FS)	325	365	400	12.50
9.	Saheli	265	270	410	4.00
10.	Khushi	450	275	630	10.50
11.	Ecroz Gold	280	350	340	8.00
12.	SUCHI (New)	480	460	780	14.50
13.	SUCHI (Old)	480	440	610	12.50
14.	PUTHUYUGAM	480	445	700	10.50
15.	HAPPY DAYS 8's	385	440	690	13.00
16.	HAPPY DAYS 3's	240	445	445	4.80
17.	HAPPY DAYS SINGLE	300	520	490	4.00

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18.	<b>Haryana Supply</b>	<b>380</b>	<b>540</b>	<b>580</b>	<b>11.50</b>
19.	<b>E-Surkasha AP Govt. Supply</b>	<b>500</b>	<b>460</b>	<b>710</b>	<b>14.50</b>

19. Delivery Period is essence of the Contract. Tenderer should inform us the position or delivery for the material lifted on day-to-day basis without fail.
20. Penalty of 4% of Freight shall be imposed per day per Truckload for late delivery beyond the number of days given in the Work Order. Moreover, any other such Penalty recovered by our Customer will be recovered from the Transporter. The Transporter needs to execute necessary Agreement on Stamp Paper worth of Rs.100/-.
21. It shall be the sole responsibility of the Tenderer/Contracting Carriers to ensure adequate protection to all the materials from sun, rain, mechanical damages and all other hazards and satisfactory delivery of the consignment to the Consignees within the stipulated time.
22. At the time of delivery of the consignment proper acknowledgement of having received the consignment by the Consignees on the LORRY RECEIPT and provisional receipt given by us should be obtained i.e., Qty. Received, Sign & Seal and Date of Delivery should be obtained. In their absence of which Freight Charges will not be released. Since our material needs to be delivered urgently, the Transporter need to provide the vehicles immediately, failing which the LD as deducted from our bills by our Customer / Consignees will be recovered from the defaulted Transporter / Contracting Carrier.
23. There shall not be any corrections/overwriting on the Commercial Bid, if so, the same are to be duly attested.
24. Transit Insurance will be arranged by HLL Lifecare Ltd, subject to excess clause of Rs. 5,000/- . Insurance coverage will be taken by HLL for which the details are to be provided by Transporter at the time Truck leaves our premises / facility.
25. The standard claim or loss to the material transited by Transporter is to be reported or registered to the nearest Branch Office of the Insurance Company or HLL, Kanagala immediately.
26. The Company reserves the right to terminate the Contract before the completion of the Period of Contract without assigning any reason
27. No extra charges will be paid on account of any reasons other than the agreed Freight Charges.
28. The delivery period is exclusive of the date of loading at the premises/godown but inclusive of unloading at the destinations. The Transporter should inform well in advance to our Consignee before delivery of our materials.
29. No duplicate / Xerox copy of the LR will be accepted for releasing payment. However, HLL reserves the right to consider the request of LRs without Seal on quarterly basis based on submission of Indemnity Bond.

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30. In a situation when Truck may have to be retained at different point/s at the Consignee end for unloading (for any reason with minimum 15 days) the Transporter should be ready for the same and no additional charges shall be payable for this.
31. Section 101 (Exemption of Occupier or Manager from Liability) of Chapter X under the Factories Act 1948 (All LXIII f 1948) (23<sup>rd</sup> Sept. 1948) is applicable.
32. Transporter shall have Certificate of Registration to do the business as per Section 3 of Road Act 2007.
33. The Jurisdiction of any disputes, suits and proceedings arising out of this Tender shall be only in the Courts of Hukkeri Taluka, Belagavi Dist.
34. Payments Terms: Our intention is to make payments by RTGS within 60 days of receipts of Original Invoices with duly acknowledged LR's.
35. All Statutory deductions shall be borne by Contractor as per the prevailing rules.
36. During execution of work the Contractor/ Authorized Persons should be present at the site.
37. INDEMNITY CLAUSE: If the Transporter fails to meet the Terms & Conditions of the Transportation Work Order / Agreement (placing the vehicle within the time prescribed, delivery of the consignment within the agreed days etc.) the Transporter shall and will indemnify the Company (HLL) against all losses of damages what so ever to be incurred or sustained including legal cost or expenses incurred by the Company by reasons of non-provision/non-performance against the terms and conditions given in the Transportation Work Order / Agreement and this Tender. If any shortage/damage, pilferage etc., are found in the consignment, while delivering the same to the Consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary Shortage / Damage Certificate to / from the Consignee to enable HLL to prefer claim from the Insurance Company. The value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable & immovable properties and shall be released only after realization of the amount from the Insurance Company after adjusting any short fall amount received from the Insurance Company while settling the claim.
38. Security Deposit (SD) @3% of running bills / Rs.100000/- will be recovered, alternatively the Transporter may submit Bank Guarantee issued from any Scheduled / Nationalized Bank. SD would be released after three months or on the satisfactory completion of the Contract, without interest. The Bank Guarantee should be for the Period of Contract plus three months.
39. HLL Lifecare Ltd., reserves the right to qualify or not a Tenderer without assigning any reasons. The decision of HLL Lifecare Ltd., will be final and no correspondence will be entertained in this regard.
40. The Company reserves the right to terminate the Contract before the completion of the Period of Contract without assigning any reason, with prior notice of 30 days.
41. Please visit our website [www.lifecarehll.com](http://www.lifecarehll.com) for SHEMS/OHASAS policy.

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42. Management reserves the right to accept/cancel the Tender process fully/partly/at any stage without assigning any reason.

**Jt. General. Manager (Sales)**

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## **BID SECURITY DECLARATION**

Sub: Tender for Transportation of / Sale of \_\_\_\_\_.

Ref: Tender Notifications Dated \_\_\_\_\_.

We have participated in the above mentioned Tender.

We hereby undertake that we will complete the work allotted to us as per the Tender Conditions and we will not withdraw from the Tender process/request for Bid modification during period of validity of Tender. We are also aware that we will be suspended, if we could not complete the Tender Conditions for the time specified in the Tender documents. We will not put HLL in to hardship in this matter.

**Date:**

**Place:**

**Seal with Name & Signature**



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### **TENDER ACCEPTANCE FORM**

**SCHEDULE FOR DOOR COLLECTION, TRANSPORTATION AND DOOR DELIVERY OF FINISHED PRODUCTS ETC TO VARIOUS DESTINATIONS WITHIN INDIA FROM HLL, KANAGALA (BELAGAVI DIST) FOR A PERIOD OF 01.01.2022 to 31.07.2022 AS PER DETAILS GIVEN BELOW:**

1. Name & Address of the Tenderer \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. The Tenderer shall quote the lowest competitive rate in this Price Bid for transporting finished goods from HLL, Kanagala/Ex-Mumbai/Delhi/Kolkatta/Hyderabad to various destinations in India. The Transporter should essentially understand the Tender Conditions and transportation work requirements given in the Tender Documents before quoting the Price Bid.
3. The details of approximate number of Boxes under various schemes per load of 5/9/16/21/25/32 MT carrying capacity are given in the notification. Even though the number of Boxes of each Scheme in a load may vary, the Tenderer should quote only one rate to a destination in the Price Bid and this rate will be applicable for all the Scheme loads.
4. Quoted rates shall include door collection, door delivery, unloading and any other expenses that are likely to be incurred by the Transporter outside the Company premises.
5. The rate quoted should be firm for the Tender Period and may be extended for further period of three months on mutual consent.
6. No loading/unloading/local transportation, retention charges etc. is payable by HLL.

#### **IMPORTANT:**

**The reference rate of Diesel for this Tender will be the retail rate as on opening of Bid i.e., the retail rate of Diesel at Kanagala. On releasing Work Order whenever the Diesel rate increase/decrease, the Freight already agreed shall also be re-fixed as per the formula given hereunder.**

- 7) Whenever there is an increase/decrease in the price by of Diesel (More than one Rupee). The revision in rate shall be as per the formula given below:

Current Rate = A  
Increased/decreased Rate = B  
Difference = B – A

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% of Increase/Decrease rate =  $B - A \times (100/A) = X$   
60% of X = Y  
Increase/Decrease in Rate = Existing Freight Rate X (1+Y/100)

**The rate revision should be submitted as detailed below:**

The Transporters have to calculate and submit their bill with proof along with calculation sheet before 15.04.2022 (for the Period from 01.01.2022 to 31.03.2022), 14.08.2022 (for the Period from 01.04.2022 to 31.07.2022). Delay in submitting their claims will not be entertained.

The calculations should be based on the rate of Diesel as applicable at Kanagala as on date of opening of Price Bid.

### **DECLARATION**

I/We confirm having read and understood all the Transportation Requirements, Terms and Conditions of the Tender – Tender No.HLL/BGM/SL/TRANSPORT/2021-22 Dt.23.12.2021 in full and the offer being submitted is as per the requirements given in this Bid and that I/We agree to abide by all without any deviation.

**SIGNATURE NAME & ADDRESS OF TRANSPORTER**  
(Seal of the Transporter)

Place:

Date: