



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**एचएलएल लाइफ़केयर लिमिटेड**  
(भारत सरकार का उद्यम)

**Kakkanad Factory, Cochin**

**TENDER NO. : HLL/PUR/ C & F/2017-2018**  
**DATED: 13/02/2017**

**TENDER FORM**

**SUB: - CLEARING AND FORWARDING IN CSEZ.**

Sealed competitive Tenders are invited in prescribed format for Clearing and Forwarding in CSEZ for a period of one year for the financial year 2017-18.

Our requirement:

<b>Sl. No.</b>	<b>Category (Sea &amp; Air)</b>
1	20' Container Import & Export
2	40' Container Import & Export
3	Document Clearance (Bill of Export, Deemed Export, DTA Sales)

The tender documents can be collected from the office of the undersigned between 10.00 A.M. to 3.00 P.M. on all office working days up to 15/03/2017 (2.00 P.M.)

The tender documents can also be downloaded from our Website: [www.lifecarehll.com](http://www.lifecarehll.com).

The last date of issue of Tender documents : 15.03.2017, 2.00 PM  
The Last date of receipt of Tenders : 20.03.2017, 3.00 PM  
Date of opening of Tenders : 22.03.2017, 2.30 PM

## **TERMS AND CONDITIONS**

1. The CHA should have at least 3 years minimum experience in clearing and forwarding activities in CSEZ.
2. The Contractor should have a valid Service Tax Registration and produce copy of the Registration Certificate to the Company before commencement of the Contract.
3. The breakup of the rate should be furnished in the price bid. Income tax as applicable will be deducted.
4. The Contractor shall submit bills for payment and the bills will be paid within 15 days of receipt of the bills.
5. Any statutory payments incurred extra other than the quoted rates shall be supported by respective bills.
6. There shall be no employer employee relation between the HLL and the CHA.
7. Tender forms can be collected from the **Purchase Department**, HLL Lifecare Limited, Plot No.16/A-1,CSEZ, Kakkanad, Cochin-682037. between 10.00 am and 3.00 pm from 15/02/2017. The documents can also be downloaded from our website ([www.lifecarehll.com](http://www.lifecarehll.com)).
8. Super scribed Tenders duly completed in all respects should be submitted to DM (Purchase & Stores), HLL Lifecare Ltd., Plot No.16/A-1, CSEZ, Kakkanad, Cochin latest by 3.00 pm on 20/03/2017. The Tender will be opened at 2.30 p.m. on 22/03/2017 the same day in the presence of Tenderers.
9. Tender by fax/e-mail will not be accepted.
10. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.
11. The Unit Chief of Kakkanad Factory, Cochin, reserves the right to cancel or reject the Tender fully or partially, without assigning any reason and his decisions will be final and binding on all Tenderers.
12. HLL will have the right to cancel the contract at any point of time, after giving 3 months' notice



**Dy. MANAGER (PURCHASE & STORES)**

**HLL LIFECARE LTD  
(A GOVERNMENT OF INDIA ENTERPRISE)  
PLOT NO. 16/A-1, CSEZ, KAKKANAD, COCHIN-682037**

**PRICE BID**

**CLEARING AND FORWARDING IN CSEZ.**

**TENDER NO. : HLL/PUR/ C & F/2017-2018**

**DATED: 13/02/2017**

**1. Name & Address of the Tenderer:**

Email:

Ph: Res:

Mob.:

PAN No:

Service tax registration No.

**2. Details of Rates quoted by the tenderer.**

<b>Sl. No.</b>	<b>Category (Sea &amp; Air)</b>	<b>Rates for Category</b>
1	20' Container Import & Export	
2	40' Container Import & Export	
3	Document Clearance (Bill of Export, Deemed Export, DTA Sales)	
4	Others if any	

The rate quoted should be firm for a period of one year from the date of Work Order. No escalation in rate will be considered during the contract period.

Signature of Tenderer with seal:

Date: