

**Minutes of Pre bid meeting on 20.06.2014 at 11.15 am held at ID office for the Supply Installation Testing and Commissioning of 2 nos: of Elevators at Indian Institute of Diabetes Pulayanarkotta**

**Participants**

**HLL**

1. Shri. Mahadeb Mandal SM(F)
2. Shri. Ramesh Raju. DM(Mechanical)
3. Shri Anand G Kurup, Assistant Manager (Civil)
4. Smt Preetha Shobinathan SE (C&M)

**Contractor**

1. M/s Kone Elevator - Shri Satheesh Ganesh.

HLL informed that the period of completion for this work is 12 months. The civil work is proposed to start only after 2 months. So all the bidders are requested to supply the material with prior approval from the Engineer in Charge for the proper execution of the work. Drawings for Civil work for lift should be submitted by the party who is awarded the work well in advance. All the bidders are advised to inspect the site before quoting. The bidders shall work in close coordination with the Civil Contractor.

The minutes of the pre bid meeting on 20.06.2014 will form part of tender document and the vendors are requested to go through the same without fail.