

PRE BID MEETING
CONSTRUCTION OF MULTI STORIED BUILDING AT THE CAMPUS OF CORPORATE HEAD OFFICE
OF HLL, POOJAPPURA, THIRUVANANTHAPURAM

Date & time of meeting : 21.07.2014 at 11.00 am

Venue : HLL ID office, Vettamukku, Thiruvananthapuram

PARTICIPANTS

HLL

- 1) Sri. Solomon Fernandez, PCE & UC (ID- S & W)
- 2) Sri. A. Ranjith Kumar, DVP (Technical)
- 3) Sri. P. Chandrakumar, CE (Planning)
- 4) Sri. B. Sasikumar, CE (Electrical)
- 5) Sri. Sudarsanan. P, Sr. Quantity Surveyor
- 6) Ms. Latha. R, Sr. Manager (Civil)
- 7) Ms. Rakhee. V.K., Sr. Architect
- 8) Sri. Suresh Kumar. D, DM (Electrical)
- 9) Ms. Sumitha. P, DM (C & M)

Contractors

- 1) Sri. George Karuthedam, M/s Karuthedathe Constructions
- 2) Sri. Manesh, M/s Silpi Construction Contractors
- 3) Sri. Basheer Ahamed. S, GM, M/s Heather Constructions
- 4) Sri. Johnson George representing Sri. M.I. Mohammed

During the meeting, the following points were discussed and finalised:

- 1) Contractors are informed that the minutes of pre bid meeting will be part of the agreement and the contractors should submit the duly signed minutes of the pre bid meeting along with the technical bid document. In case of any contradiction exists between the decisions in pre bid meeting as communicated through the minutes and clauses in the tender document, the decision as per the pre bid meeting minutes will prevail.
- 2) HLL officials informed the contractors that the proposed project site is at the campus of HLL Lifecare Limited, Poojappura, Thiruvananthapuram.

- 3) Contractors are informed that strict adherence to quality and time schedule is of prime importance. It is also informed that HLL will not compromise on both quality and time frame and if any non compliance is found, action will be taken as per relevant clause in the tender document.
- 4) The Minimum/ Maximum cement content for design mix concrete shall be maintained as per the quantity mentioned in the BOQ. Even in the case where the quantity of cement required is higher than the minimum specified to achieve desired strength based on an approved mix design, no extra payment will be admissible for the quantity exceeding minimum cement content.

The minimum grade of concrete to be used for piling shall be M-25. The minimum cement content shall be 400 kg/m³.

- 5) The avg. approx. depth of piles will be 30 m and rotary drilling method to be used for piling. The quoted rate shall remain same for any change in length of the piles.
- 6) The contractors shall procure steel only from primary producers mentioned in the tender document.
- 7) Contractors are informed that their quoted rate shall include all applicable taxes and duties including service tax, WCT etc.
- 8) HLL informed that price escalation for Cement and steel as per Clause 10 CA is applicable for the contract. The contractor shall quote for the work based on the base price given for cement and steel in the GCC. The price index for steel and cement shall be as issued by DG (W), CPWD as per the clause 10 CA of GCC.
- 9) Contractors are requested to submit the construction schedule for the completion of the project within the scheduled period of completion loaded with average daily manpower deployment plan for every month as per clause 8.9 of technical bid document. If the construction schedule submitted by the bidder is found to be unrealistic or back loaded heavily, it will become a valid reason for rejection of the bid submitted by the contractor.
- 10) HLL informed that milestone based penalty is applicable for the contract as mentioned in schedule F of GCC. The contractors can submit their time schedule matching the physical milestones already specified in the GCC. The contractors are informed that in

case the bidder is not achieving two milestones continuously, it may lead to action as per the tender document.

- 11) Contractor shall obtain the statutory approvals from local authorities including approval from electrical inspectorate, water connection, pollution, completion certificates, occupancy certificate etc. All expenditure on this account except statutory payments will be borne by the contractor. Total time period of 17 months will include the time for obtaining statutory approvals also.
- 12) Contractors are informed that labour camp will not allowed in the campus. It is also informed that proper cordoning shall be done before the commencement of construction works at site. The work site shall be isolated from the surrounding with metal sheet claddings for a minimum height of 4.00 m without any extra cost. The construction work shall be done without causing any hindrance to the day to day activities at HLL Corporate Head office.
- 13) It is informed that the contractor shall not subcontract the whole of the works. Subcontracting the whole work shall be sufficient cause to terminate the contract. For specialized jobs, written consent shall be taken from HLL Engineer in charge before assigning the work to sub contractor.
- 14) Contractors are informed that the form work done shall be of best quality so that no plastering will be required for achieving the surface finish of structural members. If the plastering is to be done for any such RCC surface other than columns, lintels and sunshades, it shall be at the cost of the contractor.
- 15) Regarding usage of M-sand, M-sand satisfying the standards of particle size distribution will be allowed.
- 16) Contractor can construct a bore well at a location approved by HLL.
- 17) Contractors are instructed to take prior approval for works during holidays and night hours. As far as possible critical works may be avoided during the night hours.
- 18) Contractors are instructed to submit the credentials of their electrical subcontractors having valid A class license as per eligibility criteria in the tender document. All subcontractors for specialized jobs should be approved by engineer in charge of HLL.

- 19) Regarding the query on submission of the EMD, it is clarified that the bidders can submit the EMD of Rs. 23,66,494/- in the form of DD in favour of HLL Lifecare Ltd, Thiruvananthapuram. The bidders can also submit Rs. 11,83,247/- in the form of DD and the balance of Rs. 11,83,247/- can be accepted in the form of bank Guarantee issued by a scheduled bank.
- 20) Regarding experience, it is clarified that the contractor shall have experience in constructing atleast one building of 3 floors or more which will be considered as **similar work** and necessary certificate shall be produced by the tenderer as per the tender document in proof of the same. Atleast one completed work of 40% value of estimated cost of work shall satisfy the definition of similar work.
- 21) The bidders are advised to submit the bid document well in advance and any submissions received after the stipulated date & time of 31.07.2014 at 2.00 pm shall not be accepted under any circumstance.