

HLL Biotech Limited
(A Government of India Enterprise)
(A Subsidiary of HLL Lifecare Limited)
BID REF No: HBL/IT/VCS/008/13-14 dated 23rd May, 2013

TENDER FOR SUPPLY & INSTALLATION OF VIDEO CONFERENCING SOLUTION

INTRODUCTION OF THE COMPANY

HLL Biotech Limited (HBL) was incorporated as a subsidiary of HLL Lifecare Ltd, a Government of India Enterprise under the Ministry of Health and Family Welfare, Government of India. HBL is conceived to take the lead role in providing products, services and assistance in achieving our country's goals in immunization and eradication of deadly diseases.

HBL is setting up a vaccine manufacturing facility, Integrated Vaccine Complex (IVC) at Chengalpet, Tamilnadu state. This project has been declared as a "Project of National Importance" by the Government of India.

SCOPE OF WORK

The scope of work should be the supply & installation of the Video Conferencing Solution as mentioned in the Schedule of Requirements and complying with the enclosed Technical Specification. Supplier may quote for the items against the technical specification, along with additional features (if any).

The supply & installation has to be done by the supplier at HBL Module 013-015, TICEL Bio Park Campus, Taramani, Chennai.

1. Instruction to Bidders

1.1 The bids are invited on two stage bidding process basis. The bid will constitute of Technical bid and Financial bid. Technical bid and financial bid to be submitted in

separate sealed envelopes. Technical bid cover & Financial bid cover along with EMD cover should be kept in a separate single cover super scribing with tender reference number and item quoted. The technically qualified parties financial bid only be opened for financial evaluation.

- 1.2 The bid is invited for supply & installation of Video Conferencing Solution at HBL Module 013-015, TICEL Bio Park Campus, Taramani, Chennai as per specification and other details given in the bid document. All bidders who qualify the minimum eligibility criteria and technical specification as detailed in the bid document are eligible to participate except in the case of firms who are blacklisted / barred by competent agencies or HBL in participation and award of such contracts.
- 1.3 Bidders can send their queries and clarifications to address given in clause 1.4, up to three days prior to the due date of bid submission. There is no bid document fee. **EMD (Earnest Money Deposit) in the form of crossed demand draft** in favor of “HLL Biotech Limited” payable at Chennai **or Bank Guarantee** (As per **Annexure - VI**), has to be submitted for **Rs.16,000/-** .In case of Bank Guarantee, the same shall be valid for 135 days from the date of tender opening.
- 1.4 Bids shall be addressed in the name of **The Chief Executive Officer, HLL Biotech Limited, TICEL Bio-park Campus (Module no. 013-015), CSIR Road, Taramani, Chennai- 600 113 Contact No: 044 22544949/56.** Email: eas@lifecarehll.com. Due date of submission of the bid will be on 31st May 2013 up to 15:00 Hrs. The technical bid will be opened on the same day at 15:30 hrs. The financial bid of only those bidders who are qualifying the minimum eligibility criteria & technical specification will be opened. The date & time of financial bid opening shall be intimated separately to the technically qualified parties.
- 1.5 Bids shall be valid for 90 days from the date of opening.
- 1.6 The bids should contain complete technical specification of the equipment along with detailed illustrations and diagrams to facilitate evaluation.

2. Mode of submission of Bids

Documents to prove the eligibility criteria should be submitted in a separate sealed envelope marked “Technical Bid”. Technical bid should consist of the following:

- a. **EMD (Earnest Money Deposit) in the form of crossed demand draft** in favor of “HLL Biotech Limited” payable at Chennai **or Bank Guarantee** (As per Annexure -VI), has to be submitted for **Rs.16,000/-** In case of Bank Guarantee, the same shall be valid for 135 days from the date of tender opening.
 - b. Bid document bearing signature and seal of the bidder in all pages
 - c. **Annexure : I** (Technical specification, technical brochures/datasheets/drawings/Model no etc whichever is applicable)
 - d. **Annexure : II** Bid Data sheet – to be duly filled, stamped and signed
 - e. **Annexure: III** (Past experience, including performance certificate from clients).
- All other supporting documents (mentioned in clause 3) and certificates substantiating the bidder’s eligibility shall be attached.

The financial bid should be put in a separate envelope, sealed and marked “Financial Bid”. The financial bid should contain the following

- a. **Annexure IV** Bid form - to be duly filled, stamped and signed
- b. **Annexure V** Financial bid - - to be duly filled, stamped and signed in the prescribed format given in the bid document

2.1 The bids shall be enclosed in a sealed envelope super scribing “**Tender for supply & installation of Video Conferencing Solution, tender ref no. HBL/IT/VCS/008/13-14 dated 23rd May, 2013**” and shall be addressed to

**The Chief Executive Officer,
HLL Biotech Limited,
TICEL Biopark Campus (Module no. 013-015),
CSIR Road, Taramani, Chennai- 600 113
Contact No: 044 22544949/56/70, Fax: 044 22540101.**

2.2 Any bid received after the stipulated time period shall be considered as late tender and will be rejected.

3. Minimum Eligibility Criteria

- a. Bidders shall be an authorized distributor / partner of the original equipment manufacturer brand (i.e., Polycom, Radvision (Avaya), Lifesize, Cisco-Tandberg) mentioned in this tender for Video Conferencing Solution. Manufacturer Authorization Certificate to be attached.
- b. Net worth of the company shall be positive during the last two financial years. **The balance sheet, profit and loss account for last two financial years (FY2010-11, FY2011-12) certified by a Chartered Accountant shall be submitted.**
- c. The bidder shall have supplied and installed atleast 5 Nos of Video Conferencing in last 2 years. Purchase orders copy or successful completion certificates from previous clients shall be submitted.

4. Country of Origin (Wherever Applicable)

- 4.1 All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.
- 4.2 The word “origin” incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.
- 4.3 The country of origin may be specified in the Price Schedule.

5. Bid Evaluation

Bid determined to be substantially responsive will be checked by HBL for any arithmetic errors and the same will be corrected as follows:

- a. Where there is a discrepancy between the rates in figures and in words, the rates in words will prevail.
- b. Where there is a discrepancy between the unit price and the total price resulting from the multiplying the unit price by the quantity, the unit price as quoted shall prevail.
- c. The tenderer supplying indigenous goods or already imported goods shall quote only in Indian Rupees.

The supplier has to quote in Indian Rupees as per the price schedule given in this tender enquiry document. The payment shall be made in Indian Rupees only.

6. Tender Price & Documents

For domestic goods or goods of foreign origin located within India, the prices in the corresponding price schedule shall be entered separately in the following manner:

- a) The price of the goods should be quoted on FOR HBL Site basis with the detailed breakup of ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf, as applicable, including all taxes and duties like sales tax, CST/VAT, CENVAT, Custom Duty, Excise Duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc. or on the previously imported goods of foreign origin quoted ex-showroom etc;
- b) Any sales or other taxes and any duties including excise duty, which will be payable on the goods in India, if the contract is awarded.
- c) Charges towards Packing & Forwarding, Inland Transportation, Insurance (local transportation and storage) would be borne by the Supplier from ware house to the consignee site for a period including 3 months beyond date of delivery, Loading/Unloading and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and Price Schedule.

Distribution of Dispatch Documents for Clearance/Receipt of Goods

The supplier shall send all the relevant despatch documents well in time to the Purchaser/Consignee, to enable the Purchaser/Consignee clear or receive (as the case may be) the goods in terms of the contract.

The usual documents involved and the drill to be followed in general for this purpose are as follows.

A) For Domestic Goods, including goods already imported by the supplier under its own arrangement

Within 24 hours of despatch, the supplier shall notify the purchaser/consignee, and others concerned if mentioned in the contract, the complete details of despatch and also supply the following documents to be submitted as per the instruction of purchaser:

- I. Three copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount.
- II. Two copies of packing list identifying contents of each package.
- III. Inspection certificate issued by the nominated Inspection agency, if any.
- IV. Certificate of origin (Wherever applicable).
- V. Insurance Certificate
- VI. Manufacturers/Supplier's warranty certificate & In-house inspection certificate.

7. Exemptions/Forms

HBL will not be giving any duty exemption. HBL will issue the "c" form.

8. Rejection of bids

Notwithstanding the above conditions, HBL reserves the right to accept or reject any offer, and to annul the tender process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders or

any obligations to inform the affected Bidder or Bidders of the grounds for HBL's action.

9. Cancellation of Tender

HBL has the full right to cancel the tender at any point of the time and the participated tenderer will be informed accordingly.

10. Notification of Award

10.1 Prior to the expiry of the period of offer validity prescribed by HBL, HBL will notify the successful Bidder by Tele-fax or e-mail, to be confirmed in writing by registered post/ by courier, that his offer has been accepted. The purchase order will be issued to the successful bidder. No correspondence will be entertained by HBL from the unsuccessful Bidders.

10.2 Upon selection of the successful bidder (technically qualified L1 party), HBL will promptly notify the same to successful Bidder through an LOI/Purchase Order.

10.3 EMD's of unsuccessful bidders will be returned only after finalizing the L1 Party.

TERMS AND CONDITIONS

1. DEFINITION:

1.1 For the purpose of this contract, the following words and expressions shall have the meaning hereby assigned to them except where the context otherwise requires:-

- i. "HBL" means HLL Biotech Limited, which expression shall unless excluded by or repugnant to the context include HBL's representative.
- ii. "Contractor/ Bidder" Means successful lowest bidder.
- iii. "Earnest Money Deposit" (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
- iv. "Performance Security" means monetary or financial guarantee to be furnished by the successful tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit.
- v. "Consignee" means the organization/person to whom the goods are required to be

delivered as specified in the Contract. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the Contract then that “another” person is the consignee, also known as ultimate consignee.

2. PAYMENT SCHEDULE:

Payment shall be made as specified in the contract in the following manner:

Against Submission of ABG for the value of 110% of the advance amount	20% of the order value
Against the receipt of material in good condition	50% of the order value
After completion of installation and Final Acceptance Certificate	30% of the order value

3. TAXES AND OTHER LEVIES

The quoted price shall be inclusive of all applicable taxes and duties.

4. PERFORMANCE SECURITY

4.1 The successful bidder has to furnish performance guarantee from nationalized / scheduled bank in the form of a bank guarantee in the name of HLL Biotech Limited on receipt of the purchase order. The performance bank guarantee valid up to a period of 1 year (completion of warranty) beyond the completion of work with additional claim period of 2 months for 10% of total contract value has to be submitted within 10 days from the date of Purchase Order. The EMD Paid shall be returned after receipt of Performance Bank Guarantee.

4.2 Failure of the successful Bidder to furnish the required Performance Security shall constitute sufficient grounds for the annulment of the award of Contract.

4.3 Forfeiture of Performance Security

In case, the Contractor/ Bidder fails to complete the work, HBL, without prejudice to rights and remedies available under the contract, shall forfeit and en-cash the Performance Guarantee.

- 4.4 In case, the bank goes in liquidation or for any reason is unable to make payment against the said Bank Guarantee, the loss caused thereby shall be borne by the Contractor/ Bidder. The Contractor/ Bidder forthwith, on demand from HBL, shall make good the deficit.

5. ADDITIONS/DELETIONS

- 5.1 HBL shall have the right to direct in writing for changes, additions, modifications or deletions in the design and drawings or any part of the work and to request in writing additional work in connection therewith and the Contractor/ Bidder shall comply with such directions.
- 5.2 The Contractor/ Bidder shall not make any deviations, alterations, additions, to or omissions from the work shown/described and awarded to the Contractor/ Bidder except through and with proper approval of HBL.

6. TIME SCHEDULE

- 6.1. The day of commencement of project will be reckoned from the date of issue of Purchase/ work order.
- 6.2 All the material shall be supplied & installed within 4 weeks from the date of issue of purchase/ work order.
- 6.3 The final acceptance certificate shall be issued on completion of the entire scope of work by the vendor.
- 6.3 The supply and installation shall be carried out with all due diligence and as per the time schedule specified above. In case of any delay/default of the Contractor/ Bidder to adhere to the agreed time schedule, HBL shall recover the liquidated damages from the Contractor/ Bidder at the rate of 1% (One percent) of the total amount of fee per week of delay of any activity subject to a maximum of 5% (Five

percent) of the total order value. However if there is a purposeful delay by the Contractor/ Bidder, HBL reserves all rights to terminate the contract and get the full work executed at his risk and cost.

7. EXTENSION OF TIME

- 7.1 To adhere to the above mentioned time schedule the Contractor/ Bidder shall provide on demand necessary documents, information and certificates/undertakings to HBL. Any delay in supplying the requisite documents and delay due to any other cause beyond the control of the Contractor/ Bidder shall be considered for grant of extension of time. If the Contractor/ Bidder requires extension of time, they shall intimate in writing to HBL within 3 days of the occurrence of such hindrance/delay, along with proper documents.
- 7.2 HBL after satisfying itself about the reasonableness of grounds may grant extension of time, if it is justified and communicated the same in writing. Whenever such extension of time is granted, it would be without prejudice to the rights of HBL for any penal action to the extent of the delay attributable to the Contractor/ Bidder. Any extension of time granted as stated above shall neither entitle the Contractor/ Bidder to any claim for increase in their fees nor shall it release him from any of the obligations under the said agreement.

8. ABANDONMENT OF WORK

- 8.1 If the Contractor/ Bidder/ supplier abandons the work for any reason whatsoever or becomes incapacitated as aforesaid, HBL shall forfeit/en-cash the Performance Bank Guarantee. HBL shall be at liberty to make full use of all or any of material supplied by the Contractor/ Bidder/ supplier. The Contractor/ Bidder/ supplier shall also be liable to refund all the charges paid to him up to date plus such damages as may be assessed by HBL including the recovery of liquidated damages
- 8.2 Provided, however, that in the event of the termination of the agreement under

proper notice as provided in the clause hereinafter, the Contractor/ Bidder shall be liable to refund any excess payment made to him over and above which is due to him in accordance with the terms of this agreement, for the work executed by him till the date of termination of agreement.

9. WARRANTY

9.1 The bidder shall give comprehensive onsite warranty for a period of minimum one year from the date of final acceptance certificate from HBL and for LFD TV , the same shall be of 3 years. HBL shall grant right of access to the Contractor/ Bidder, of this portion of the work claimed to be defective for inspection and rectification.

9.2 HBL may recover the loss from the dues of the Contractor/ Bidder in case of failure to comply with the above clause.

10. DETERMINATION AND RESCISSION OF TERMS & CONDITIONS

10.1. When the Contractor/ Bidder have made himself liable for action under any of the clauses aforesaid, HBL shall have powers:

- a) To rescind the agreement.
- b) To engage another Contractor/ Bidder to carry out the balance work debiting the Contractor/ Bidder the extra amount, if any, so spent for getting the balance work done. This amount would be in addition to the recovery of liquidated damages.

11. GENERAL

11.1 The Contractor/ Bidder shall be fully responsible for the technical soundness of the material and also ensure that the material is supplied as per the specifications.

11.2 The Contractor/ Bidder hereby agrees that the charges to be paid as provided herein (clause 3) will be in full discharge of functions to be performed by him and no claim whatsoever shall be made against HBL in respect of any proprietary rights or copy right on the part of any other party relating to plans, models and drawings.

11.3 The Contractor/ Bidder shall indemnify and keep indemnified HLL Biotech Ltd

against any such claims and all costs and expenses paid by HBL in defending such claims to be borne by the Contractor/ Bidder.

11.4 The Contractor/ Bidder hereby agrees that HBL shall have the right to take out any of the activities, which in the opinion of HBL is not being performed by the Contractor/ Bidder with due diligence, and within the agreed time schedule, and which can be performed independently. The fees or the expenses incurred shall be debited to the Contractor/ Bidder.

12. ARBITRATION

12.1 All disputes or differences whatsoever arising between the parties out of or relating to the Contractor/ Bidder services, meaning and operations or effect of this contract or the breach thereof shall be settled by arbitration. Matters to be arbitrated upon shall be referred to a sole Arbitrator, to be appointed by HBL and the award made in pursuance thereof shall be binding on the parties. Such arbitration shall be governed by the Indian Arbitration and Conciliation Act 1996.

12.2 The place of arbitration shall be at Chennai

13. FALL CLAUSE

The prices charged for this particular service/supply under the Contract by the supplier/service provider shall in no event exceed the lowest price at which the supplier/service provider sells the service/supply of identical description to any person(s)/organization (s) including the Purchaser or any Department of the Central Government or any Department of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performance of all Supply Orders placed during the currency of Rate Contract is completed.

ANNEXURE- I

BID REF No: HBL/IT/VCS/008/13-14 dated 23rd May, 2013

**SPECIFICATION FOR VIDEO CONFERENCING SOLUTION
Make: Polycom, Radvision (Avaya), Lifesize, Cisco-Tandberg**

S.No	Specifications : High Definition videoconferencing unit	Compliance	Comments
A	Basic ITU standard Endpoint		
1	The VC Room system must support H.323, H.320 and SIP standards for communications.		
B	Specific Features		
1	The VC Room System must Support High Definition room video up to the 1080p60, 1080p30 format		
2	The VC Room System must have in-built multipoint feature to connect minimum 3 remote video sites		
3	The VC Room System should support bandwidth of 6 Mbps on Day 1 upgradeable to 12 Mbps bandwidth at a later point of time		
4	The VC Room System should support both H.231 and H.243 for compatibility with an external MCU		
5	The VC Room System codec must support minimum one 1080p HD cameras connections, Dual Full HD Monitors output and support dual stream - H.239 protocol.		
6	The VC Room System must support up to 2 cascadable digital microphone pods with each microphone independently echo cancelled		
7	The VC Room System must be capable of capturing high definition content from a laptop/PC/DVI source up to the WUXGA format (1920x1200 at 30fps)		
8	The VC Room System must support embedded AES confidentiality for both people video channel and content video channel simultaneously		
9	The VC Room System must have a WEB interface for management		

S.No	Specifications : High Definition videoconferencing unit	Compliance	Comments
10	The VC Room System must have a Digital interfaces/ Analog Interface for Audio I/O interface. It can be RCA/3.5 mm phono jacks		
11	The VC unit must support TWO LAN ports. It must be possible to configure the 2nd lan port to work with public IP network or two private networks		
C	Video Resolutions Standards		
	Video		
	H.263, H.264, H.264 High Profile, SVC		
	Resolutions supported :		
	1920 x 1080@25, 30, 50, 60 fps: HD 1080p60		
	1280 x 720@25, 30, 50, 60 fps: HD 720p30, 720p60		
	720 x 576 @50 fps		
	720 x 480 @60 fps		
	640 x 480 @60 fps		
	1024 x 576 @ 25,30 fps: w576p		
	704 x 576 @ 25, 30 fps:4CIF		
	352 x 288@25, 30fps: CIF		
D	Data /Content Resolutions		
	Dual Stream / Video: H.239 (H.323)		
	1920 x 1080@60fps:		
	1440 x 900@60fps: WSXGA		
	1280 x 1024@60fps: SXGA		
	1280 x 768@60fps: WXGA		
	1024 x 768@60fps: XGA		
	800 x 600@60fps: SVGA		
	640 x 480@60fps: VGA		
	Must support 1080p60 for the data stream/channel, along with 1080p60 video channel in H.239 based video call		
E	HD camera		
	Resolution : 1080p60, 720p60		

S.No	Specifications : High Definition videoconferencing unit	Compliance	Comments
	Optical zoom : min 10x		
	Horizontal field of view : min 70°		
	Autofocus		
	Auto exposure		
	Auto white balance		
	PAN range : min +/-100°		
	TIL range : min. +/-25°		
	DVI or HDMI video output		
F	Multi point call support		
	Support for H.323 and H.320 mixed mode conferences		
	Must support host + minimum 3 remote sites in Full High Definition (1080p) CP mode in a multi-point call.		
	Support for H.239 in Multi point calls		
	Automatic layouts support - depending on the number of participants being added or dropped from a conference		
	All the connected sites must be displayed in a single screen.		
	Support for dial in and dial out		
	VC unit must able to add windows OS desktop/laptop, MAC OS desktop/laptop, iOS smartphone / tablets and Android based smartphones/tablets to its in built multi-point call.		
G	Audio codec		
	G.711		
	G.728		
	G.719		
	G.722		
	G.722.1		
	MPEG AAC-LD		
H	Audio features		
	1 Digital microphone pod		
	Acoustic echo canceller		

S.No	Specifications : High Definition videoconferencing unit	Compliance	Comments
	Audio Error Concealment		
	Automatic Gain Control (AGC)		
	Automatic Noise Suppression		
	Adaptive post filtering		
I	Network Features		
	IPv4 and IPv6 simultaneous support		
	Auto Gatekeeper Discovery		
	IP Precedence,		
	IP Type of Service (ToS)		
	Differentiated Services		
	Packet Loss based down speeding		
	Packet Loss recovery		
	DTMF tones transport		
	H.460.18 H.460.19 support		
	NAT discovery		
J	Network protocols		
	TCP/IP, RTP/RTCP, DNS, DHCP		
	HTTP, HTTPS, TELNET, STUN, SNTP		
K	Security		
	DH key generation and exchange		
	H.235 AES confidentiality		
	H.235V.3 Annex D authentication and integrity		
	MS NTLM authentication and session security		
	HTTPS, SSH		
L	Directory Services		
	LDAP client		
	LDAP server		
	H.350 support		
M	Management		

S.No	Specifications : High Definition videoconferencing unit	Compliance	Comments
	Web interface for configuration, call control, diagnostic		
	SNMP		
N	Audio/Video Interfaces		
	Video inputs		
	1 x HDMI		
	1 x DVI-I with VGA adapter		
	Video outputs		
	2 x HDMI		
O	Audio inputs		
	1 x HDMI		
	1 x 3.5 mm Jack		
	1 x RJ-11		
	Audio outputs		
	1 x HDMI		
	1 x 3.5 mm Jack		
P	Network interfaces		
	2 x 10/100/1000 Base-T full-duplex (RJ-45)		

	Specifications : Table Mount Stand for High Definition Display Device	Compliance	Comments
1	The stand for the Display Unit should be capable of mounting 2 LFD 55 inch Samsung monitors		
2	The legs of the table mount stand should be supported from the back side Centre of the display unit		
3	All cables and wires must be concealed		

ANNEXURE- II

Bid data Sheet

S.no	Description	Details
1	Bid reference number	HBL/IT/VCS/008/13-14 dated 23rd May, 2013
2	Due date for submission	31 st May 2013 15:00 Hrs
3	Name & Address of bidder	
5	Year of establishment	
6	Type of the firm	Public Ltd/Pvt Ltd./Partnership/Regd firm
8	Name & Address of Directors/Partners	1. 2. 3.
7	PAN Number	
8	Contact Phone-Office	
9	Cell	
10	Email	
11	Copy of MOA/partnership deed/Registration	Attached/Not Attached
12	Copy of PAN of Directors/Partners	Attached/Not Attached
13	Latest IT return statement	Attached/Not Attached
14	Past three years P&L, Balance Sheet	Attached/Not Attached
15	All pages of bid document duly sealed and signed by the authorized person	Attached/Not Attached
16	Power of Attorney/Authorization to sign the bid	Attached/not Attached
17	Manufacturer authorization letter	Attached/not Attached
18	EMD (in favor of HLL Biotech Limited in the form of Demand Draft / Bank Guarantee from a Nationalized or Scheduled bank, payable at Chennai)	Attached/Not Attached

ANNEXURE- III

Number of projects

(As per Annexure-I-Technical specification) were supplied & installed in the last
TWO years

Sl. No.	Name and location of the Project	Name and address of the Client	Project Details		Completion Date
			Details of the items supplied	Project Value Rs.	
1					
2					
3					
4					
5					
6					

Satisfactory completion certificate from the client to be attached.

ANNEXURE- IV

BID REF No: HBL/IT/VCS/008/13-14 dated 23rd May, 2013

BID FORM

Having examined the bidding documents, including amendments of which is hereby acknowledged, we, the undersigned, offer to execute the contract including the supply and delivery of the goods (FOR HBL Site or DDP HBL Site) in full conformity with the said bidding documents for the sum of:

**In Fig:
IN WORDS**

(Hereinafter called “the Total Bid Price”) or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to execute the contract in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this bid, for the Bid Validity Period specified in the Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated:

Signed by:

In the capacity of

ANNEXURE V
PRICE SCHEDULE

S.NO	DESCRIPTION	MODEL & MAKE	QTY (No)	UNIT PRICE IN Rs.	TOTAL IN Rs.
1	Video conferencing unit (As per Technical Specification given in Annexure – I)		1		
2	High definition display - 55 inch LFD monitor	Samsung MD55B	2		
3	Display Stand capable of mounting 2 LFD monitors (As per Technical Specification given in Annexure – I)		1		
4	Software licenses (if any) for connecting Desktop/Laptop/Mobile		1		
BASIC PRICE TOTAL IN Rs.					
TAX					
OTHERS					
GRAND TOTAL IN Rs.					
GRAND TOTAL IN WORDS (RUPEES)					

NAME : _____
BUSINESS ADDRESS : _____
PLACE : _____
DATE : _____

SIGNATURE OF TENDERER : _____

SEAL OF THE TENDERER : _____

Annexure VI
BANK GUARANTEE FORM FOR EMD

Whereas _____ (hereinafter called the "Tenderer") has submitted its quotation dated _____ for the supply of _____ (hereinafter called the "tender") against the purchaser's tender enquiry No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto _____ (hereinafter called the "Purchaser") in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

1. If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
2. If the Tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a. fails or refuses to furnish the performance security for the due performance of the contract.
or
 - b. fails or refuses to accept/execute the contract.
or
 - c. if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch